School of Medicine and Surgery

Admission notice, Academic Year 2018-2019

Second-cycle degree taught in English with limited places

Summer Selection
Pharmaceutical Biotechnologies

Class LM-9 of the Second-cycle degrees in Pharmaceutical, Medical and Veterinary Biotechnologies
1. DEGREE COURSE AND PLACES AVAILABLE

Enrolments for the Academic Year 2018-2019 of the Second-cycle degree course with limited places in Pharmaceutical Biotechnologies of the School of Medicine and Surgery are open. The following places are available for the first year:

◊ 40 places for EU and non-EU citizens legally staying in Italy, who will be selected through a written entry test;
◊ 10 places available for non-EU citizens residing abroad (3 of which for citizens on the “Marco Polo” programme) who will be selected in advance based on their qualifications.

More specifically, during the present selection are available only the 40 places for EU and non-EU citizens legally staying in Italy, who will be selected through a written entry test.

To enrol in the second-cycle degree course, participants need to:

1) Have a first-cycle degree or to a three-year Italian Diploma Universitario or other foreign degree recognised by current legislation and which the participant may already have or be about to earn by 19th October 2018; should any places remain vacant, candidates graduating by 31st December 2018 may also be admitted;
2) Meet the minimum curricular requirements of the Course they choose which are specified in section 2 and which will be checked through the online pre-enrolment application (See section 3) and through the possible submission of the minimum curricular requirement assessment application as set forth in section 3.3, if needed as specified in section 2;
3) A good position in the merit list, as set forth for selections in sections 5.

The full sheet on this Degree course is available at http://en.didattica.unipd.it/off/2018/LM/ME/ME2193.

The normal duration of the course is 2 years at the end of which students have 120 European University Credits (ECTS) and have a second-cycle degree in Pharmaceutical Biotechnologies.

For this course, students can opt to study part-time. For more information, please go to http://www.unipd.it/studiare-tempo-parziale.

Students with disability or specific learning disability (SLD) may contact the Student Service Office - Inclusion (http://www.unipd.it/accoglienza-prove-ingresso) to report any special needs they may have or to enquire about tuition fee reductions and services available for support in relation to class attendance.

2. MINIMUM CURRICULAR REQUIREMENTS TO BE ADMITTED TO THE COURSE

To enrol, candidates must meet specific curricular and educational background requirements, pursuant to art. 6, par. 2 of DM no. 270/04. The curricular requirements to be met are:

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1 Activation of the first year of the degree course depends on accreditation pursuant to D.M. 987 of 12/12/16 and until the minimum number of 15 pre-enrolments is reached. If the degree course is not accredited or the number of pre-enrolment applications is less than 15 (5 for each curricula), the degree course will not be activated. We would like to point out that so far, the course has always met these conditions. All information on course activation will be published at http://www.unipd.it/en/.
a) A degree from classes L-2 Biotechnologies, L-13 Biological Sciences, L-27 Chemical Sciences and Technologies, L-SNT3 – Technical health professions ex DM 270/04 or a degree from classes 1- Biotechnologies, 12- Biological Sciences, 21- Chemical Sciences and Technologies, SNT3 - Technical health professions ex DM 509/99

OR

b) 50 ECTS in the following areas (SSD): BIO/09 Physiology, BIO/10 Biochemistry, BIO/11 Molecular biology, BIO/12 Clinical biochemistry and Clinical Molecular Biology, BIO/13 Applied Biology, BIO/14 Pharmacology, BIO/15 Pharmaceutical biology, BIO/16 Human Anatomy, BIO/17 Histology, BIO/18 Genetics, BIO/19 General microbiology, CHIM/01 Analytical Chemistry, CHIM/02 Physical chemistry, CHIM/03 General and inorganic chemistry, CHIM/04 Industrial Chemistry, CHIM/06 Organic chemistry, CHIM/08 Pharmaceutical chemistry, CHIM/09 Applied Pharmaceutical Technology, CHIM/10 Food chemistry, CHIM/11 Fermentation Chemistry and Technology, MED/03 Medical genetics, MED/04 General pathology, MED/07 Microbiology and Clinical microbiology, VET/01 Anatomy of Domestic Animals, VET/03 General Pathology and Veterinary pathological anatomy, VET/05 Infectious diseases of domestic animals, VET/07 Veterinary Pharmacology and Toxicology.

