



Academic Year 2025/26

# DEGREE PROGRAMME CHANGE

Bachelor's, Single-cycle and Master's degree programmes

## Requirements to request a degree programme change and implications for your university career

### Please note that:

The procedures, conditions and all the specifications reported are to be considered valid for those in possession of an **entry title obtained in Italy**<sup>1</sup>.

Those in possession of an entry title obtained abroad or a residence permit for study must follow the procedures at the following link: [www.unipd.it/en/degree-programme-change](http://www.unipd.it/en/degree-programme-change), and refer to the Global Engagement Office – Admission and Welcome unit.

## Summary

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<sup>1</sup> Entry titles are:

- high school diploma, for those who access Bachelor's or Single-cycle degree programmes;
- Bachelor's, Single-cycle degree or equivalent, for those who access Master's degree programmes.

## 1. Implications of requesting a change of degree programme

As an alternative to changing the degree programme, it is possible to apply for withdrawal from the degree programme you are attending ([www.unipd.it/interrompere-studi](http://www.unipd.it/interrompere-studi)) and apply for a standard enrolment in the degree programme to which you intend to access (in the document this option is reported as: "*withdrawal + new enrolment*").

For information on this: [www.unipd.it/en/enrolment-procedures-ita](http://www.unipd.it/en/enrolment-procedures-ita).

### 1.1 Costs of degree programme change or withdrawal + new enrolment

This paragraph is for **summary purposes** and contains the amounts relating to the **first instalment fee** – calculated for those who do not have access to reductions, exemptions or scholarships. Therefore, this document does not include all the particular cases in which each student may fall, nor indications regarding the amount of the subsequent fees. For further information, please refer to the office in charge: [www.unipd.it/contribuzione-benefici](http://www.unipd.it/contribuzione-benefici).

#### A) Students enrolled from academic year 2024/25 and earlier

This category includes those who have enrolled in a Bachelor's, Single-cycle or Master's degree programmes and have an **active University career in the academic year 2025/26**.

For example:

- *Alex enrolled in September 2024 in the Bachelor's degree programme in Economia, is currently a first-year student and wants to request a degree programme change to switch to Diritto dell'economia;*
- *Luca enrolled in September 2023 in the master's degree programme in Biotecnologie industriali, he is still a first-year student and wants to request a degree programme change to switch to Biologia sanitaria;*
- *Michela enrolled in September 2022 in the single-cycle master's degree programme in Farmacia, she is currently a third-year student and wants to request a degree programme change to switch to Chimica e tecnologia farmaceutiche.*

**This category does not include** those who have been **enrolled in the past** in one or more degree programmes at the University of Padua and who have ended that career(s) (e.g., by withdrawing from studies or graduating) and who have **enrolled again in the academic year 2025/26**, obtaining a new matriculation number. In this case, you need to refer to the [next paragraph](#).

#### Scholarships and tuition fees calculation

Those who receive a scholarship or intend to apply for it, or to find out the effects for the sole purpose of calculating the tuition fee, can find the differences between the *incoming transfer* and *withdrawal + new enrolment* procedures on page <https://www.unipd.it/en/degree-programme-change-ita>, in the "Useful documents" section, document "Economic consequences".

	Revenue stamp	First instalment a.y. 2025/26	Total
Degree programme change	16,00 € to be paid to request the degree programme change.	€85.00* to be paid in the degree programme of origin before requesting the degree programme change. The exact amount can be seen in the payment section of your Uniweb profile starting from August/September 2025.	601,00 €
Withdrawal + New enrolment	16,00 € to be paid to request the withdrawal. Information and conditions: <a href="http://www.unipd.it/interrompere-studi">www.unipd.it/interrompere-studi</a> .	€205.00* to be paid during the new enrolment after the withdrawal application. If the installment had already been paid in the previous degree programme, it is also considered valid for the new degree programme and <b>does not have to be paid again</b> .	€221.00* (maximum amount)

\* The amount indicated is the maximum amount provided for the first instalment of the fees, it may vary according to regional provisions. There may also be variations in the amount based on any reductions and exemptions assigned. Information on student fees, on the calculation of the first instalment and subsequent fees is available on page [www.unipd.it/contribuzione-benefici](http://www.unipd.it/contribuzione-benefici).

### B) Students enrolled in academic year 2025/26

The following table refers to those who obtained a student number (matricola) in a.y. 2025/26. This category includes those who enrolled in a degree programme at the University of Padua **for the first time in academic year 2025/26**, but it also includes those who have been enrolled in the past in one or more degree programmes at the University of Padua, that have ended this career(s) (e.g., by withdrawing from studies or graduating) and that have **enrolled again in academic year 2025/26** – obtaining, for academic year 2025/26, a new student number.

