

SCADENZE DOMANDE DI LAUREA

Scuola di Medicina e Chirurgia

APPLYING FOR GRADUATION

In order to apply for graduation, you need to complete an online procedure in three steps:

STEP ONE

- Log into your Uniweb personal area and **enter your thesis title** and the information about **your supervisor** within the timeframe specified below. Please enter the title exactly as it appears on the title page of your thesis, in the original language in which it is written and in English translation (if your thesis is in English, just enter the same title twice);
- Wait for approval of your thesis title: as soon as your supervisor has approved it from his/her Uniweb personal area, you will be notified by e-mail to your institutional e-mail address (name.surname@studenti.unipd.it);
- Once your thesis title has been approved, you can **proceed with your graduation application**.

STEP TWO

- Apply for graduation;
- Fill in the AlmaLaurea questionnaire. Please note that in order to confirm your graduation application, you need to reach the end of the questionnaire; after doing so, by going back to your Uniweb area, you will be allowed to proceed with your application and eventually confirm it;
- Confirm and submit your graduation application;
- Pay the relevant 16-euro stamp duty fee that will be generated automatically once your application has been confirmed.

STEP THREE

- Enter your Uniweb reserved area and upload the final version of your thesis in PDF/A format by the set deadline;
- Wait for approval of your thesis: once your supervisor has approved your thesis from his/her Uniweb personal area, your thesis will be visible to all members of the final examination board. Please note that you will not be admitted to the graduation session unless your supervisor has approved your thesis (if this is not the case, your supervisor will have to state the reason for not approving your thesis).

The guidelines for the upload of the final version of your thesis are available here: Upload.

PLEASE NOTE THAT

- You need to complete the first step as soon as possible: obtaining your supervisor's approval might take some time and you won't be able to proceed with step two until your thesis title has been approved;
- As per article 20, paragraph 3, of the Students' Regulations, once you have applied for graduation, you won't be able to make changes to your study plan anymore;

- Failure to pay the 16-euro stamp duty fee will result in your exams not being registered in your online booklet;
- **Payment of the 16-euro stamp duty fee is compulsory** in all cases, even in case you should later decide to withdraw from the graduation session for which you had originally applied.

Starting from the Academic Year **2014/2015**, activities pertaining to your university career will **no longer be recorded on your paper booklet**.

Consequently, have you not done so yet, please remember to return it to the Student Careers Office as soon as you have confirmed your graduation application and no later than the deadline by which you are required to apply for graduation.

If needed, your supervisor can modify your thesis title before he/she approves the final attachment.

Please decide whether it is better for you to apply for the first or second call of the graduation session based on your academic progress.

Should you **need to opt for the second call of the graduation session** after applying for the first one, please write an e-mail to <u>conseguimentotitolo.studenti@unipd.it</u> as soon as possible and no later than the last day set for thesis defence and/or proclamation under the first call.

For further information and guidance with regard to the application procedure, please refer to the relevant <u>Student Guide</u>.

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THIRD PERIOD A 2024/2025 DEADLINES

FIRST-CYCLE BACHELOR DEGREES

HUMAN MOVEMENT SCIENCES

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 9th, 2025
- Thesis defence: September 24th and 25th, 2025

APPLIED PHARMACEUTICAL SCIENCE

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 25th, 2025
- Thesis defence and proclamation of graduates: October 10th and 11th, 2025

PHARMACOLOGICAL INFORMATION, HERBAL TECHNOLOGY

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 25th, 2025
- Thesis defence and proclamation of graduates: October 10th and 11th, 2025

FIRST-CYCLE BACHELOR DEGREES – HEALTH PROFESSIONS

HEALTH ASSISTANCE

FIRST SESSION:

- Graduation application: from June 18th, 2025 to September 22nd, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 20th, 2025
- Thesis defence: November 3rd and 4th, 2025

DIETISTIC

- Graduation application: from June 18th, 2025 to October 14th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: November 10th, 2025
- Thesis defence: from November 25th to November 27th, 2025

PROFESSIONAL EDUCATION

FIRST SESSION:

- Graduation application: from June 18th, 2025 to September 5th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 2nd, 2025
- Thesis defence: from October 17th, 2025 to November 7th, 2025

PHYSIOTHERAPY

FIRST SESSION:

- Graduation application: from June 18th, 2025 to August 29th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 23rd, 2025
- Thesis defence: from October 8th, 2025 to November 26th, 2025

DENTAL HYGIENE

FIRST SESSION:

