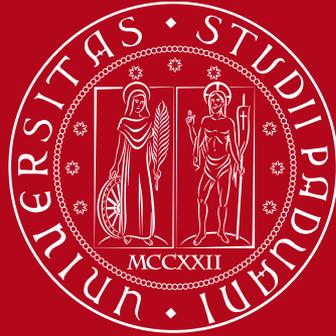


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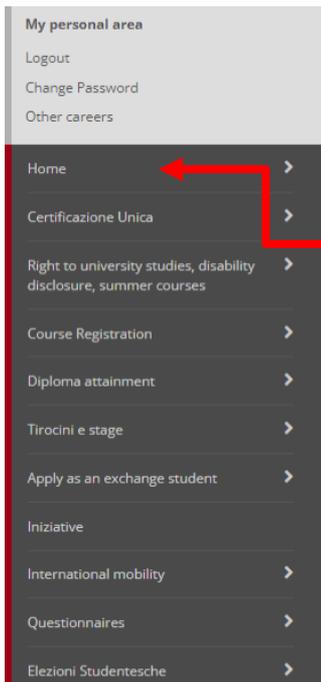
Withdraw from studies – online form
Student guide

A request to withdraw from studies may be submitted at any time, it is final, unconditional and puts an end to a student's career.

By withdrawing from studies, students cease any relationship with the University of Padua. Once withdrawn, students can no longer perform any actions on their university career, nor use any educational and administrative services.

Nevertheless, a withdrawal does not prevent students from enrolling again. The exams passed before withdrawing remain on record, they may be certified and their recognition may be requested.

Please pay close attention to the [Financial implications](#)

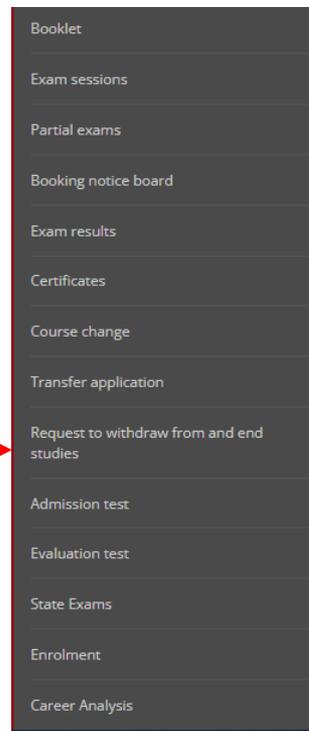


1. Log on to your Uniweb profile from a computer:

<https://uniweb.unipd.it>

2. Open the menu on the right and click on «Home»

3. Click on «Request to withdraw from and end studies»



**Have you forgotten your
credentials?**

<https://www.unipd.it/attivazione-password>

List of requests to end studies

This page lists the requests submitted to end your studies

Details of your most recent enrolment

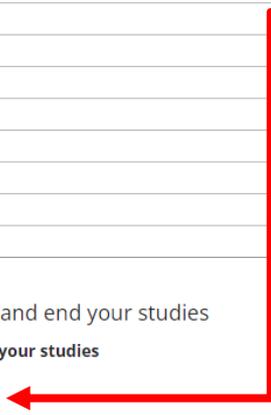
Academic year
Date of enrolment
Department
Degree course
Degree course regulations
Study path
Year of studies
Type of enrolment
No of. years behind/repeated
Campus
Regulations year

Requests to withdraw from and end your studies

 There are no requests to end your studies

[Add a request to end your studies](#)

4. You will see the details of your last enrolment
5. Click on «Request to end studies»
6. In case of multiple careers, select the one you would like to end



Requests to end your studies

On the following pages you can manage any requests to end your studies.

To finalise the procedure, once you have completed your request go to section Right to University Studies – Payments and pay the MAV with the wording "stamp duty request to withdraw from studies A.Y. xxxx / xxxx".

The instructions are available on the following page <https://www.unipd.it/interrompere-studi>

Activity	Section	Info	Status
A - Submission of requests to end studies			
	Reasons		
	View request details		
	Request summary		
B - Managing exam statements			
	Page to self-certify exams passed		
C - Confirm your request to end studies			
	Confirm submission of your request to end studies		

Requests to end your studies

7. Click on «Requests to end studies»

8. Then, select «Withdrawal» and click on «Next»



End studies request details

On this page you need to state the reason for ending your studies

Choose the reason for ending your studies

Rinuncia

Back

Next



End studies request details

On this page you need to provide details to your request to end your studies

Request to end studies

Year of submission

Reason

End studies request details

Date*

(gg/MM/yyyy)

Notes

Back Next

9. Set the request date (the same or later than the date you are entering the application)

10. If you wish, you can add notes

11. Click on «Next»

12. Confirm your request to end studies



Confirm your request to end studies

Please review the information you entered and click on "Next".

Request to end studies

Year of submission

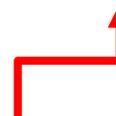
Reason

Date

Note

Status

Back Next



On the page “List of self-certified exams”, you may select the exams passed but not present in your records yet, so that once registered they will be added to your career



List of exams passed but not registered yet

This page lists the exams you have passed which have not been registered yet but are relevant to your request

Self-certified exams waiting to be registered

 No exams stated

Add exam

Back Next

13. If you have passed some exams that have not been registered yet, click on «Add exam»

If not, go to the slide «How can the request be submitted? – 7/7»



Self-certified exams

On this page, you are asked to enter the details of the exam you want to self-certify.

Self-certify exam

Code*
(Exam code)

(exam description, three characters minimum)

Exam (text area)*

Passed in Ac. Year*
(e.g. 2010)

Date the exam was passed*
(dd/mm/yyyy)

Grade
(Value between 18 and 30, e.g. 28)

with honors.

Result
(please specify the result given instead of a grade)

Credits/Value*

14. Please enter exam information

15. Two filters are provided to help you search for the correct Scientific Area (SSD)

16. Confirm the information of the exam you wish to self-certify

17. Repeat this procedure for each exam you wish to self-certify

Scientific Area (SDS)

(Enter part of the Scientific Area code to filter the list of SDS)

Filter by SDS code

(Enter part of the description of Scientific Area to filter the list of SDS)

Filter by SDS description

In order to populate the list of "Scientific Areas" below, please enter in the specific filter fields part of the code and/or description of the Scientific Area you are going to select. The search will start when you change fields or click on the search icon.

Scientific Area (SDS)*

[Back](#) [Confirm](#)

18. Once you have entered all the exams you want to self-certify, click on «Next» at the bottom of the summary page

19. Click on «Next» to complete the procedure and submit your withdrawal request

20. From the main menu, select «Right to university studies» and click on «Payment»

21. You will find the 16-euro payment on notice MAV to be paid for the stamp duty necessary to validate your withdrawal request.

Addebiti fatturati

Invoice	Codice IUUV	Description
+		Stud. ID - Second cycle degree - - Imposta di bollo domanda di rinuncia Year 2021/2022

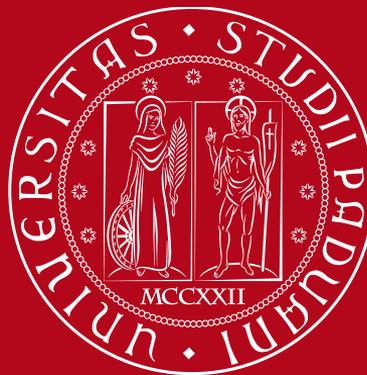
Amount	Status	Pagamento PagoPA
16,00 €	 non pagato	 ABILITATO

Payment must be made exclusively using the PagoPA portal.

For more info go to:

<https://www.unipd.it/en/pagopa>

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