In case of candidates with an Italian qualification different from those of DM 509/99 or DM 270/2004 or with a foreign qualification, curriculum requirements will be checked by the admission commission.

AND

c) B1 level of English is required.

3. REGISTRATION, PRE-ENROLMENT AND POSSIBLE ASSESSMENT OF MINIMUM CURRICULAR REQUIREMENTS

The application form for the selection must be filled in by 12:00 of 3rd September 2018.

3.1 Registration

To log on to the https://uniweb.unipd.it/Home.do?cod_lingua=eng portal, candidates with no credentials first need to register by going to https://uniweb.unipd.it/AddressBook/ABStartProcessoRegAction.do . At the end of the registration process each candidate will be emailed a username and activation code. The candidate will then need to go to https://uniweb.unipd.it/password/index.php/en/utenti/identifica/azione/a , choose three security questions and set a password. Your username and password will then need to be used to log on to and access the registered area of the https://uniweb.unipd.it/Home.do?cod_lingua=eng portal.

3.2 Pre-enrolment application

The pre-enrolment application form must be filled in from 18th June to 12.00 local time (GMT + 1) of 3rd September 2018 by logging on to the reserved area of the https://uniweb.unipd.it/Home.do?cod_lingua=eng portal. After logging in, candidates need to click on Home → Admission Test → Proceed with a new pre-enrolment → Pre-enrolment for limited places → Course Type: ‘Second-cycle degree’ → Pharmaceutical Biotechnologies –EU and non-EU candidates residing in Italy (40 places). Candidates will be asked to input their degree title to be used to be admitted to the course they have chosen, if not already in the system. Please note that final-year students from the University of Padova will be able to complete the pre-enrolment process only after they have completed the online application required to graduate.
After final confirmation of the application, candidates need to print the summary in which the place and date of the test are specified and pay the € 30,00 pre-enrolment fee through the PagoPA system (instructions available at [http://www.unipd.it/en/studying-padova/funding-and-fees/key-documents](http://www.unipd.it/en/studying-padova/funding-and-fees/key-documents)).

After the deadline of 3rd September 2018, the link will be deactivated and it won’t be possible to submit any other applications or amend any choices made. The service may be temporarily unavailable during maintenance operations. If candidates encounter any difficulties during the online process, they may write an email to immatricolazioni.studenti@unipd.it or call the University call centre at 049/8273131 from Monday to Friday from 9.00 to 17.00.

### 3.3 Assessment of minimum curricular requirements

Candidates with a degree from a class different from classes L-2 Biotechnologies, L-13 Biological Sciences, L-27 Chemical sciences and technologies, L-SNT3 – Technical Health professions ex DM 270/04 or a degree from classes 1 -Biotechnologies, 12-Biological Sciences, 21-Chemical Sciences and Technologies, SNT3 - Technical health professions ex DM 509/99, must also fill in the PDF form to request the assessment of their minimum curricular requirements. The form is available at [http://www.unipd.it/domanda-valutazione](http://www.unipd.it/domanda-valutazione), and it must include a self-certification of the exams taken which are deemed relevant for admission. Candidates need to hand it in to Ufficio Carriere Studenti, Lungargine del Piovego 2/3, - 35131 Padova, together with:
- a copy of the summary of the pre-enrolment form/s completed online;
- a photocopy of an ID document;
- copy of the payment receipt of € 30,00.

These documents can also be sent by recorded delivery letter, but only requests for the assessment of minimum curricular requirements received by the Ufficio Carriere Studenti, Lungargine del Piovego 2/3, - 35131 Padova, by 3rd September 2018 at the latest will be accepted and taken into consideration.

### 4. ENTRY TEST

The entry test will take place on 10th September 2018, at 15.00.

Candidates must come at 14.00 at the place stated in the pre-enrolment application with a valid ID document and proof of payment (MAV or bank transfer receipt if they paid using the PagoPA system) so that the necessary checks can be made.

**Once the test starts, candidates showing up late will not be allowed to take the test.**

Candidates who do not have an answer concerning the assessment of their curricular requirements by the end of the entry test are admitted conditionally.

The entry test at Pharmaceutical Biotechnologies for the Academic Year 2018-2019 has **60 questions in English** split in the following way:

- **a)** 55 questions on basic knowledge of the following subjects: Chemistry, Biology, Biochemistry, Molecular Biology, Microbiology and Virology, Immunology
- **b)** 5 reading comprehension questions on a scientific text in English.

