



Academic Year 2025/26

TRANSFER FROM ANOTHER ITALIAN UNIVERSITY

Bachelor's, Single-cycle and Master's degree programmes

Requirements for submitting the request for incoming transfer and implications for your university career

Please note that:

The procedures, conditions and all the specifications reported are to be considered valid for those in possession of an **entry title obtained in Italy**¹.

Those in possession of an entry title obtained abroad or a residence permit for study must follow the procedures at the following link: <https://www.unipd.it/en/transfer-from-italian-university>, and refer to the Global Engagement Office – Admission and Welcome unit.

As an alternative to the incoming transfer, it is possible to apply for withdrawal from the degree programme you are attending and apply for a new enrolment (hereinafter "*withdrawal + new enrolment*") in the degree programme of the University of Padua to which you intend to access. For information on this: www.unipd.it/en/enrolment-procedures-ita.

Summary

1. IMPLICATIONS OF THE INCOMING TRANSFER REQUEST	2
1.1 COSTS OF INCOMING TRANSFER OR WITHDRAWAL-NEW ENROLMENT	2
1.2 RECOGNITION OF EXAMS/ACTIVITIES ALREADY TAKEN IN PREVIOUS UNIVERSITY CAREERS	3
2. REQUIREMENTS TO APPLY FOR AN INCOMING TRANSFER.....	4

¹ Entry titles are:

- high school diploma, for those who access Bachelor's or Single-cycle degree programmes;
- Bachelor's, Single-cycle degree or equivalent, for those who access Master's degree programmes.

1. Implications of the incoming transfer request

1.1 Costs of incoming transfer or withdrawal-new enrolment

This paragraph is for **summary purposes** and contains the amounts relating to the **first instalment** of student fees **determined by the University of Padua** – calculated for those who do not have access to reductions, exemptions or scholarships. Therefore, this document does not include all the particular cases in which each student may fall, nor indications regarding the amount of the subsequent fees. For further information, please refer to the office in charge: www.unipd.it/contribuzione-benefici. For information on the costs charged by your home university, please contact your home university.

Scholarships and tuition fees calculation	Those who receive a scholarship or intend to apply for it, or to find out the effects for the sole purpose of calculating the tuition fee, can find the differences between the <i>incoming transfer</i> and <i>withdrawal + new enrolment</i> procedures on page www.unipd.it/en/transfer-from-italian-university-ita , in the "Useful documents" section, document "Economic consequences".
--	---

	Home University	University of Padua	Total
Transfer	<p>____, ____ €</p> <p>The payment of a fee and/or a revenue stamp may be required to request the outgoing transfer.</p> <p>It is necessary to inquire personally at your home university to find out the possible amount, as well as the methods and deadlines to pay.</p>	<p>€205.00*</p> <p>They correspond to the first instalment of the fees and are to be paid for the degree programme of the University of Padua when the incoming transfer application is submitted.</p> <p>Further information on student fees, on the calculation of the first instalment and subsequent fees: www.unipd.it/contribuzione-benefici</p>	<p>Sum of the costs of one's home university and those of the University of Padua.</p>
Withdrawal + new enrolment	<p>____, ____ €</p> <p>The payment of a fee and/or a revenue stamp may be required to request the outgoing transfer.</p> <p>It is necessary to inquire personally at your home university to find out the possible amount, as well as the methods and deadlines to pay.</p>	<p>€205.00*</p> <p>They correspond to the first instalment of the fees and are to be paid during the new enrolment to the degree programme at the University of Padua when applying for enrolment, after submitting the withdrawal application.</p> <p>Further information on student fees, on the calculation of the first instalment and subsequent fees: www.unipd.it/contribuzione-benefici</p>	<p>Sum of the costs of one's home university and those of the University of Padua.</p>

* The amount indicated is the maximum amount provided for the *first instalment of the fees*, it may vary according to regional provisions. There may also be variations in the amount based on any reductions and exemptions assigned. Information on student fees, on the calculation of the first instalment and subsequent fees is available on page www.unipd.it/contribuzione-benefici.

1.2 Recognition of exams/activities already taken in previous university careers

The incoming transfer, or the *withdrawal procedure + new enrolment*, **do not imply** the recognition of credits/exams to the degree programme of destination, nor the access to a year subsequent to the first or the exemption from any admission tests.

