**UNIVERSITÀ DEGLI STUDI DI PADOVA**

**Academic year 2025/26**

# WITHDRAWAL – NEW ENROLMENT

## Bachelor's, Single cycle and Master's degree programmes
## Access to <u>first year</u>

## <u>Selections starting from July 2025</u>

In the following table you can find a summary of the available procedures to access a degree programme; each entry is clickable and linked to the relevant page. The instructions in this document are referred to procedures highlighted in green.

| | **You are not enrolled in any University** | **You are currently enrolled in:** **University of Padua** | **You are currently enrolled in:** **other italian University** | **You are currently enrolled in:** **foreign University** |
|---|---|---|---|---|
| You hold an **Italian entry title**[1] and you have been admitted to the **first year** | Enrolment | Degree programme change / Withdrawal + new enrolment | Incoming transfer / Withdrawal + new enrolment | Withdrawal + new enrolment |
| You have: <br> - an **Italian entry title** <br> - requested a credit recognition for career shortening <br> - been admitted to a **year subsequent to the first** | Enrolment *Years subsequent to the first* | Degree programme change *Years subsequent to the first* / Withdrawal + new enrolment | Incoming transfer *Years subsequent to the first* / Withdrawal + new enrolment | Withdrawal + new enrolment |
| You want to study in two degree programmes simultaneously | Simultaneous enrolment | Simultaneous enrolment | Simultaneous enrolment | Simultaneous enrolment |
| You are enrolled in a degree programme and plan to **graduate within 2024/25 a.y** | / | Limited simultaneous enrolment | Limited simultaneous enrolment | Limited simultaneous enrolment |
| You have a **foreign entry title** | Enrolment *foreign entry title* | Degree programme change *foreign entry title* | Incoming transfer *foreign entry title* | Withdrawal + new enrolment *foreign entry title* |

*\*This procedure is not available for those who are graduating in a Bachelor's or Single Cycle degree programme that is necessary to access a Master's degree. In such situation, you must follow standard enrolment procedures.*

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[1] This document refers to the following entry titles:
- High school diploma, for those who access Bachelor's or Single cycle degree programmes;
- Bachelor's or Single Cycle degree or equivalent, for those who access Master's degree programmes.

**Please note that**

Withdrawing from studies has **consequences** on the validity of the **residence and study permit**. If you fall in this category please contact the Admissions and Welcome unit (https://www.unipd.it/en/international-relations) for information on the procedure that better suits your situation.

## 1. Procedure – Candidates currently enrolled at the University of Padua

Those who are currently enrolled in a degree programme at the University of Padua, in order to enrol in another degree programme of study (and are not interested or cannot proceed with the procedures for changing degree programme or simultaneous enrolment), must first close that career by submitting a withdrawal application.

Follow the steps below:

1. submit the application to withdraw from the degree programme you are attending, following the instructions on page www.unipd.it/interrompere-studi;
2. wait for the withdrawal application to be completed by the Front office unit. Contact details are available on page www.unipd.it/frontoffice-carriere-studenti
3. submit the enrolment application following the instructions for standard enrolment on page https://www.unipd.it/en/enrolment-procedures-ita.

The procedures must be carried out by the enrolment deadlines as per the relevant Call for admission: www.unipd.it/avvisi-ammissione-corsi. Any delays in completing the withdrawal application that may compromise the possibility of submitting the enrolment by the deadlines must be notified to immatricolazioni.studenti@unipd.it.

**Please note that** those who have already paid the first instalment of the fees for academic year 2025/26 and who submit a withdrawal application with the aim of enrolling in a new degree programme, can refer to the *Settore Benefici Economici – Ufficio Servizi agli Studenti* for information on the possibility to use the payment already made for the new enrolment application: www.unipd.it/contribuzione-agevolazioni.
Your situation must in any case notified to immatricolazioni.studenti@unipd.it within the enrolment deadlines.

## 2. Procedure – Candidates currently enrolled in another Italian University

Those who are currently enrolled in a degree programme at **another Italian University** (and are not interested or cannot request an incoming transfer or a simultaneous enrolment) can proceed as follows:

- Submit the **standard enrolment application** following the instructions as indicated on page https://www.unipd.it/en/enrolment-procedures-ita;
- Submit the **withdrawal application** to your home University.
  The withdrawal application submission can be carried out before, at the same time or after the enrolment application submission. Until the beginning of academic year 2025/26, no situations of incompatibility will arise between two simultaneously active careers. After this moment, a few overlapping days between the two careers due to the office management time does not have an influence on the process, as what matters is the date of submission of the withdrawal application.

### 3. Procedure – Candidates currently enrolled in a foreing University

Those who are currently enrolled in a degree programme at a **foreign University** (and are not interested or cannot proceed with the simultaneous enrolment request) can proceed as follows:

- Submit the **standard enrolment application** following the instructions as per the following page https://www.unipd.it/en/enrolment-procedures-ita;
- Submit the **withdrawal application** to your home University.
  The withdrawal application submission can be carried out before, at the same time or after the enrolment application submission. Until the beginning of academic year 2025/26, no situations of incompatibility will arise between two simultaneously active careers. After this moment, a few overlapping days between the two careers due to the office management time does not have an influence on the process, as what matters is the date of submission of the withdrawal application.