Scholarships and tuition fees calculation	Those who receive a scholarship or intend to apply for it, or to find out the effects for the sole purpose of calculating the tuition fee, can find the differences between the <i>incoming transfer</i> and <i>withdrawal + new enrolment</i> procedures on page <a href="https://www.unipd.it/en/degree-programme-change-ita">https://www.unipd.it/en/degree-programme-change-ita</a> , in the "Useful documents" section, document "Economic consequences".
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Withdrawal + New enrolment	16,00 € to be paid to request the withdrawal. Information and conditions: <a href="http://www.unipd.it/interrompere-studi">www.unipd.it/interrompere-studi</a> .	€205.00* to be paid during the new enrolment after the withdrawal application. If the fee had already been paid in the previous degree programme, it is also considered valid for the new degree programme and <b>does not have to be paid again</b> .	€221.00*

\* The amount indicated is the maximum amount provided for the first instalment of the fees, it may vary according to regional provisions. There may also be variations in the amount based on any reductions and exemptions assigned. Information on student fees, on the calculation of the first instalment and subsequent fees is available on page [www.unipd.it/contribuzione-benefici](http://www.unipd.it/contribuzione-benefici).

## 1.2 Exams/activities taken or to be taken in the degree programme of origin

It is possible to take and register exams/activities in the degree programme in which you are enrolled in **until the degree programme change is finalized by the office in charge**.

- For those who participate in **early selections** and request a degree programme change before August, the finalization takes place from 2<sup>nd</sup> September (unless otherwise requested in the form) after payment of the first instalment of the fees;
- for those who participate in the **remaining selections**, on the other hand, the finalization takes place within a few working days from the submission of the application, in any case starting from 2<sup>nd</sup> September. Any requests to postpone the completion of the degree programme change to take exams in the degree programme of origin – for limited access degree programmes only – must be sent at the same time as the degree programme change request to [pratiche.immatricolazioni@unipd.it](mailto:pratiche.immatricolazioni@unipd.it). For unlimited access degree programmes it is necessary to wait for the registration of the exam(s) and submit the degree programme change request after registration and within the deadlines.

**Example 1:** *Luca is enrolled in Ingegneria biomedica and has scheduled an exam on 22<sup>nd</sup> September. He wants to change degree programme and switch to the first year of Biologia (limited access degree programme): he participates in the September selection and is admitted on 15<sup>th</sup> September. He must submit the degree programme change request within 18<sup>th</sup> September: he does so, and, within the same day, he sends an email requesting to wait to finalize the degree programme change after the exam has been registered. In this way Luca will be able to take the exam and keep the place he won in Biologia; information on the finalization will then be sent to him in response to the email.*

**Example 2:** *Michela is enrolled in Fisica and has scheduled exam on 18<sup>th</sup> September. She wants to change degree programme and switch to Matematica (unlimited access **degree programme**): she applies for it and takes the required TOLC, thus obtaining eligibility to access the degree programme. In this case, she does not have to send any email, she just needs to wait for the exam to be registered and request the degree programme change to Matematica (the deadline is 30<sup>th</sup> September).*

*In the event of any delays in the registration of the exam and in case the exam is still not registered by the morning of 30<sup>th</sup> September, Michela can submit the degree programme change request and send an email at the same time, asking to wait for the registration of the exam. information on the finalization will then be sent to her in response to the email.*

In both situations **there is no automatic transfer of the exams/activities** taken in the degree programme of origin to the one you are switching to. If you wish to do so, you can check the information indicated in the next paragraph.

### 1.3 Recognition of exams/activities already taken in previous university careers

The degree programme change request, or the *withdrawal + new enrolment procedure*, **do not imply** the recognition of credits/exams to the degree programme of destination, nor the access to a year subsequent to the first or the exemption from any admission tests.

To request the recognition of your previous career, you need to submit an application as indicated on page [www.unipd.it/domanda-valutazione](http://www.unipd.it/domanda-valutazione).

The application must be submitted in fixed periods of the year depending on the type of degree programme: for Bachelor's or Single-cycle degree programmes, this period generally runs from June to mid-July (the precise dates are announced by May on the page indicated above). For Master's degree programmes the period is indicated in the Call for admissions: [www.unipd.it/avvisi-ammissione-lauree-magistrali](http://www.unipd.it/avvisi-ammissione-lauree-magistrali).

