

BLENDED INTENSIVE PROGRAMMES (BIP)

CALL FOR APPLICATIONS FOR
BLENDED MOBILITIES AT EUROPEAN
PARTNER UNIVERSITIES

A.Y. 2023/2024

<https://www.unipd.it/en/bip>

For legal purposes refer only to the Italian version of the Call. This translated version is intended only for a better comprehension.

First deadline

Tuesday 10 October 2023, **1:00 p.m.**

Second deadline

Thursday 7 December 2023, **1:00 p.m.**

Third deadline

Wednesday 14 February 2024, **1:00 p.m.**

Fourth deadline

Tuesday 16 April 2024, **1:00 p.m.**

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N.B.

The contents of this Call for Applications may be subject to change following successive indications from the European Commission and the Erasmus+ National Agency, particularly with regard to the procedures necessary for the start and implementation of mobility.

Art. 1 – General information

1.1. Objective of the call for applications

Erasmus+ is the EU programme for education, training, youth and sport for the period 2021-2027.¹

Blended Intensive Programmes (BIP) are intensive courses involving short periods of face-to-face activity combined with online learning and virtual collaboration. They are developed by groups of higher education institutions in different countries, thus allowing students from the University of Padua to work with students from other universities abroad.

The purpose of this call for applications is to collect applications and select students² interested in participating in a BIP, whose face-to-face activities will be carried out abroad and not at the University of Padua. The programmes included in the call for applications are exclusively those in which the University of Padua is an official partner and which are promoted by the Projects & Mobility Office.

1.2. Destinations

Each programme included in the call for applications is described in detail in the programme sheets published at the beginning of each application period. Each programme has only one destination country. The programme sheets include information such as:

- Programme name
- Number of places
- Period during which the activity is to be performed
- Eligible course units
- Selection criteria
- Number of credits
- Details of recognition
- Further highlights and suggestions

¹The Erasmus+ Programme was established by Regulation (EU) 2021/817 of the European Parliament and of the Council of 20 May 2021.

²The term *students* will be used more briefly with reference to the student community at large, without any gender discrimination.

1.3. Duration

The timing and duration of the mobility period are predetermined by the individual programme. Physical mobility must last between 5 days and 30 days (excluding travel time).

In order for the mobility to be eligible, the selected students must complete both the virtual and physical mobility periods in full.

Art. 2 – Admission requirements

The programme is open to university students who, at the time of application and by the deadline of this call or other imposed deadlines, meet the following conditions:

1. **Regular enrolment** in the 2023/2024 academic year at the University of Padua:
 - a. for a bachelor's or single-cycle degree programme;
 - b. for on a master's degree programme;
 - c. for a PhD course.

Enrolment must be completed within the deadlines set by each degree course and the mobility must take place before the end of the study cycle. Students enrolled in a degree programme who apply for a mobility under this call, to be carried out during their 1st year of enrolment in a master's degree programme, and expect to graduate before their departure, must finalise their enrolment in the master's degree programme before the start of the mobility; otherwise, their right to a mobility place will be forfeited.

2. Enrolment in a degree programme to which the specific programme is dedicated. Should the student choose to change and enrol in a non-eligible degree programme before the mobility, their mobility will be automatically cancelled.
3. For non-EU citizens: possession of a **residence permit**. It is the responsibility of the students to check the renewal procedures and whether they are compatible with the chosen period abroad.
4. Possession of the **linguistic and specific requirements** of the specific programme, as indicated in the detailed sheets.

Failure to meet the requirements may result in exclusion from the ranking list even after its publication.

N.B.: any visa paperwork will be the responsibility of the student, who must cover all related costs.

Art. 3 – Financial contribution

3.1 Funding

The Erasmus+ Programme provides funding for physical mobility only. The financial contribution consists of:

- **mobility grant of EUR 70 per day** up to the 14th day of activity (calculated based on the actual days spent at the foreign location) and EUR 50.00 per day between the 15th and 30th day of activity.
- Students are granted two additional days for travelling.