- Graduation application: from June 18th, 2025 to September 16th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 13th, 2025
- Thesis defence: from October 28th, 2025 to November 28th, 2025

<u>NURSING</u>

- Graduation application: from June 18th, 2025 to September 22nd, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 20th, 2025
- Thesis defence: from November 3rd, 2025 to November 30th, 2025

SPEECH AND LANGUAGE THERAPY

FIRST SESSION:

- Graduation application: from June 18th, 2025 to September 17th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 14^h, 2025
- Thesis defence: from October 29th, 2025 to November 25th, 2025

ORTHOPTIC AND OPHTALMOLOGIC ASSISTANCE

FIRST SESSION:

- Graduation application: from June 18th, 2025 to August 29th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 22nd, 2025
- Thesis defence: from October 6th, 2025 to October 27th, 2025

MIDWIFERY

FIRST SESSION:

- Graduation application: from June 18th, 2025 to September 29th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 27th, 2025
- Thesis defence: from November 10th, 2025 to November 12th, 2025

PSYCHIATRIC REHABILITATION TECHNIQUE

FIRST SESSION:

- Graduation application: from June 18th, 2025 to October 7th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: **November 3rd, 2025**
- Thesis defence: from November 18th, 2025 to November 21st, 2025

AUDIOPROTHESIC TECHNIQUES

- Graduation application: from June 18th, 2025 to September 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 13th, 2025

• Thesis defence: from October 27th, 2025 to November 17th, 2025

AUDIOMETRIC TECHNIQUES

FIRST SESSION:

- Graduation application: from June 18th, 2025 to September 11th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 8th, 2025
- Thesis defence: from October 23rd, 2025 to November 6th, 2025

ENVIRONMENT AND WORKPLACE PREVENTION TECHNIQUES

FIRST SESSION:

- Graduation application: from June 18th, 2025 to September 23rd, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 20th, 2025
- Thesis defence: from November 4th, 2025 to November 7th, 2025

BIOMEDICAL LABORATORY TECHNIQUES

FIRST SESSION:

- Graduation application: from June 18th, 2025 to August 29th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 18th, 2025
- Thesis defence: from October 3rd, 2025 to October 6th, 2025

NEUROPHYSIOPATHOLOGY TECHNIQUES

FIRST SESSION:

- Graduation application: from June 18th, 2025 to September 1st, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: October 8th, 2025
- Deadline for exam registration and changes in thesis title: September 29th, 2025
- Thesis defence: October 13th, 2025

IMAGING AND RADIOTHERAPY TECHNIQUES

- Graduation application: from June 18th, 2025 to September 24th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence

- Deadline for exam registration and changes in thesis title: October 21st, 2025
- Thesis defence: from November 5th to November 12th, 2025

NEUROPSYCHOLOGICAL REHABILITATION IN DEVELOPMENTAL AGES

FIRST SESSION:

- Graduation application: from June 18th, 2025 to October 1st, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 28th, 2025
- Thesis defence: November 12th and 13th, 2025

OCCUPATIONAL THERAPY

FIRST SESSION:

- Graduation application: from June 18th, 2025 to September 10th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: **October 7th, 2025**
- Thesis defence: from October 22nd, 2025 to November 18th, 2025

SINGLE-CYCLE MASTER DEGREES

MEDICINE AND SURGERY (held in Italian)

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 9th, 2025
- Thesis defence: from September 24th, 2025 to October 10th, 2025

Prospective graduates enrolled starting from A.Y. 2017/2018 who have taken and registered more than two optional courses need to adjust their study plan by doing the following:

- o accessing the relevant Uniweb procedure;
- selecting **NO MORE THAN TWO OPTIONAL COURSES** for a total of 8 ECTS credits: these two exams will be considered for the purposes of calculating their graduation average.

Please note that any changes to the study plan need to be made **<u>BEFORE</u>** applying for graduation.

<u>Paper documents</u> (*) need to be handed over to the Student Careers Office from June 18th, 2025 to September 9^h, 2025.

1. Students enrolled in the Degree Course **pursuant to Ministerial Decree 270/04 (ME1726-1727-1728-1729)** starting from A.Y. 2009/2010 need to submit only the following:

- University booklet where curricular exams are registered (if not handed over to the Student Careers Office yet)
- Yellow internship booklet, along with any related certificates and/or statements in original
- Any internship certificates and/or statements, in original, that have NOT been uploaded onto the RAD platform
- 2. Students enrolled in the Degree Course **pursuant to Ministerial Decree 509/99** (ME0907-0908-1433) need to submit only the following:
 - University booklet where curricular exams are registered (if not handed over to the Student Careers Office yet)
 - **Pink 'other activities' booklet consisting of 121 pages.** <u>PLEASE NOTE</u> that students who have not registered all internships yet need to hand in the photocopies of pages from 8 to 15, plus pages 120 and 121.