The assessment is carried out by a committee, deciding which exams/training activities can be accepted (validated). The deliberation that is issued also indicates the proposed year of admission (access is in any case **subject to admission in the ranking list** in the case of limited access degree programmes) and any exemption from the admission test/TOLC.

Information on how to access years subsequent to the first is available in the Call for admission of each degree programme: [www.unipd.it/avvisi-ammissione-corsi](http://www.unipd.it/avvisi-ammissione-corsi).

For further information on deliberations and validated exams, the unit in charge is the back office of your degree programme: [www.unipd.it/backoffice-carriere-studenti](http://www.unipd.it/backoffice-carriere-studenti).

The exams recognized in the deliberation are then entered in the online booklet by the relevant back office within the first exam session available for the academic year 2025/26. This operation is carried out ex officio, no further procedure or request is required.

Some degree programmes have **early selections** for access to the first year even in the spring months (between March and June), before the period for the credit recognition request. It is possible to participate in these selections to ensure a place in the first year of the degree programme and apply for credit recognition later: any exams/activities recognized will be included in the booklet.

If in the deliberation a year subsequent to the first is proposed, and [in case of admission](#), the enrolment year is updated by the relevant back office.

## 2. Requirements to request a degree programme change

In order for the degree programme change application to be accepted, it is necessary to:

- **pay the first instalment of the fees** for academic year 2025/26 in the degree programme of origin, through your Uniweb account;
- **be admitted<sup>2</sup>** to the degree programme, by participating in the selections without any difference from those who access through standard enrolment. As shown in the tables below, admission is obtained based on the type of degree programme and the year of the degree programme towards which the degree programme change is being requested:

<b>Bachelor's and Single-cycle degree programmes – First year</b>	
The specifications on how admission to the degree programmes is managed are indicated in the relevant Call for admission: <a href="http://www.unipd.it/avvisi-ammissione-lauree-triennali-ciclo-unico">www.unipd.it/avvisi-ammissione-lauree-triennali-ciclo-unico</a> .	
Unlimited-access degree programmes	Limited-access degree programmes
Verify the acquisition of the result of the TOLC test within your pre-enrolment or obtain exemption from taking the test by applying for <a href="#">credit recognition</a> .	Take the admission test and be "admitted" in the ranking list.

<b>Master's degree programmes – First year</b>	
The specifications on how admission to the degree programmes is managed are indicated in the relevant Call for admission: <a href="http://www.unipd.it/avvisi-ammissione-lauree-magistrali">www.unipd.it/avvisi-ammissione-lauree-magistrali</a> .	
Unlimited-access degree programmes	Limited-access degree programmes
Obtain eligibility following the evaluation of the minimum curricular requirements.	Obtain eligibility following the evaluation of the minimum curricular requirements and be "admitted" in the ranking by taking any admission test required.

<b>Bachelor's, Single-cycle and master's degree programmes - Years subsequent to the first*</b>	
The specifications on how admission to the degree programmes is managed are indicated in the relevant Call for admission: <a href="http://www.unipd.it/avvisi-ammissione-corsi">www.unipd.it/avvisi-ammissione-corsi</a> .	
Unlimited-access degree programmes	Limited-access degree programmes
Obtain a deliberation for admission to a year subsequent to the first by applying for <a href="#">credit recognition</a> .	Obtain a deliberation for admission to a year subsequent to the first following the application for <a href="#">credit recognition</a> and be "admitted" in the dedicated ranking list for the proposed admission year.

*\*The wording "years subsequent to the first" refers only to the year of the degree programme proposed in the **credit recognition deliberation**, not to the number of years in which you have been a student at the University.*

The **procedures** for submitting the application for a change of degree programme are indicated, for most degree programmes, on page <https://www.unipd.it/en/degree-programme-change-ita> and are different based on the year of admission.

Degree programme change procedures to access the degree programmes in Medicina e chirurgia, Odontoiatria e protesi dentaria, Medicina Veterinaria and Medicine and Surgery are going to be published on the pages of the call for admissions: <https://www.unipd.it/avvisi-ammissione-lauree-triennali-ciclo-unico>.

<sup>2</sup> Some degree programmes require possession of additional **certifications** for admission purposes (e.g., language certifications): if necessary for a specific degree programme, they are indicated in point 1.2 of the Call for admission, among the admission requirements. As well as for standard enrolment, certifications must be submitted by the same deadlines also for the degree programme change.