No further supplements or refunds for travel costs are provided.

N.B.

In the event of irregularities in the documentation, unlawful conduct or failure to achieve the results foreseen by the programme, beneficiaries may have their grants reduced or be required to reimburse in full or in part the amount already paid.

3.2 Payment of financial contributions

The University of Padua will disburse the contribution to the participants at the start of the physical mobility period, after completing all necessary formalities, upon confirmation of arrival by the host institution. Disbursement by the University does not imply the debiting of the beneficiary's account (which will take place in any case after the start of the mobility period).

In order to be eligible for the financial contribution, the financial contract prepared by the Projects and Mobility Office must be signed prior to departure, in compliance with the specified procedures, and the obligations laid down must be fulfilled.

Art. 4 – Application

4.1. Application procedure

Applications for this call must be completed exclusively online, by logging into the Uniweb account, selecting 'International Mobility > Outgoing International Mobility' from the menu on the left and choosing 'Exchange Programmes', then 'BIP Call for Applications'.

Students may apply for a maximum of one programme per call.

Candidates do not need to submit any additional applications for the available funding, as this is automatically allocated to the successful students, unless funds are incompatible.

Please see the deadline calendar for more details.

4.2. Documents to be attached to the application

The application form must be accompanied by the documents (in PDF format only) required by each programme sheet, such as: language certificate, motivational letter in the relevant language, CV, personal statement, additional language certificate, letter of recommendation from a lecturer at the University of Padua or pre-acceptance from a lecturer at the host institution, etc. (See programme sheet).

In the case of false declarations or the use of false documents, the criminal sanctions referred to in Article 76 of D.P.R. (Italian Presidential Decree) no. 445 of 28/12/2000 will apply and will result in exclusion from the ranking list even after its publication.

N.B.

Incomplete and/or inconsistently completed applications and/or those which do not meet the requirements will be automatically cancelled.

After submitting the application, each candidate will receive an email to their institutional email address (name.surname@studenti.unipd.it), certifying that the application has been submitted.

Art. 5 – Selection criteria

5.1 Selection criteria and awarding of mobility places

Selections are delegated to the departments based on the criteria specified in the relevant programme sheet.

5.2 Limitations and incompatibility of mobility places

The possible receipt of another grant for other exchange programmes (e.g. Erasmus+ study, dual degrees, etc.) is compatible with being selected for this call, provided that the mobility periods and destinations do not coincide and are in accordance with the rules of the individual programmes.

Please also note that the Erasmus+ 2021-27 mobility programme allows a maximum of 12 months of mobility for a single study cycle. BIP periods are included in the overall calculation of study periods.

N.B.: Erasmus mobility grants are not compatible with other European funding, such as PNRR grants, PON projects and other EU grants. Successful students will still be able to participate in the programme as Zero Grant participants, but only if the activities are compatible with their active funding.

Incoming exchange students participating in international mobility programmes cannot participate in the BIP programmes covered by this call.

Art. 6 – Ranking list

6.1 Ranking list and acceptance

The rankings for the individual venues will be published according to the calendar on the website <http://www.unipd.it/en/bip> and will be the only means of communication between the University of Padua and the participants.

The selected students will have to accept their mobility place by logging onto Uniweb. In the event of non-acceptance within the set deadlines (see calendar), successful students will automatically be excluded from the programme.

6.2 Replacement

Mobility places available due to non-acceptance by successful students will be allocated to the next candidate in a suitable position on the ranking list.

Subject to the deadlines set by the partner institution, it will be possible to assign any places that may subsequently become vacant as a result of a successful student's withdrawal before the start of the activities or, in any case, in due time according to the deadlines at the hosting institution. The candidate in a suitable position on the ranking list will be contacted **exclusively by email at the institutional email address** (name.surname@studenti.unipd.it). The student must accept the mobility place within the deadline set in the same communication. In the event of non-acceptance within the deadline set in the email communication, the student will be automatically excluded and the next candidate on the ranking list will be contacted.

