WELCOME TO THE SCHOOL OF PSYCHOLOGY

1st Semester 2015/2016

Aula 2C – Psicologia 2, via Venezia 12

Friday, October 2nd 2015
Thank you Incoming students!

https://www.youtube.com/watch?v=icvVhlq2YOI
School of Psychology

PSICOLOGIA 1
VIA VENEZIA 8

• Departments
• Computer rooms
• Labs
• Lecturers’ offices

PSICOLOGIA 2
VIA VENEZIA 12

• Lecturers’ offices
• Tutoring Service
• Erasmus Office
• Lecture halls
• Fabio Metelli Library
At a glance: LECTURE HALLS

VIA BASSI 2

PSICOLOGIA 2
CLA

AULE EX FIAT
AULE EX-FIAT, VIA VENEZIA 13: lecture halls
VIA BASSI 2: lecture halls
Libraries, study halls, computer labs

All students can have access to all the University libraries and study halls.

University Library System:  
http://bibliotecadigitale.cab.unipd.it/en/

Study Halls:  http://www.unipd.it/en/services/study-and-multimedia-facilities
Fabio Metelli Library

Psico2 Building, via Venezia 12/2 - 5° floor - tel. 049 8276470
email: biblioteca.psicologia@psy.unipd.it
F. Metelli Library: homepage

Quick guide for foreign users
F. Metelli Library: main services

- Access (max 160)
- Reference Service
- Local Book Loan
- Training Courses
- Online tutorials
- Document Delivery
- Interlibrary Loan
- Photocopies
- Remote Connection
- Wifi
Do not forget your badge, please!

In case of loss:
http://www.unipd.it/servizi/iscrizioni-tasse-borse-studio/servizi-segreteria

Richieste duplicati menu
Ask at the library desk for wifi connection! But do not forget to provide a document with the expiry date of your Erasmus experience in Italy.
Libraries, study rooms and computer labs

We hope to see you soon!
Tutoring Service

A team of master or PhD students (master or Ph.D.): they can help and support you about the administrative procedures of the School of Psychology.

Tutors also help in case of doubts about exams (consulence for orientation in choosing exams, how to sign up with Uniweb... ) and difficulties in studying.

PSICO2, first floor
Opening hours:
Monday-Friday 9.30 AM – 1.30 PM,
Tuesday and Thursday also 1.30-5.30 PM
Education: courses, schedules, exams

Educational Offer

- In Italian: http://didattica.unipd.it/offerta/2015/PS
- In English: http://en.didattica.unipd.it/offerta/2015/PS

You can attend courses in any other Department/School, but please note that in this case timetables may overlap!

- In English: http://www.unipd.it/en/courses-held-english
- In Italian: http://it.didattica.unipd.it/
Some advice

✓ Master **Cognitive Neuroscience and Clinical Rehabilitation**
   you can choose only course units of the 1° year asking for the authorization to the lecturers (e-mail)

✓ **Bachelor Scienze e Tecniche Psicologiche**
   E-learning Bachelor: lectures are held on-line.

If you need more information about course units of this Ba Degree Course you can contact Mrs. Alessandra Torresan, alessandra.torresan@unipd.it
Office Hours: Mon. To Fri. 9am-1pm
Ground floor, PSICO1 Building
Some advice

✓ ABILITA’ INFORMATICHE and LINGUA INGLESE (B1) course units
These course units do not provide you with a grade but with an evaluation “passed” or “failed”. If you need a grade and not this kind of approval, please come to the Erasmus Local Office at the School of Psychology and we’ll tell you what to do.
Some advice

