
NOTICE ON THE PROCESSING OF PERSONAL DATA
(Art. 13 Regulation EU 2016/679 – General Data Protection Regulation)

This information is provided pursuant to Article 13 of EU Regulation 2016/679 (General Data Protection Regulation, hereinafter EU Regulation), in relation to the data of companies (hereinafter also users) that the University of Padua (hereinafter University), as Data Controller, requires for any activities carried out by the job and internship recruiting service and the job orientation service offered by the University.

The data will be processed fairly, lawfully and transparently as well as in a manner that safeguards the privacy and all the rights of the interested parties, according to what is specified in the following information and in compliance with the provisions of art. 130 of the legislative decree of 30 June 2003, no. 196 and subsequent amendments. (Personal data protection code).

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1) Data Controller

The Data Controller is the University of Padua, with registered office in Via VIII Febbraio n. 2, 35122 - Padova, Italy. To contact the Data Controller, please write an email to the following certified email address: amministrazione.centrale@pec.unipd.it

2) Data-Protection Officer

The University has its own Data Protection Officer at the University, who is appointed pursuant to Article 37 of EU Regulation 2016/679, who may be contacted at: privacy@unipd.it.

3) Data sources and types

The University processes the companies data required for any activities carried out by the job and internship recruiting service and the job orientation service offered by the University.

The data that may be processed exclusively for the purposes indicated in point 4 are the users' contact details.

4) Purpose of processing

The processing of data is aimed exclusively at sending communications relating to the organisation of career days, recruiting and employer branding events, mentoring and job orientation activities and to allow access to the services offered by the University's Career Service.

5) Data processing operations

Users' data processing will be performed by means of the information technologies and paper.

The University takes appropriate organisational and technical measures to protect and ensure the confidentiality of the personal data held, in particular against loss, theft, as well as the unauthorised use, disclosure or modification of personal data.

The University does not use automated decision-making processes related to the data subject rights on the basis of personal data, including profiling, pursuant to the safeguards set out in Article 22 of the EU Regulation.

6) Legal basis for data processing and nature of the provision

The data processing within the scope of the purposes indicated in point 4 is carried out by the University exclusively on the basis of consent, pursuant to Article 6, paragraph 1, letter a), of Regulation (EU) 2016/679, which may be withdrawn at any moment, without affecting the data already processed.

The data provision for the purposes described in point 4 is mandatory and any refusal by the User precludes the access to the service.

7) Data recipients

Data recipients are the natural persons appointed by the University for the data processing, such as employees and collaborators, self-employed, of the University of Padua and of contracted entities and any appointed data processors.

Personal data will not be disseminated, except with the express consent of the interested party.

8) Data storage

The data will be stored for the entire time needed to carry out the services stated in par. 4, pursuant to current legislation, and anyway until the User intends to use the services provided by Career Service.

9) Rights of the data subject

The user may at any moment exercise the right of access, the right to rectify or complete his/her data, the right to erasure (right to be forgotten) and to restriction of processing and the right to data portability, pursuant to the conditions and within the limits indicated by the EU Regulation.

Users have the right to object at any time to the processing of their data, pursuant to the provisions of Article 21 of the EU Regulation.

10) Exercising rights

To exercise her/his rights, the user may email the University at the certified email address amministrazione.centrale@pec.unipd.it or at urp@unipd.it. As an alternative, the user can write to Università degli Studi di Padova, via VIII Febbraio n. 2, Padova.

The University shall respond within one month of the request, although this may be extended by up to three months should the request be particularly complicated.

11) Possible changes to information

Amendments and additions to this information are published in the privacy section of the institutional website at www.unipd.it/privacy.