



MSCA Seal of Excellence @UNIPD Call 2024

Deadline: 30 April, 2024

GOOGLE FORM APPLICATION GUIDE for APPLICANTS

Please read these guidelines carefully before filling in the online Application Form for the 2024 MSCA Seal of Excellence @UNIPD Call: <https://forms.gle/2toiadUq5i2wgV9V7> (Google form **available as of March 2024**). For clarifications and support please contact the International Research Office at individual.grants@unipd.it

Note: all information marked with * is mandatory

INTRO SECTION

As an Applicant, you must provide your contact *e-mail*, which will be used to share all future communications regarding the 2024 MSCA Seal of Excellence Excellence@UNIPD @UNIPD Call. If you already have an institutional UNIPD email, please use your @unipd address.

SECTION 1 – APPLICANT’S INFORMATION

You are asked to enter the following data:

- *First name and Family name**
- *Gender (male, woman, non-binary, N/A)*
- *Permanent Address, City, State**
- *Nationality**
- *Phone Number**
- *Date of PhD award**

SECTION 2 – GENERAL INFORMATION ABOUT THE PROJECT

Please fill in the following with the relevant data pertaining to your MSCA-PF 2023 project, awarded with the Seal of Excellence by the European Commission.

- *Type of Action (choose between “European Fellowship” and “Global Fellowship”)**
- *Proposal Acronym**
- *Proposal Title**
- *MSCA PF Panel**
- *Duration of the Project – no. of months (including placement, if applicable)**
- *MSCA PF 2023 - Final Evaluation score**



SECTION 3 – INFORMATION ABOUT THE HOSTING DEPARTMENT @UNIPD

Please enter the following information:

- *Select the Hosting Department at UNIPD**
- *Name, Surname and email of Supervisor at UNIPD**
- *Name of Partner Organization (for Global Fellowships only)*
- *Supervisor at Partner Organization (for Global Fellowships only)*

SECTION 4 – PLACEMENT INFORMATION

In this section you must indicate whether the project proposal includes a placement period in a non-academic host organization or not*, and – in the affirmative case – its duration in no. of months.

SECTION 5 - MSCA SEAL OF EXCELLENCE @UNIPD PARTICIPATION REQUIREMENTS

MSCA SEAL OF EXCELLENCE @UNIPD Grantees will be appointed through a research grant contract (*Contratto di assegno per lo svolgimento di attività di ricerca di tipo b*) under the provisions of Art. 22 of Law no. 240 dated 30 December 2010 (see Article 5 of the Call). The contract will have the same duration (number of months) of the project, as stated in the MSCA-PF 2023 proposal.

Therefore, in order to be eligible for the Seal of Excellence @UNIPD funding, which entails the award of a "*Research grant contract – type b*" / "*Contratto di assegno per lo svolgimento di attività di ricerca di tipo b*", the candidate must be compliant - at the time of the project start - with the current **Regulations for the awarding of research grants in accordance with Law no. 240/2010**.

Specifically, the provisions of **art. 6** must be met as in "*the overall duration of the grant [i.e. Research grant contract], including extensions, shall not exceed six years and shall exclude the time the grant overlapped with the candidate's PhD course for a period no longer than the maximum legal duration of such course*" (Italian version, legally binding: <https://www.unipd.it/regolamenti-ricerca-valorizzazione-ricerca> | English version available for download on the Call's page: <https://www.unipd.it/en/msca-seal-excellence2024-call>).

In this section you must state:

- *The expected starting date of the Seal of Excellence @UNIPD project**
- *The absence of incompatibility as per Art. 12 of UNIPD Regulations for the awarding of research grants**



SECTION 6 – ATTACHMENTS

In this section you must attach the .pdf version of the requested documents listed below. Where indicated, files must be duly filled in and signed. All documents are available here:

<https://www.unipd.it/msca-seal-excellence2024-bando> (web page in Italian), and

<https://www.unipd.it/en/msca-seal-excellence2024-call> (web page in English)

1. *Copy of Applicant's valid ID**
2. *PhD certificate (or Statutory Declaration – Dichiarazione sostitutiva atto di notorietà - for Italian candidates only)**
3. *Letter of Commitment of the Researcher **
4. *Letter of Commitment of the Host Institution**
5. *MSCA-PF 2023 Candidate's Proposal (Part A and Part B)**
6. *MSCA-PF 2023 Candidate's Evaluation Summary Report (ESR) **
7. *MSCA-PF 2023 Candidate's Seal of Excellence Certificate (UNIPD acknowledges that the Seal of Excellence Certificate may not be available at the time of application submission. Please note that the presentation of the Seal of Excellence Certificate will be eventually mandatory for the validation of funding for all selected MSCA Seal of Excellence @UNIPD 2024 candidates).*

SECTION 7 – PRIVACY STATEMENT

To apply for the **2024 MSCA Seal of Excellence @UNIPD Call**, all Applicants are asked to authorize the University of Padua to handle their personal data in compliance with the EU General Data Protection Regulation (GDPR, 27.04.2016 no. 679). A complete version of the University information notice on processing of personal data is available at <http://www.unipd.it/en/privacy>.