To request the recognition of your previous career, you need to submit an application as indicated on page www.unipd.it/domanda-valutazione.

The application must be submitted in fixed periods of the year depending on the type of degree programme: for Bachelor's or Single-cycle degree programmes, this period generally runs from June to mid-July (the precise dates are announced by May on the page indicated above). For Master's degree programmes the period is indicated in the Call for admissions: www.unipd.it/avvisi-ammissione-lauree-magistrali.

The assessment is carried out by a committee, deciding which exams/training activities can be accepted (validated). The deliberation that is issued also indicates the proposed year of admission (access is in any case **subject to admission in the ranking list** in the case of limited access degree programmes) and any exemption from the admission test/TOLC.

Information on how to access years subsequent to the first is available in the Call for admission of each degree programme: www.unipd.it/avvisi-ammissione-corsi.

For further information on deliberations and validated exams, the unit in charge is the back office of your degree programme: www.unipd.it/backoffice-carriere-studenti.

The exams recognized in the deliberation are then entered in the online booklet by the relevant back office within the first exam session available for the academic year 2025/26. This operation is carried out ex officio, no further procedure or request is required.

Some degree programmes have **early selections** for access to the first year even in the spring months (between March and June), before the period for the credit recognition request. It is possible to participate in these selections to ensure a place in the first year of the degree programme and apply for credit recognition later: any exams/activities recognized will be included in the booklet.

If in the deliberation a year subsequent to the first is proposed, and [in case of admission](#), the enrolment year is updated by the relevant back office.

2. Requirements to apply for an incoming transfer

For the incoming transfer application to be accepted, it is necessary **to be admitted**² to the degree programme, by participating in the selections without any difference from those who access through standard enrolment. As shown in the tables below, admission is obtained based on the type of degree programme and the year of the degree programme towards which the incoming transfer is being requested:

Bachelor's and Single-cycle degree programmes – First year	
The specifications on how admission to the degree programmes is managed are indicated in the relevant Call for admission: www.unipd.it/avvisi-ammissione-lauree-triennali-ciclo-unico .	
Unlimited-access degree programmes	Limited-access degree programmes
Verify the acquisition of the result of the TOLC test within your pre-enrolment or obtain exemption from taking the test by applying for credit recognition .	Take the admission test and be "admitted" in the ranking list.

Master's degree programmes – First year	
The specifications on how admission to the degree programmes is managed are indicated in the relevant Call for admission: www.unipd.it/avvisi-ammissione-lauree-magistrali .	
Unlimited-access degree programmes	Limited-access degree programmes
Obtain eligibility following the evaluation of the minimum curricular requirements.	Obtain eligibility following the evaluation of the minimum curricular requirements and be "admitted" in the ranking by taking any admission test required.

Bachelor's, Single-cycle and master's degree programmes - Years subsequent to the first*	
The specifications on how admission to the degree programmes is managed are indicated in the relevant Call for admission: www.unipd.it/avvisi-ammissione-corsi .	
Unlimited-access degree programmes	Limited-access degree programmes
Obtain a deliberation for admission to a year subsequent to the first by applying for credit recognition .	Obtain a deliberation for admission to a year subsequent to the first following the application for credit recognition and be "admitted" in the dedicated ranking list for the proposed admission year.

The wording "years subsequent to the first" refers only to the year of the degree programme proposed in the **credit recognition deliberation, not to the number of years in which you have been a student at the University.*

The **procedures** for submitting the application for incoming transfer are indicated, for most degree programmes, on page <https://www.unipd.it/en/transfer-from-italian-university-ita> and are different based on the year of admission.

Incoming transfer procedures to access the degree programmes in Medicina e chirurgia, Odontoiatria e protesi dentaria, Medicina Veterinaria and Medicine and Surgery are going to be published on the pages of the call for admissions: <http://www.unipd.it/avvisi-ammissione-lauree-triennali-ciclo-unico>.

² Some degree programmes require possession of additional **certifications** for admission purposes (e.g., language certifications): if necessary for a specific degree programme, they are indicated in point 1.2 of the Call for admission, among the admission requirements. As well as for standard enrolment, certifications must be submitted by the same deadlines also for the incoming transfer.