

GENERAL RULES ON HOW TO PREPARE THE LEARNING AGREEMENT

SCHOOL OF LAW AND DEPARTMENTS

The following degree courses are available at the Law School:

- 2 single-cycle degree courses in Law, one in Padova Campus and one in Treviso
 Campus and
- 1 Bachelor degree course in Employment Consultancy in Padova.

Exchange students can also choose among the course units offered at **Treviso Campus**, although they should consider that it is situated 60 kms far from Padova (**1 hour by train**). Attendance, however, is not mandatory in most cases.

Two are the Departments belonging to the Law School, both situated at Palazzo Bo:

- Dipartimento di Diritto Pubblico, Internazionale e Comunitario
- Dipartimento di Diritto Privato e Critica del Diritto (DDPCD)

You will need this information when you will be asked to fill in our online study plan, after a couple of month from your arrival.

RESTRICTIONS AT THE SCHOOL OF LAW

Exchange students are allowed to choose almost any of the course units offered by the Law School although there are some restrictions:

1. "DDP-P" course units are NOT available for exchange students: these are special and reduced modules only for double degree students!!! The code "DDP-P" is specified next to the course unit name, as shown below:



2. You have to pay attention to "Corsi Integrati (C.I)" which are composed of two or more modules. For example "History of Modern and Contemporary Law and Foundations of European Law (C.I.) is a Corso Integrato made of "Foundations of European Law (Module A") and "History of Modern and Contemporary Law (Module B)". It is compulsory to sit the exam and successfully pass all the modules otherwise they will not appear in your final transcript of records. You can't choose only one module.

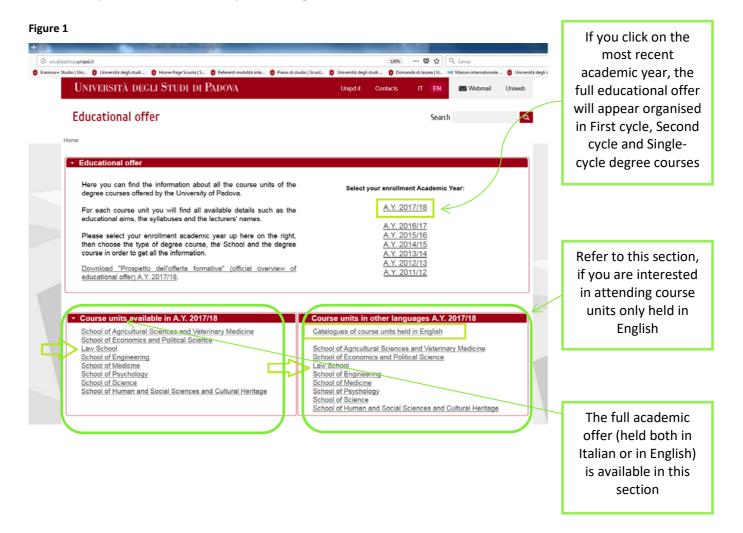


COURSE UNITS AVAILABLE AT OTHER SCHOOLS

Exchange students can also choose some course units offered by Schools other than the Law School (such as the School of Economics and Political Sciences), as long as the Learning Agreement is approved.

The full academic offer of the University of Padova is available at the following link (Figure 1):

- http://www.didattica.unipd.it/ (Italian version)
- http://en.didattica.unipd.it/ (English version)



In order to display the course units offered by each School, you have to select the name of the School you are interested in.

INSTRUCTIONS ON THE COURSE CATALOGUE

If you click on "Law School", you will display the list of the course units offered (Figure 2) and some related information which are required in your Learning Agreement:

- a. Degree course code that at the Law School are 3:
 - 1. GI0270 stands for the single-cycle degree course in Law in Padova Campus,
 - 2. GI2373 stands for the single-cycle degree course in Law in Treviso Campus and
 - 3. GI0269 stands for the Bachelor course in Employment Consultancy)
- b. Course unit code: for example GI01103669 (required in you LA)
- c. **Course unit name:** for example Administrative Case Law and Procedure (required in you LA)
- d. **Credits**: number of ECTS credits per course unit (required in you LA)
- e. **Period**: it specifies when the course unit is offered (First Semester, Second Semester or Annual)
- f. "Lang" stands for the language of instruction. "ITA" will appear in case the course unit is held in Italian, "ENG" if the course unit is held in English
- g. Teacher in charge