Candidates have **90 minutes** to take the test and the final score is calculated in the following way:

- **a)** 1 point for every correct answer,
- **b)** -0.1 points for every wrong answer
- **c)** 0 points for skipped answers.
Candidates with a **final score lower than 25/60 in the entry test** will not be admitted to the Second-cycle degree in Pharmaceutical Biotechnologies and will therefore not be taken into consideration for the merit list.

The merit list will be drawn up based on a global score in hundredths which is the result of the entry test and the previous career which is calculated as follows:

1. Written test (up to 60 points max)
2. Degree classification (degree in the classes with direct access as specified above or degree considered valid in terms of specific requirements) which will be given up to 40 points calculated in the following way: 40 x (X – 66)/(110 – 66), where X is the degree classification.

Should more candidates have the same merit for the last place available in the merit list, the candidate with the highest degree classification will be given priority; if candidates still have the same merit, the youngest candidate will be given priority.

### 4.5 Test Commission, test regulations, request for an individual test

All information on the Test Commission and how the test is organized is available at [http://www.unipd.it/avvisi-ammissione-corsi](http://www.unipd.it/avvisi-ammissione-corsi).

Candidates with disability or specific learning disability (SLD) can request to take the admission test aided by customised supports. To do so, they need to submit a specific request to the Student Service Office - Inclusion.

To this end they need to:
1) request an individual test when doing the pre-enrolment process on Uniweb;
2) send an email at inclusione.studenti@unipd.it specifying the kind of supports or aids requested (any additional time granted may not be more than 50% of the standard time allocated for the test;
3) send of take all the necessary documentation about the disability or SLD to the Student Service Office – Inclusion in via Portello, 23 Padova (fax no. 049-8275040), by 12.00 of 3/09/2018 , using the forms that may be partially pre-filled in from Uniweb and printed or that can be accessed at [http://www.unipd.it/accoglienza-prove-ingresso](http://www.unipd.it/accoglienza-prove-ingresso).

The documentation to be provided to request customised support must include:
- a certificate pursuant to Law 104/1992;
- a certificate of civil disability;
- SLD diagnosis issued not more than three years before by health authorities of the NHS or by professionals and NHS accredited structures.

Candidates with a disability or specific learning disabilities (SLD) residing abroad must submit a certificate stating the disability or SLD which was issued in their country of residence. This certificate must be accompanied by an officially certified translation in Italian or English.

An interview with trained staff will ensue in ways to be agreed to define the types of support necessary for the test.

Further information is available at: [http://www.unipd.it/accoglienza-prove-ingresso](http://www.unipd.it/accoglienza-prove-ingresso).

### 5. CREDIT TRANSFER AND ACADEMIC TRANSFER CREDIT EVALUATION

To transfer credits and for any academic transfer credit evaluation, a preliminary assessment application can be submitted for the academic year 2018/2019.
Conditions and terms to submit the application are available at [http://www.unipd.it/domanda-valutazione](http://www.unipd.it/domanda-valutazione).
Instructions to complete the papers are available at [http://www.unipd.it/domanda-valutazione](http://www.unipd.it/domanda-valutazione).

6. PUBLICATION OF MERIT LISTS, ENROLMENT PROCEDURES AND RE-ASSIGNMENTS FOR CURRENT YEAR GRADUATES

6.1 Students who graduate by 19th October 2018
The general merit list of eligible candidates/winners and which will specify the curriculum assigned – which may differ from the one specified during pre-enrolment in case all places are full – will be published at [http://www.unipd.it/en/admission-results](http://www.unipd.it/en/admission-results) starting on 18th September 2018.
Those who still do not have the degree necessary to access the course at the date the merit list is published, are added to the general merit list conditionally and, if admitted, are enrolled provided that the degree is earned by 19th October 2018.
Failure to earn the degree by the deadline will result in being removed from the merit list and the enrolment will be voided.

Publication of the merit list will act as official notification to all concerned parties.
Candidates will need to enrol using the forms available at [http://www.unipd.it/en/admission-results](http://www.unipd.it/en/admission-results), and hand them in to the Ufficio Carriere Studenti, Settore Immatricolazioni, Via Venezia 13, Padova, by 12:00 of 1st October 2018 at the latest together with:
- copy of a valid ID document (the data in the enrolment form must be the same as the one in the ID document);
- two identical passport-sized photographs;
- copy of the payment receipt of € 30.00;
- original proof of payment of the first instalment of the university fees for A.Y. 2018/19 (€ 185.00 for newly enrolled students).

