

"ISEE Parificato" for international students

Who can apply

1. All international students:
 - residing abroad
 - residing in Italy, with an income lower than euro 6.500 and with close family residing abroad
2. Italian students residing abroad, registered or not at the *Anagrafe Italiani Residenti all'Estero*

Where to apply

Applications must be submitted to a specific CAF (Fiscal Assistance Centre), partner of the University of Padova and ESU (Regional Institution for the Right to University Education). The name, contact details and opening hours of the CAF will be published in early July 2018 on our website: <http://www.unipd.it/en/studying-padova/funding-and-fees/key-documents>

The service is free of charge.

Key documents

1. **Family statement** with the family household composition and personal data for each family member;
2. **Family income:**
 - Documents related to income **earned in Italy** (if any): Italian Income Tax Returns. If you are applying for ISEE in 2018, you will need to submit documents related to 2016 incomes (two years prior to the year of application).
 - Documents related to income **earned abroad**: annual income generated abroad for each family member, including documents certifying any lack of income for members aged 18 or over. If you are applying for ISEE in 2018, you will need to submit documents related to 2016 incomes (two years prior to the year of application).
3. **Properties** - as at 31 December of the previous calendar year (e.g. 2017 if you are applying for ISEE in 2018) - owned in Italy and/or abroad by each family member, including documents certifying any lack of real estate properties for members aged 18 or over;
4. **Financial assets** - as at 31 December of the previous calendar year (e.g. 2017 if you are applying for ISEE in 2018) - owned in Italy and/or abroad by each family member (balance statements of bank, postal and deposit accounts, declarations of securities, stocks, dividends, equity and share holdings);
5. Any **rent contract** for each family member.

As a general rule, documents must:

1. be issued by the competent authorities in the country where the income/assets is generated/owned, with a date after 01/01/2018 for the family household, real estate and assets and with date after 01/01/2017 for incomes; incomes, properties and assets must be indicated in local currency, (i.e. of the country where they are generated/owned).
2. be legalized and translated into Italian. Legalization depends on the country of residence. Please

check with the Italian Embassy/Consulate of your country or with the CAF the procedure that applies to your case.

Special cases:

1. Working students (*Nucleo Familiare Unico*):

If you live independently from your family and you earn your own income, you are allowed to apply for ISEE solely on the basis of your own income and property holdings provided that:

- you have been residing independently from your family (separate residence) for at least two years prior to submitting the ISEE application. The residence of the applicant must not be of property of any family member;
- you have earned an annual income of at least euro 6.500, duly declared to the national authorities, for at least two years prior to submitting the ISEE application.

If one or both the above conditions are not met, you will need to apply for ISEE on the basis of your whole family's income.

Deadlines

- **9 July - 30 September 2018:** applications for regional scholarship, students collaborations (200 hours/academic year)
- **9 July - 30 November 2018:** applications for tuition fee waivers and other types of waivers.

Remember

Documents must be submitted in original. Applicants can request a provisional ISEE calculation by sending an electronic copy of all requested documents via email to the CAF. ISEE will however be confirmed only upon the applicant's arrival in Padova, submission of the original and final documents, and the student's original signature of the ISEE application form.