



Call for applications for the assignment of accommodation places at the "Casa dell'Assistente Prof. Virgilio Ducceschi" reserved for students enrolled in the first year of PhD programmes for the A.Y. 2023/2024

Art. 1 (General provisions)

The University of Padua issues the present call for applications for the assignment of a total of 24 accommodation places at the "Casa dell'Assistente Prof. Virgilio Ducceschi" in via Marzolo 14/16, Padua, for students enrolled in the academic year 2023/2024 in the first year of PhD programmes at the University of Padua as specified in art. 2.

The accommodation consists of 10 single rooms with private bathroom and 7 double rooms with private bathroom, as well as a shared kitchen. Two places are reserved for students with physical or sensory disabilities.

The accommodation place is assigned for a period of one year, from 1 October 2023 to 30 September 2024.

Art. 2 (Requirements for participation)

This call is only open to those who have submitted, by 13:00 (CEST) of 8 June 2023, an application to participate in the Call for admission to PhD courses with administrative headquarters at the University of Padua for the XXXIX cycle a.y. 2023/2024 with effect from 1 October 2023

Art. 3 (Terms and deadlines for submitting applications)

Applications for admission to the selection must be submitted by only using the appropriate procedure, which is available at <https://pica.cineca.it/unipd/dottorati39/domande/> no later than **31 July 2023 at 1 pm (CEST)**.

The application for participation in this call is linked to the ID of the application for participation in the Call for admission to the PhD programs for the XXXIX cycle. Those who have submitted multiple applications to the Call for admission to the PhD programs for the XXXIX cycle will have to choose which ID to participate in this selection with.

It is not possible to submit more than one application.

The application will be considered valid for all legal purposes as a self-certification of the data and documents enclosed pursuant to art. 46 and 47 of Italian Presidential Decree 445/2000 as further amended and integrated.

Once completed, the application must be printed, signed and uploaded to the website by following

the instructions described in the online procedure, attaching a copy of a valid identity document. If the application is not signed and/or the identity document is not attached, applicants will be excluded from the selection.

It is also possible to access the application procedure via SPID (Sistema Pubblico d'Identità Digitale - Public Digital Identity System), by choosing the University of Padua from the page of available institutions: in the case of access via SPID, no signature will be required when submitting the application.

Applicants are responsible for verifying the successful completion of the procedure. Complaints over any malfunctions of the computer system due to overloads encountered by applicants near the deadline will not be accepted.

Applicants will indicate in their application the order of preference for a single or a double room; the preference expressed in the application will be purely indicative.

Applicants with physical or sensory disabilities must enclose with their application a certification pursuant to Italian Law 104/1992 or their certification of legal disability.

Gender differences will also be taken into account as far as possible when assigning the accommodation places.

Art. 4 (Drawing up of a ranking list)

The ranking list is drawn up according to the final score obtained by each successful applicant in the admission test for the PhD programme for which he/she applied for the academic year 2023/2024, normalised by dividing it by the maximum final score assigned, i.e. the score obtained by the eligible candidate in first place in the admission ranking for the same programme, by using the following formula: Admission Score/Maximum Score Assigned.

In the event that the applicant is found eligible and included in the ranking lists for several PhD programmes, the highest score will be taken into account.

In the event of a tie in the ranking list, the youngest applicant will have priority.

Art. 5 (Publication of the ranking list)

The ranking list for admission to the residence as of 1 October 2023 within the limit of available places will be published on the University's Official Online Bulletin Board as of 4 August 2023 and will also be available on the University's website www.unipd.it/dottorato/ducceschi. This publication will constitute notification for all legal purposes.

Art. 6 (Assignment of accommodation places)

Accommodation places are assigned to selected students who are regularly enrolled for the 2023/2024 academic year in one of the PhD programmes as specified in Article 1. Students must

confirm acceptance by email no later than 30 August 2023. In addition, within 15 days of the start date of the programme, they must either occupy the place or pay the monthly fee, under penalty of forfeiture of the benefit.

In the event that the students are unable to arrive before the deadline, they should send a notice to the following email address phd.ducceschi@unipd.it explaining the reasons for failing to arrive in time, which must be serious; in order to obtain a suspension and avoid forfeiture, they will have to send a statement of acceptance by email.

The assignment of accommodation places is strictly personal. It will therefore not be possible to share the accommodation with other people, including family members, under penalty of forfeiture of the benefit.

If students decide to leave their accommodation, they must write to phd.ducceschi@unipd.it and give 30 days' notice.

Any places that become available during the year will be reassigned according to the order of the ranking list.

Art. 7 (Amount of monthly fee)

The monthly fee is 272.50 euros a month for a single room and 157.50 euros a month for a double room.

The fee includes utilities and general services.

Art. 8 (Processing of personal data)

Personal data provided by applicants are processed in compliance with the EU General Data Protection Regulation (GDPR), also through the use of computerised procedures, for the institutional purposes of the Data Controller and for carrying out activities related to this call for applications. The Data Controller is the University of Padua in the person of the Rector, who has appointed Mr. Giorgio Valandro as Data Protection Officer (DPO). He can be contacted by email at privacy@unipd.it. For any complaints arising from the data processing, the data subject may contact the Italian Data Protection Authority and other competent public bodies.

To exercise their rights, the data subject may contact the Data Controller. Further information is available on the University website at the following link: <https://www.unipd.it/privacy>

Art. 9 (Person in charge of the procedure)

Pursuant to Article 5 of Italian Law No. 241 of 7 August 1990 (New rules on administrative procedures and right of access to administrative documents), as amended, the Person in Charge of the Procedure is Ms. Elena Pavan, the Director of the PhD Office.

Art. 10
(Final provisions)

For all matters not provided for in this call for applications, the laws and regulations concerning public competitions and university study awards shall apply.

For further information on the call for applications, please contact the PhD Office of the University of Padua, telephone: +39 049 827 1827, email: phd.ducceschi@unipd.it

Prof. Daniela Mapelli
The Rector