

## SEMP call – Switzerland a.y. 2021/2022

Calendar Call 2021/2022	WHAT	WHERE
Tuesday 23rd FEBRUARY	1st Call	On Uniweb ONLY
Tuesday 2nd MARCH	1st Call application opening on Uniweb	On Uniweb ONLY
Tuesday 16th MARCH At 13:00	1st Call application deadline on UNIWEB	On Uniweb ONLY
From Thursday 8th APRIL	PUBLICATION OF LISTS OF SUCCESSFUL APPLICANTS	Website (and personal page on Uniweb)
From Thursday 8th to Tuesday 13th APRIL At 13:00	Window to accept the place online	<b>On Uniweb ONLY</b>
From Thursday 15th to Friday 16th APRIL	Publication of reserve places and accept the place online	<b>On Uniweb ONLY</b>
	Informative meetings for successful applicants	
	application form, learning agreement and accommodation form	Available on the Receiving Institution website

### LEARNING AGREEMENT PREPARED on UNIWEB BEFORE THE GRANT AGREEMENT SIGNATURE

<b>15th JUNE 2021</b> Departures during the first semester	Deadline to prepare the <i>learning agreement</i>	Uniweb only
<b>15th OCTOBER 2021</b> Departures during the second semester	Deadline to prepare the <i>learning agreement</i>	Uniweb only
<b>BEFORE the mobility</b>	Book an appointment to sign the SEMP Grant Agreement	<b>ONLINE ONLY</b> <a href="http://www.unipd.it/relint">www.unipd.it/relint</a>
	Sign the SEMP Grant Agreement	According to the modalities set out by the Projects and Mobility Office –Mobility Unit
<b>Within 7 days</b> from the start of the mobility	Upload the start of mobility documents: - Attendance certificate ( <b>Date of Arrival</b> ) - Learning Agreement before the mobility approved by the Academic Coordinator in Padova and countersigned by the Receiving Institution	<b>Upload of the start of mobility documents ONLINE ONLY</b> <a href="http://www.unipd.it/relint">www.unipd.it/relint</a>
At the end of the mobility, in one of the 7 days before the	Get the Attendance Certificate ( <b>Date of departure</b> ) signed by the Receiving Institution	International Office of the Receiving Institution

departure		
<b>Within 10 days from the end</b> of the mobility	Upload your Attendance Certificate and your last Learning Agreement countersigned by the Receiving Institution	<b>Upload your Attendance Certificate (<i>Date of departure</i>) and your last LA ONLINE ONLY <a href="http://www.unipd.it/relint">www.unipd.it/relint</a></b>
At the end of the mobility and before the recognition of the activities carried out abroad	Send (directly by the Receiving Institution) your Transcript of Records and/or letter on thesis/internship work	<b>PDF version to <a href="mailto:erasmus@unipd.it">erasmus@unipd.it</a></b> and hard copy to Projects and Mobility Office - Mobility Unit – Via VIII Febbraio, 2 35122 PADOVA (if possible)
<b>Within 45 days</b> from the submission of all documents <b>and no later than 31st October 2022</b>	Recognition of the activities carried out abroad (exams, thesis, internship)	According to the <i>Mobility Unit Desks within Schools/Departments</i> instructions