Students enrolled **earlier** who are in possession of **two different booklets** for other activities and internships need to hand over the following:

- white internship booklet;
- **pink 'other activities' booklet** consisting of 6 pages and bearing the endorsement of one of the professors in charge.

(*) Please note that it won't be possible to issue certificates and/or transcripts of records with details of clinical internships unless the relevant documents have been either handed over or uploaded as specified by the School of Medicine.

MEDICINE AND SURGERY (held in English)

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 30th, 2025
- Thesis defence: October 15th and 16th, 2025

SCHOOL OF DENTISTRY

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **September 20th, 2025**
- Deadline for exam registration and changes in thesis title: September 10th, 2025
- Thesis defence: September 25th, 2025

PHARMACY

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence

- Deadline for exam registration and changes in thesis title: September 22nd, 2025
- Thesis defence: October 6th and 7th, 2025
- Proclamation of graduates: October 10th and 11th, 2025

CHEMISTRY AND PHARMACEUTICAL TECHNIQUES

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 17th, 2025
- Thesis defence: October 2nd and 3rd, 2025
- Proclamation of graduates: October 10th and 11th, 2025

SECOND-CYCLE MASTER DEGREES

MEDICAL BIOTECHNOLOGIES

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **September 20th, 2025**
- Deadline for exam registration and changes in thesis title: September 10th, 2025
- Thesis defence: September 25th, 2025

PHARMACEUTICAL BIOTECHNOLOGIES

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 23rd, 2025
- Thesis defence: October 8th and 9th, 2025
- Proclamation of graduates: October 10th and 11th, 2025

HEALTH PROFESSIONS OF PREVENTION SCIENCES

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 29th, 2025
- Thesis defence: October 14th and 15th, 2025

HEALTH PROFESSIONS OF TECHNICAL SCIENCES (DIAGNOSTIC)

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **October 9th, 2025**
- Deadline for exam registration and changes in thesis title: September 29th, 2025

• Thesis defence: October 14th, 2025

PREVENTIVE AND ADAPTED PHYSICAL ACTIVITY

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: October 6th, 2025
- Thesis defence: from October 20th to October 22nd, 2025

NURSING AND MIDWIFERY SCIENCES

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **October 18th, 2025**
- Deadline for exam registration and changes in thesis title: October 8th, 2025
- Thesis defence: October 23rd, 2025

HEALTH PROFESSIONS OF REHABILITATION SCIENCES

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **October 4th, 2025**
- Deadline for exam registration and changes in thesis title: September 24th, 2025
- Thesis defence: October 9th, 2025

MASTER-LEVEL DEGREE COURSES ACTIVATED PRIOR TO MINISTERIAL DECREE 509/1999 (ANNUAL EDUCATIONAL ACTIVITIES NOT EXPRESSED IN ECTS CREDITS)

MEDICINE AND SURGERY (held in Italian)

Documents to be handed over to the Student Careers Office:

- **University booklet** where curricular exams are registered (if not handed over to the Student Careers Office yet)
- Students enrolled under the 'New System' (Table 18/bis 54 exams) who have completed an internship in place of three exams and who have modified their study plan accordingly need to submit the statement of completion of their internship to the Student Careers Office by the date set for returning their enrolment booklet.
- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 9th, 2025
- Deadline by which you need to submit the documents: September 9th, 2025
- Thesis defence: from September 24th, 2025 to October 10th, 2025

SCHOOL OF DENTISTRY

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: **September 20th, 2025**
- Deadline for exam registration and changes in thesis title: September 10th, 2025
- Thesis defence: September 25th, 2025

PHARMACY

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 22nd, 2025
- Thesis defence: October 6th and 7th, 2025
- Proclamation of graduates: October 10th and 11th, 2025

CHEMISTRY AND PHARMACEUTICAL TECHNIQUES

- Graduation application: from June 18th, 2025 to July 15th, 2025
- Deadline by which you need to upload your thesis to Uniweb and to have it approved by your supervisor: five days before thesis defence
- Deadline for exam registration and changes in thesis title: September 17th, 2025
- Thesis defence: October 2nd and 3rd, 2025
- Proclamation of graduates: October 10th and 11th, 2025