Should any vacant places remain, enrolments will continue by direct call from the Ufficio Carriere Studenti following the order on the merit list.
Acceptance of the place and completion of the enrolment process must take place following the procedures and deadlines set by the Ufficio Carriere Studenti; failure to follow the procedures and meet the deadlines to complete the enrolment will be considered as dropping out.

6.2 Current year graduates by 31st December 2018
Should places still be vacant after the enrolment process outlined in section 6.1 is over, a further re-assignment merit list will be published. All candidates who took the entry test and who graduated between 19th October and 31st December 2018 will be added to this list.
This merit list will be published on 16th January 2019 at [http://www.unipd.it/graduatorie-ammissione](http://www.unipd.it/graduatorie-ammissione).
Winners must fill in the enrolment application using the forms available at [http://www.unipd.it/corsi/corsi-di-laurea/preimmatricolazioni-e-immatricolazioni](http://www.unipd.it/corsi/corsi-di-laurea/preimmatricolazioni-e-immatricolazioni), and hand it to the Front Office of the Ufficio Carriere Studenti, Lungargine del Piovego 2/3, - 35131 Padova, by 31st January 2019 at the latest together with copy of a valid ID document, two identical passport-sized photographs, the original proof of payment of the first instalment of the university fees (€ 185.00) and of the proof of payment of the € 30.00 pre-enrolment fee.
To be eligible, graduates from another university must update the information concerning their degree in their reserved area on Uniweb by 31st December 2018; this information can be provided also after the pre-enrolment application is submitted. Padua University graduates need to wait for their degree to be automatically added.
7. FOREIGN STUDENTS AND ITALIAN STUDENTS WITH A FOREIGN DEGREE

Foreign and Italian students with a foreign degree are admitted as per the provisions set forth by the Ministry of Education, Universities and Research and available at [http://www.studiare-in-italia.it/studentistranieri/](http://www.studiare-in-italia.it/studentistranieri/).

Ulteriori informazioni relative alla normativa vigente e alla documentazione necessaria all’iscrizione sono disponibili alla pagina [http://www.unipd.it/iscrizioni-studenti-stranieri](http://www.unipd.it/iscrizioni-studenti-stranieri).

To add their school leaving final mark to the pre-enrolment application, all candidates with a foreign qualification must contact the Ufficio Carriere Studenti – Settore Immatricolazioni, via Venezia 13, Padova, email titolestri.studenti@unipd.it within 7 days before taking the test; no extensions will be granted to submit the documents necessary to enrol.

8. PERSON IN CHARGE OF THE PROCEDURE, PRIVACY, REMARKS AND WARNINGS

1) Pursuant to art. 4 of law 241 of 7 August 1990 (New norms on administrative procedures and right to access administrative documents) and subsequent amendments, the President of the Assessment commission is appointed person in charge of the administrative procedure.

2) Person in charge of the Procedure to access the records: head of the Ufficio Carriere Studenti, Roberta Rasa. Candidates may exercise their right to access the competition records following the procedures set forth by Presidential Decree no. 184 of 12 April 2006.

3) Same-time enrolment: information on same-time enrolment is available at [http://www.unipd.it/avvisi-ammissione-corsi](http://www.unipd.it/avvisi-ammissione-corsi).

4) Regulations in place about statements: should false or mendacious statements by the candidate emerge, it being understood the sanctions provided for by the criminal code and special laws in place (art. 75 and 76 of presidential decree 445/2000), the candidate will automatically be unenrolled. The University will seek to be refunded for any benefits (e.g. scholarships) given to the candidate and will not reimburse any of the university fees paid by the candidate. The mendacious statement will also entail compensation for damages by the parties involved.

Further information on our privacy policy and regulations in place for enrolments is available at [http://www.unipd.it/avvisi-ammissione-corsi](http://www.unipd.it/avvisi-ammissione-corsi).

Any amendments or additions to the content of this admission notice will be:
- published on the Official University Register;

Current regulations in place apply in relation to any issues not expressly addressed in this admission notice.

Padova, 26/4/18

The Rector
Prof. Rosario Rizzuto