UNIVERSITÀ
DEGLI STUDI
DI PADOVA

FAQs

EXTRAORDINARY HOUSIGN SUBSIDY INTENDED FOR UNIVERSITY STUDENTS IN TOURIST ACCOMMODATION FACILITIES

HOW TO APPLY

1. Where can I apply for the subsidy?

You can apply on-line in your UNIWEB personal area (section INIZIATIVE).

2. What are the closing dates for applications?

You can apply from **25 November 2021 to 13 January 2022**.

3. I have already submitted and confirmed the application, can I edit it?

You can cancel and re-submit your application at any time before the closing date for applications.

You will find the confirmation of the application submission available for printing at the end of the procedure.

4. Can I apply if I stayed in an accommodation facility for a shorter period?

Yes, there is no minimum period of stay, you can apply for a reimbursement even for one single day (as long as it is within the period indicated below).

5. Which months are covered?

From September to December 2021.

HOUSING REQUIREMENTS

6. I stayed in an accommodation facility other than a hotel or a B&B, can I apply?

Yes, different types of tourist accommodation facilities, such as hostels, are accepted.

7. I stayed in an accommodation facility located in a municipality other than the one I study in. Can I apply?

Yes. However, the facility must be classed as to be located on site in relation to the University campus. The accommodation expenses incurred by international students for housing within 80 km from the University campus are accepted.

8. Can I apply if my name does not appear on the receipt of payment of the facility where I stayed?

No. The name of the student must be specified.

DOCUMENTS TO ATTACH

9. Can I apply even though I do not have all the required documents by the closing date for applications?

No, you cannot apply if one or more of the required documents are missing.

10. Which format should the documents be submitted in?

You should submit one easy-to-read PDF file, not exceeding 5Mb, for each required document.

11. Which documents should I submit?

You should provide us with:

- receipts of payment for the period of which you apply for reimbursement;
- the ISEE certificate/ISEE Parificato, if not acquired through the Application for benefits (RdA).

12. Can I submit a private deed issued by the accommodation facility and proving the payments made to apply for the subsidy?

Yes, private deeds with the stamp of the facility will be accepted at assessment stage.

13. **I stayed in several accommodation facilities during the months covered by reimbursement. Can I submit the receipts of payment from different facilities?**

Yes, it is possible to submit receipts of payment from different facilities related to the specified period, provided that they all refer to the same student.

14. **Which types of documents count as receipts of payment?**

Receipts of bank transfers, if the months are specified in the payment reason, general receipts with revenue stamp, and payment slips are accepted. Payments in cash and private deeds without the stamp of the facility are not accepted.

BENEFIT COMPATIBILITY

15. **I have received housing subsidies from another organisation, can I still apply?**

You are not eligible for the benefit if you received any other kind of support for the right to education, such as accommodation-related benefits and reimbursements provided by public or private bodies for the 2021 health emergency period.

16. **Is the subsidy compatible with the regional scholarship?**

The subsidy is not compatible with the a.y. 2020/21 and 2021/22 regional scholarship if you were awarded it as an off-site student. However, if you were given the regional scholarship either as a commuter or an on-site student, you can apply for this benefit.

ISEE SPECIFICATIONS

17. **Which ISEE should I submit to apply for the benefit?**

You should submit a valid ISEE for the Right to Higher Education; it must therefore be issued in the 2021 calendar year (ISEE corrente is also accepted).

18. **What should I do if the ISEE has omissions and/or discrepancies?**

You should contact a tax assistance centre (CAF) and have it rectified or ask for a pre-filled ISEE to be issued.

SPECIFIC CASES:

19. **I was on an Erasmus exchange during the period set forth by the call for applications. Can I apply?**

The subsidy does not cover for the monthly rents you incurred while you were abroad under an Erasmus project.

BENEFIT REVOCATION AND NON-ACCEPTANCE

20. **When can the benefit be revoked?**

The revocation of the benefit applies if:
- you have been awarded a similar benefit provided by other bodies;
- you provide false statements (within the meaning of art. 75 and 76 of the Italian Presidential Decree DPR 445/2000).

21. **Can I give up the benefit?**

If you want to give up the benefit, contact the Student Service Office: benefici.studenti@unipd.it

BENEFIT PAYMENT

22. **What is the maximum amount of the benefit that can be accepted and paid?**

The amount of the subsidy is set at a maximum daily amount of €50.00 and a maximum total gross amount for the recipient of €500.00.

23. When is the reimbursement credited?

The ranking list of eligible students will be published by February 2022.

International students will be given priority in the allocation of the subsidy over the other off-site students.

The amount of the reimbursement that will be credited is based on the attached receipts of payment. If the number of the applications exceeds the allocated amount, applications will be processed according to the ISEE, in ascending order, and up to the maximum amount available of 1 million euros.

TAX SYSTEM APPLIED TO THE SUBSIDY

24. Is the subsidy subject to tax regulations?

Yes, the subsidy is subject to the existing tax regulations.

The tax due on this income is calculated on the individual tax credit at the minimum full amount (a flat-rate tax credit applied to the tax on wages of less than € 8000.00 per year), which reduces the tax to zero. The year following the payment of the subsidy, the University will issue the Certificazione Unica (CU), which summarises the income, the tax calculated and the tax credit granted. The CU must be kept for tax purposes; it may also be used for the income tax return and for the calculation of the ISEE.