

Jobs, Internships - Companies

You have received this information pursuant to Article 13 of EU Regulation 2016/679, the General Data Protection GDPR as you have provided personal data to the University of Padova, which is based in Via 8 Febbraio, 2 35122 Padova, Italy. The University is the Data Controller and requires your personal information for any activities carried out by the job and internship recruiting service and the job orientation service offered by the University of Padova.

In accordance with the GDPR, your personal data will be processed fairly, lawfully and transparently, as well as in a manner that safeguards your privacy and your rights.

We are therefore providing you with the following information:

1) IDENTITY AND CONTACT DETAILS OF THE DATA CONTROLLER

The Data "Controller" is the University of Padova which is based in Via 8 Febbraio, 2 – 35122, Padova, Italy. You, the data subject, may contact the Data Controller by writing to the address above, or by sending an email to: aziende.careerservice@unipd.it

2) CONTACT DETAILS OF THE DATA-PROTECTION OFFICER

The Controller has its own Data-protection officer, who is appointed pursuant to Article 37 of EU Regulation 2016/679. The Data-protection officer may be contacted at: privacy@unipd.it

3) PURPOSES OF AND LEGAL BASIS FOR DATA PROCESSING

- The data you provide will be exclusively used to register your company on internship and placement, career day and mentoring portals and to enable your company to access the services offered by the Career Service of the University of Padova;
- The data you provide us which is marked with * is mandatory in order to register your company on our portal. As a result, if you do not provide us with this information, your company cannot be added to our portal and you will not be able to access the services offered by the Career Service of the University of Padova;
- Please note that in any case your data will be processed only to provide you with this service, pursuant to art. 6, par. 1, sec. B) of EU Regulation 2016/679;
- Data not marked with * is optional and such it is not necessary to register your company, but it is used by the Career Service to improve the service offered;
- Data will be processed only if you give your consent to do so, pursuant to art. 6, par. 1, sec. a) of EU Regulation 2016/679. You may withdraw your consent at any moment without affecting the data already processed.

4) RECIPIENTS OR RECIPIENT CATEGORIES:

The recipients of your personal data are the Controller and any Processors appointed by the Controller, as well as any natural persons tasked with processing your data for the aforementioned purposes.

The following subjects or subject categories may access your data to provide you with the aforementioned services: the Career Service, as internally in charge of data processing; other subjects appointed to provide technological support, as external data processing subjects.

5) PROVISION OF DATA

You, the data subject, are required to provide your personal data so that the University can perform the services in par. 3. Should you refuse, then such services cannot be provided.

6) DURATION OF DATA STORAGE

Establishing how long your personal data will be stored depends on how much time is needed to process it. Your personal data will therefore be stored for the entire time needed to carry out

the services stated in par. 3 and, anyway, until your company intends to use the services provided by the Career Service.

7) RIGHTS OF THE DATA SUBJECT

Please note that you are entitled to:

1. access your personal data;
2. rectify or erase your personal data, or restrict how it is processed;
3. receive your personal data or have it transferred to another controller (data portability) pursuant to Article 20 of EU Regulation 2016/679. This applies to electronic data only.;
4. lodge a complaint with Italy's supervisory watchdog (*Garante per la protezione dei dati personali*)

8) EXERCISING YOUR RIGHTS

To exercise the aforementioned rights, please email the Controller at amministrazione.centrale@pec.unipd.it

The Controller shall respond within one month of your request, although this may be extended by up to three months should the request be particularly complicated.

9) CHANGES TO INFORMATION

This information is subject to change. You are therefore advised to check it regularly and refer to the latest version.

Padova, 21 January 2019