

Anx. to the Decree no. Rec. no.

PUBLIC TRANSPORT SUBSIDIES - A.Y. 2020/21

PREMISE

The University of Padua aims to support off-site students whose families have difficulties in bearing the costs for transport following the SARS COV2 emergency.

ART. 1 ADMISSION REQUIREMENTS

Students enrolled in Bachelor's, Master's and Single-cycle degree programmes at the University of Padua in a.y. 2020/21 may apply for this call for applications if:

- they are enrolled in a.y. 2020/21, meaning they paid the first instalment;
- they have an ISEE (*equivalent economic status index*) for the Right to Higher Education or an ISEE Parificato without discrepancies and not exceeding € 50,000.00;
- they have acquired at least 10 ECTS credits in the twelve months before 10 August 2020. Such merit requirement is not taken into consideration when it comes to first year enrolments.

Such benefit is **not compatible** with:

- Regional scholarship awarded for a.y. 2020/21;
- Call for applications for rent subsidies for a.y. 2020/21;
- Any other transport-related benefits and reimbursements provided by public or private bodies.

ART. 2 BENEFITS PROVIDED

The amount of public transport subsidies is equal to half the amount of the season ticket paid, up to a maximum of:

- € 350,00 (gross for the recipient) for students with an ISEE lower than or equal to € 30,000.00
- € 300,00 (gross for the recipient) for students with an ISEE ranging between € 30,000.01 and € 50,000.00

The amount of public transport subsidies is deducted from the university fees due. University fees will be recalculated on the amount of the benefit students are entitled to and made available on Uniweb from December.

Should tuition fees be lower than the benefit students are entitled to, the amount will be directly credited to the current account entered into Uniweb.

ART. 3 APPLICATION PROCEDURES AND DEADLINES

In order to obtain the benefit, students must apply **from 26 August to 30 November 2020**, by filling in the online procedure available at www.unipd.it/contribuzione-benefici. Application assessments are carried out from 26 August 2020. Step-by-step procedure:

Step 1: checks on above-mentioned eligibility requirements (should they not be fulfilled, the second step cannot be accessed). The data on the ISEE certificate will be automatically acquired from the INPS database following authorization granted by students with the application for benefits (*Richiesta di Agevolazioni*) on Uniweb (please refer to the Guide to ISEE available at www.unipd.it/en/isee).

Step 2: entering data about transport season ticket and the holder, along with the copy of the annual, three-month, or monthly season ticket, with validity date after 1 October 2020.

Step 3: application assessment and information on how the benefit is provided.

NB: Students shall receive the benefit only once, by entering the copy of one or more of your annual, monthly, weekly season tickets for public transport. Once confirmed, no further documents (evidence of expenditure) can be added to the application.

ART. 4. BENEFIT AWARDING

Students can check their application status (pending evaluation/application accepted/application rejected) within the online procedure.

If the benefit cannot be deducted from tuition fees, the amount will be credited to students' bank account or prepaid card of which students are holders or joint holders, provided the bank account number (IBAN) has been entered into students' personal area on Uniweb ("Home, Master Data, Refund methods, Edit Bank Account Refund Data") by the 30 November 2020, or students will be excluded from the benefit (bank account numbers of third parties, parents included, are not accepted).

It is also possible for students to enter the IBAN of their University Flash Card, received by post following enrolment, provided the card has been upgraded to a "Flash Up Studio" prepaid card at any Intesa Sanpaolo branch.

If students reside abroad, their Italian address must be entered into personal area on UNIWEB, under "Home, Master data, Modify domicile address"; if not, no refunds will be possible.

Students must submit their application along with a self-certification on their economic and personal conditions, pursuant to Italian Presidential Decree no. 445 dated 28 December 2000.

The revocation of the benefit applies to:

- students transferring to another University or withdrawing from studies during academic year 2020/21, by 31 July 2021 (except for students graduating in spring session);
- students graduating by December 2020, in one of the sessions of a.y. 2019/20;
- students who are awarded a similar benefit provided by other bodies;
- students providing false statements.

Students will have to promptly notify the Student Service Office of any circumstance arising (e.g. changes to ISEE, change of status, etc.) following application submission which may be relevant to the awarding or revocation of the benefit.

ART. 5 FINAL PROVISIONS

Pursuant to art. 4 of law 241 of 7 August 1990 (New rules on administrative procedures and right to access administrative documents) and subsequent amendments, Dr. Alessandra Biscaro, Head of the Student Service Office, is appointed to oversee the administrative procedure.

Candidates may exercise their right to access the competition records following the procedures set forth by Italian Presidential Decree no. 184 of 12 April 2006 (Regulations on accessing administrative documents in compliance with item V of law 241/90).

The personal data collected for the purposes outlined in this call for applications is processed in compliance with EU Regulation no. 679, dated 27 April 2016, (General Data Protection Regulation, GDPR).

The 'data controller' is the University of Padua, registered office in Via 8 Febbraio, 2 - 35122 Padova. The full text of the privacy policy statement is held by the data controller or it is available at www.unipd.it/privacy.

*NB The present call for applications is translated into English for informational purposes only.
Should any disputes arise and for all legal purposes, only the Italian version shall be considered valid.*

STUDENT SERVICE OFFICE

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Padua,

The Rector
Prof. Rosario Rizzuto

digitally signed as per Italian legislative decree no. 82/2005



Person appointed to oversee the administrative procedure Dott.ssa Alessandra Biscaro	The Head of Academic Division and Student Services Dott. Andrea Grappeggia	The Director General Ing. Alberto Scuttari
Date	Date	Date