6.3 Withdrawal

Students who wish to withdraw, after the end of the acceptance phase, are required to communicate their decision by writing to virtual.exchange@unipd.it

Art. 7 – What to do after the selection

Selected students will have to carry out some administrative tasks before, during and after the mobility period to ensure that the mobility grant is paid. The selected students will receive detailed information and materials about the necessary procedures.

In the event of incorrect or missing documentation, repayment of all or part of the financial contribution may be claimed. Students will be directly responsible for all procedures and must carry them out independently.

For health insurance coverage during a stay abroad in countries of the European Union, Iceland, Liechtenstein and Norway, it is generally sufficient to carry the European Health Insurance Card (EHIC) issued by the Ministry of Health. Private insurance is required for

Serbia and Turkey.

The accident and third-party liability insurance cover taken out by the University of Padua exclusively covers accidents occurring during training and/or traineeship activities. More information on insurance cover abroad can be found on the university website at: <https://www.unipd.it/assicurazione>. It is recommended that private insurance be taken out to cover accidents that are not connected with study activities.

Similarly, students are required to find out for themselves about the insurance cover required for practising medicine and at health care facilities.

Art. 8 – Recognition of activities

Recognition of activities carried out abroad is guaranteed and compulsory, except for doctoral students, according to the conditions set out in the Learning Agreement or in the call for applications. Such recognition will take place within 30 days from the date of receipt of the Transcript of Records by the hosting university.

Activities may be recognised as an integral part of the plan (as compulsory, core or elective credits) or outside the plan, according to the programme and/or rules of the relevant degree and, in any case, in compliance with the Learning Agreement. The recognition procedures are the same as for Erasmus+ mobility study and may vary for each School/Department. For more information, see <https://www.unipd.it/erasmus-scuole>

More details on the procedure will be provided to selected students.

Art. 9 – Deadline calendar

Online applications should be submitted during the periods indicated below:

1st Call: 26 September - 10 October 2023 at 1 p.m.

2nd Call: 23 November - 7 December 2023 at 1.00 p.m.

3rd Call: 31 January - 14 February 2024 at 1.00 p.m.

4th Call: 26 March - 16 April 2024 at 1.00 p.m.

For all deadlines, please visit the page www.unipd.it/en/bip

Art. 10 – Contacts and information

For all communications to candidates and successful students, only the institutional email address will be used, i.e. name.surname@studenti.unipd.it.

This call for applications is managed and coordinated by the Projects and Mobility Office - Mobility Sector

Via Lungargine del Piovego 1 - 35129 Padua

Email: virtual.exchange@unipd.it

Telephone: +39 049 827 5033

Telegram: <https://t.me/internationalmobilityUNIPD>

Art. 11 – Processing of personal data

The University of Padua processes the personal data of the data subjects in accordance with principles of correctness, lawfulness, transparency and data minimisation, for the protection of confidentiality and all the rights of the data subjects, in accordance with the provisions of the European Regulation on the protection of personal data (Regulation (EU) 2016/679, known as the GDPR), the Personal Data Protection Code (D.lgs. (Italian Legislative Decree 196/2003, as subsequently amended)) and the subsequent implementing measures adopted by the European authorities and the Italian Personal Data Protection Authority (www.garanteprivacy.it).

Art. 12 – Final provisions

The Person in charge of the Administrative Procedure is Alessandra Gallerano, Director of the Projects & Mobility Office. Candidates may exercise their right of access to the records of the competitive procedure as provided for in the current rules. Any such request must be sent to the Projects and Mobility Office, University of Padua, Via Lungargine del Piovego 1 - 35129 Padua, by filling in the appropriate form, which may be requested from said Office.

Padua, date of registration

The Rector, Daniela Mapelli

*digitally signed pursuant to D.lgs
(Legislative Decree) no. 82/2005*

The Person in charge of the administrative procedure <i>Alessandra Gallerano</i>	Executive <i>Dora Maria Cornelia Longoni</i>	Director General <i>Alberto Scuttari</i>
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