*Corsi Integrati:* it’s compulsory to take both modules!
Course Schedule

didattica.unipd.it/offerta/2015/PS

Browse through Degree Courses pages

“Search” tool

Title of the course unit
# Academic Calendar

<table>
<thead>
<tr>
<th>Lectures</th>
<th>Examination/ Registration</th>
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<tr>
<td><strong>First semester</strong></td>
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<tr>
<td>1\textsuperscript{st} October 2015</td>
<td>26\textsuperscript{th} January 2016</td>
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<td>5\textsuperscript{th} October 2015 (Ba Degree Courses)</td>
<td>28\textsuperscript{th} February 2016</td>
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<tr>
<td>12\textsuperscript{th} October 2015 (Ma Degree Courses)</td>
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<td>January 24\textsuperscript{th} 2016</td>
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<td><strong>Second semester</strong></td>
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<td>2\textsuperscript{nd} March 2016</td>
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<td>12\textsuperscript{th} June 2016</td>
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<tr>
<td><strong>(Extra examination period)</strong></td>
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Unipd Account

- You will receive your login and password during the enrolment
- Save the information for recovering your password
- You can ask for help to Buddies and Tutors

Same credentials for:

- UNIWEB: exams registration and acceptance of grades
- Moodle: sharing courses materials and information
- Webmail: institutional email account
Exams

• *It's mandatory to sign up for exams using your Uniweb account*
• You don’t have to sign up for classes, but for exams. **Do not forget to subscribe in Uniweb!**
• Check the inscription period, **it closes 5 days before the exam**
• **Exam periods:** 26/01 – 28/02
  15/06 – 25/07
  24/08 – 23/09
• Two ‘appelli’ (dates) per course per exam session
• In case of doubts, please contact your Buddy, the Erasmus Office of the School or the Tutoring Service
Exams

• Here the link to “Calendario esami” (exams’ dates) only in Italian
  http://www.psicologia.unipd.it/esami

You have to browse for Ba or Ma Degree Course. In order to know in which Degree Course is held an exam, check it on the Syllabus.
Competere dentro o fuori dall'Unione Europea e dall'euro

Al Bo, l'ambasciatore d'Italia in Norvegia
Didactics Structure Area

This page is the starting point for browsing the information regarding the University’s didactics. You can access the pages from the single faculties and from the other University information pages.
AUTENTICAZIONE CENTRALIZZATA SINGLE SIGN ON

Username: mario.rossi@unipd.it
Password: ********

Accedi

IMPORTANTE: alla fine della sessione di lavoro, chiudere il browser per impedire ad altri di accedere alle proprie aree riservate.

Le credenziali di accesso coincidono, per chi le possiede, con quelle della posta elettronica di Ateneo.

Username o password dimenticata?

- Username di tipo @studenti.unipd.it o numerico (ad es. 3457362@unipd.it)
- Username per dipendenti (di tipo @unipd.it)
There are two kinds of exams:

1) written exam + oral exam or "registrazione" (prova parziale)

2) Only oral or only written exam (prova finale)

Partial exams

you have to sign up here for the first part of exam 1

Exam session

A) You have to sign up here for exams 2

B) You have to sign up here for the second part of the exam 1
Booking Exam sessions

The page shows the sessions that can be booked to date, only for the academic activities already in your booklet.

Exam sessions available for subjects in your own booklet

No session available

To book exam sessions for subjects not in your booklet go to the section "find sessions".
Booking sessions from offer - Find session

Enter the title (or part of it) for the chosen academic activity and start the search by clicking on "Search". The system will retrieve all the bookable sessions associated with the academic activities whose titles contain the specified search key.

Academic activity:  

Search
Grades

- A grade between 18 (min) and 30 (max) means you have passed the exam
- Remember to accept your grade **online within 10 days**. You’ll receive a reminder on your Unipd Webmail account!
- Check that all your exams have been registered on your **on-line booklet** (libretto online) before the end of your mobility

Your ToR will be based on what will be written on your booklet!
Moodle

MOODLE is a free software e-learning platform. Moodle allows educators to create online courses, which students can access as a virtual classroom. A typically Moodle home page will include a list of participants (including the teacher and students) and a calendar with a course schedule and list of assignments. Other Moodle features include online quizzes, forums, where students can post comments and ask questions, glossaries of terms, and links to other Web resources.