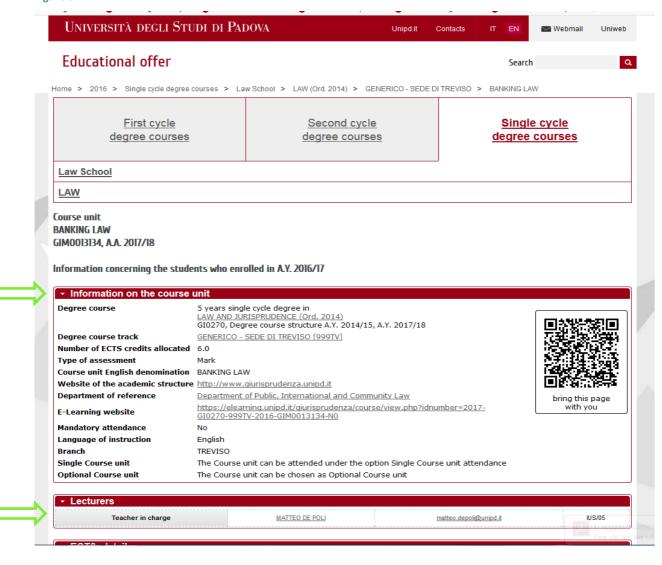
Figure 2 ··· ♥ ☆ Q Cerca i en.didattica.unipd.it/off/2017/GI/corsi_attivi 120% 👸 Erasmus-- Studio | Uni... 🐧 Università degli studi ... 🐧 Home Page Scuola | S... 🐧 Referenti mobilità inte... 🐧 Piano di studio | Scuol... 🐧 Università degli studi ... 🐧 Domanda di laurea | U... Università degli Studi di Padova **Educational offer** Search Course units available in A.Y. 2017/18 Law School 161 Course units / Page: 1 2 Available Course unit ADMINISTRATIVE CASE LAW AND PROCEDURE Details for students enrolled in A.Y. 2014/15 ADMINISTRATIVE CASE LAW AND PROCEDURE CHIARA GI0270 GI01103669 Details for students enrolled in A.Y. 2014/15 CACCIAVILLANI ADMINISTRATIVE LAW (DDP-P) ALESSANDRO GIP7082323 Details for students enrolled in A.Y. 2015/16 semester CALEGARI Current A.Y. 2017/18 ADMINISTRATIVE LAW

4

From this page you can click on:

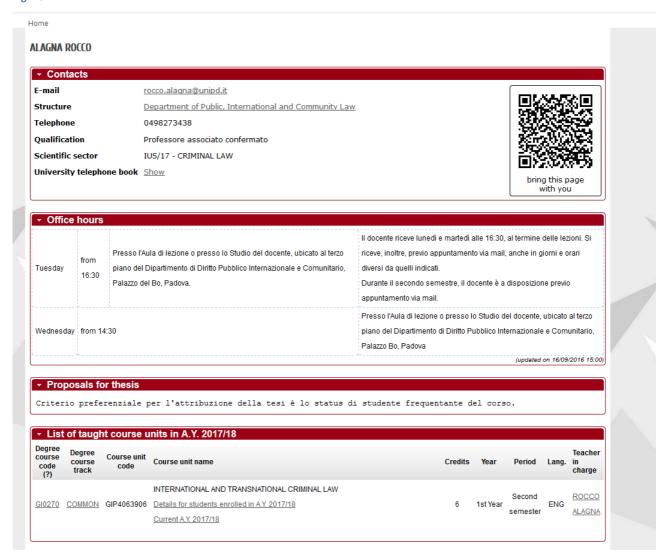
- **A.** "Current A.Y. 20XX/XX" to display the course unit specific information (Figure 3)
- **B.** the name of the Teacher to display the teacher's relevant information (Figure 4)
- **A.** Once you click on "Current A.Y. 20XX/XX", several information related to the specific course unit will show up (Figure 3). Some of them are really useful, such as:
 - a. Information on the course unit
 - Degree Course to which it belongs to
 - Number of ECTS credits awarded
 - Department of reference
 - E-Learning website where the Teacher uploads academic material
 - Mandatory attendance: whether the attendance is mandatory or not
 - Language of instruction
 - Branch: the campus where the course unit is offered. Please, bear in mind that Treviso is 60 kms far from Padova (1 hour by train), even though you are allowed to attend them.
 - b. Lecturers: the name of the Teacher in charge will appear in this section
 - c. **Mode of delivery (when and how):** the period (First Semester, Second Semester or Annual) and the teaching methods
 - d. Organisation of didactics
 - e. Calendar: Start and end of activities
 - f. **Syllabus:** Target skills and knowledge, Examination methods, Assessment criteria, Contents...

Figure 3



B. If you need to contact with a teacher, you can directly click on the name of the Teacher and display some useful information such as the email address, the Department she/he belongs to, office hours and a list of taught course units.

Figure 4



PROCEDURE TO GET YOUR LEARNING AGREEMENT SIGNED

Learning Agreement before the mobility

First of all the Learning Agreement has to be approved by the Erasmus Coordinator at your Home University. Once signed, you are required to upload it to our online Application Form (please see: http://www.unipd.it/en/node/1420). DO NOT send your LA directly to the Erasmus Academic Coordinator at Unipd for approval. We will send you back your LA duly signed and stamped by email before your arrival in Padova.

Learning Agreement changes during the mobility

On your arrival in Padova you can change your Learning Agreemnt within 5 weeks and hand it in to the Law School International Erasmus officer. Once signed, it will be sent by mail to you. Afterwards, you will be able to fill in your study plan in Uniweb (you will receive further information about this on a later stage!)

CONTACTS

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Office hours:

Monday 10AM – 1PM

Thursday 10AM – 3PM (from 1PM to 3PM by appointment only to be arranged by email)