

Anx. to the Decree no.

Ref. no.

MERIT-BASED SCHOLARSHIP “MILLE E UNA LODE” - A.Y. 2020/21

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PREMISE

In a.y. 2020/21 the University awards 1,000 merit-based scholarships of € 1,000.00 each (gross for the recipient) to the most deserving students of each degree programme (selected according to the number of students of each degree programme).

Merit-based scholarships are offered once students have chosen and carried out one of the activities listed below:

1. Study abroad.
2. Internships and traineeships.
3. Tutoring activities (max 50 hours).

1 ADMISSION REQUIREMENTS

Students must meet the following requirements to be selected:

- Be enrolled in a.y. 2020/21 in a Bachelor's, Single-cycle and Master's degree programme, for a number of years not exceeding the expected duration of the degree programme, except for students enrolled in the first year of a Bachelor's or Single-cycle degree programme and students enrolled in the Galilean School;
- Be deserving students according to the merit factor as at 10 August 2020.

First-year students of Master's degree programme will be entered in the ranking list only if graduated at the University of Padua within the expected duration of the degree programme, and the merit factor achieved in their third year of the Bachelor's degree programme will be considered.

It is guaranteed that students will be selected from all degree programmes.

2. MERIT FACTOR CALCULATION

Reference values for each degree programme:

Average credits of the degree programme:

Student's average credits / no. of years of enrolment = student's annual average credits

Then, sum of students' annual average credits / no. of students

Average marks of the degree programme

Sum of students' average marks / no. of students

- a. Quota reserved for the degree programme: all students enrolled in the previous a.y. and students behind with their studies by 1 year, excluded students with 0 examinations.
- b. Examinations: all examinations sat and included in the study plan, excluded off-plan and prerequisite examinations and examinations sat to fulfil tuition fees or enrolment requirements. Validated examinations (CO) are considered in the calculation only following transfer from another University or change of degree programme.

Merit factor calculation for all students enrolled in the new A. Y. of the degree programme:

The merit factor is calculated by adding up the percentage change in credits of examinations passed by 10 August, compared to the average for their degree programme/university system (V% Exams) and the percentage change in weighted average marks of the student's examinations compared to the one set for their degree programme/university system (V% Marks); the total is divided by 2.

$$\text{Namely: } (V\% \text{Marks})/2 + (V\% \text{Exams})/2$$

The **average examinations of the degree programme/university system** is calculated on the sum of the average number of examinations or credits passed/gained by students by 10 August 2020, taking the number of enrolments into account, divided by the number of students enrolled in the degree programme. Students must be enrolled in the same degree programme/university system for a number of years not exceeding the expected duration + 1; students with zero exams are excluded.

The **weighted average mark of the degree programme/university system** is calculated on the sum of the weighted average marks of students enrolled in the same degree programme/university system, divided by the number of students enrolled. Students must be enrolled in the same degree programme/university system for a number of years not exceeding the expected duration + 1; students with zero exams are excluded.

3. RANKING LISTS AND DEADLINES

Once selected by the Student Service Office, students will be notified via e-mail at their institutional email address (name.surname@studenti.unipd.it) by **24 November 2020**.

Students are required to choose the type of merit-based scholarship via Uniweb personal area (section **INIZIATIVE**) from **1 to 15 December 2020**.

Students who fail to make their choice within the closing date will lose their right to the merit-based scholarship.

The Student Service Office, the Projects and Mobility Office, and the Career Service, each for the option within their competence, will provide eligible students with the necessary information to make the best choice.

4. OPTIONS

1. MERIT-BASED SCHOLARSHIP FOR STUDY ABROAD

(ref. Projects and Mobility Office – Mobility Unit - Via 8 Febbraio 2, 35122 Padova - tel. 049.827 3538 – email: erasmus@unipd.it)

Students selected for the merit-based scholarship for **study abroad** are given the possibility to choose among the following options:

- additional contribution to the Erasmus+ grant for study purposes for students who are awarded a mobility place:
 - o for a.y. 2020/21 with start date in the second semester (i.e. from January 2021 onwards, and end date in June/September 2021) or a long-stay mobility place (i.e. a 10/12-month grant);
 - o or for students who are awarded an Erasmus+ place for a.y. 2021/22;
- period abroad under SEMP programme for students who are awarded a place meeting the same above-mentioned requirements as the Erasmus+ Programme;
- period abroad under SEMP programme for students enrolled in a double degree programme to be carried out according to the same requirements as the Erasmus+ Programme referred to in the previous paragraph;
- period abroad under ULISSE programme for students who are awarded a place meeting the same above-mentioned requirements as the Erasmus+ Programme;
- period at a University abroad, to be chosen among the already existing agreements proposed by the Projects and Mobility Office, following selection procedure and/or acceptance letter from the University abroad, provided that a training activity with credit recognition is planned and documented. The stay cannot last less than two months.
- Period abroad organised by the University of Padua's Departments, following selection procedure or acceptance letter from the professor appointed by the Department and acceptance letter from the University abroad, provided that a training activity with credit recognition is planned and documented.

Students can select this type of scholarship only if, at the time of departure and for the entire duration of their stay abroad, they are still enrolled at the University of Padua.

Given the current COVID-19 emergency, students can choose this type of scholarship even if the study activity is carried out in a totally 'virtual' mode (on-line).

2. MERIT-BASED SCHOLARSHIP FOR INTERNSHIPS AND TRAINEESHIPS

(ref. Career Service – Palazzo Storione, Riviera Tito Livio 6, 35123 Padova - tel. +39 049.827 3075 - fax +39 049.827 3524 – email: stage@unipd.it)

Students selected for the merit-based scholarship for internships and traineeships are given the possibility to choose a curricular/extracurricular internship in Italy or abroad.

The traineeship **cannot last less than 250 hours**, to be carried out continuously in the same facility in 6-month time maximum for graduates and in 12-month time maximum for students.

3. MERIT-BASED SCHOLARSHIP FOR TUTORING ACTIVITIES

(ref. Student Service Office – Guidance and Tutoring – Via Portello, 19 – Padova email: tutorato@unipd.it)

Students who are awarded a merit-based scholarship for tutoring activities are required to perform **50 hours** of academic tutoring, including activities aimed at students' educational success, such as the organisation of study groups in their field of competence.

Should the number of students selected for a tutoring scholarship exceed the number of available places offered by each University's School, the students with the highest merit factor will be given priority, while the others will be considered for their second choice previously selected.

Merit-based scholarships are compatible with regional and mobility scholarships.
The merit-based scholarship cannot be granted if no planned activities have been carried out.
Students can be selected for this scholarship more than once over the years.

5. SCHOLARSHIP PAYMENT AND TIMELINE

The merit-based scholarship chosen by students will be paid by the relevant office once the activities planned have been carried out. Students are entitled to the scholarship and required to perform the related activities within two academic years and, in any case, by 30 September 2022 at the latest. The timeline is provided below:

24 November 2020	1 December 2020 - 15 December 2020	By 20 January 2021	By 30 September 2022
Ranking list of the most deserving students enrolled in a.y. 2020/21	Timeframe for choosing the type of merit-based scholarship (via Uniweb)	Submission of the list of selected students to the relevant offices	Performance of the chosen initiatives and finalisation of the activities relating to merit-based scholarships 2020-2021

6. FINAL PROVISIONS

Pursuant to art. 4 of law 241 of 7 August 1990 (New rules on administrative procedures and right to access administrative documents) and subsequent amendments, Dr. Alessandra Biscaro, Head of the Student Service Office, is appointed to oversee the administrative procedure. Candidates may exercise their right to access the competition records following the procedures set forth by Italian Presidential Decree no. 184 of 12 April 2006 (Regulations on accessing administrative documents in compliance with item V of law 241/90). The personal data collected for the purposes outlined in this call for applications is processed in compliance with EU Regulation no. 679, dated 27 April 2016, (General Data Protection Regulation, GDPR). The 'data controller' is the University of Padua, registered office in Via 8 Febbraio, 2 - 35122 Padova. The full text of the privacy policy statement is held by the data controller or it is available at www.unipd.it/privacy.

For further information on the call for applications:
Student Service Office
Via del Portello, 19
e-mail: tutorato@unipd.it
Padua,

The Rector
Prof. Rosario Rizzuto
*digitally signed as per Italian legislative decree no.
82/2005*

Person appointed to oversee the administrative procedure Dott.ssa Alessandra Biscaro Date	The Head of Academic Division and Student Services Dott. Andrea Grapppeggia Date	The Director General Ing. Alberto Scuttari Date
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