As Moodle is a Web-based application, students can log in any time from home or elsewhere. To log in, students will be asked to use their Unipd e-mail account (provided during the enrollment: name.surname@studenti.unipd.it) and to complete the procedure, they will be given a password to enter.

Reach your Moodle course platform at http://psicologia.unipd.it/servizi/moodle.
Accedi a Moodle con il Single Sign On

Se è la prima volta che arrivi in questa pagina, leggi la guida sotto.

Informazioni sull'accesso a Moodle:

1. Sei uno Studente o Docente o PTA dell'Università di Padova?
   - a. Descrizione dell'accesso:
     Di diritto ti viene assegnata una email di Ateneo:
     - Studenti: nome.cognome@studenti.unipd.it
     - Docenti: nome.cognome@unipd.it
   Con una sola password potrai accedere a TUTTI i servizi dell'Ateneo che fanno parte del Single Sign On.

2. Non appartieni alle categorie specificate nel riquadro a sinistra?
   Alcuni utenti non possono accedere in automatico con il SSO. Tra questi ci sono:
   - Studenti Erasmus;
   - Studenti per corsi singoli;
   - Docenti ospiti senza email universitaria @unipd.it;
   - Altri rari casi;

Per questi utenti è previsto un altro tipo di accesso, che deve essere richiesto.
AUTENTICAZIONE CENTRALIZZATA SINGLE SIGN ON

Username: mario.rossi
Password: *********
@unipd.it
@studenti.unipd.it

Accedi

IMPORTANTE: alla fine della sessione di lavoro, chiudere il browser per impedire ad altri di accedere alle proprie aree riservate.

Le credenziali di accesso coincidono, per chi la possiede, con quelle della posta elettronica di Ateneo.

Username o password dimenticata?

- Username di tipo @studenti.unipd.it o numerico (ad es. 3457362@unipd.it)
- Username per dipendenti (di tipo @unipd.it)
Learning Italian

- You have at your disposal a free Italian course offered by CLA [http://cla.unipd.it](http://cla.unipd.it)

- For Erasmus students the course will start on **Monday 12th October**. Please remember to confirm your class.

- Students from other mobility programmes should have already received all the information.

- CLA offers also movies for rent, a tandem programme, theatre courses and much more.
Managing your Mobility (Exchange students only)

Arrival Procedures

- SASSA
- University insurance
- Enrollment
- SAOS

- Erasmus students can find all the information here: http://www.unipd.it/en/node/1310
- For any doubt please ask your buddy
- Students from other mobility programmes should refer to their Buddies and/or the International Relation officer in charge
Changing the Learning Agreement

- **Download** the form from the website [http://www.unipd.it/en/node/1312](http://www.unipd.it/en/node/1312)
- **Ask your** **Departmental Coordinator/International Relations officer** in Padova to help you choose the courses
- **Get it signed:**
  1. The Professor responsible for your mobility often called Academic or Departmental Coordinator
  2. Your mobility officer (If required) often called Institutional Coordinator
- **Go to the International Office** to have the form stamped and sent to your university by e-mail
Extension of the Mobility Period

- Go to the **International Office** (Palazzo Bo) to get the application for the extension
- **Sign** it and have it signed from your **Departmental Coordinator** in Padova
- Hand it in to the International Office (Palazzo del Bo), they will send it to your university by email
- After **your university** counter-signs the application for approval, you will be sent an e-mail
- Inform **Sassa Service** that you will require an extension for the accommodation
At the end of your Stay

- Hand in your request form to the Segreteria Studenti in order to have the transcript of records sent to your university (it takes a while). If you’re doing thesis research, practical training or laboratory, ask your supervisor for a certificate.

- Fill in the questionnaire or final report for evaluating your mobility.

Erasmus students must print the receipt and take it to Palazzo Bo before leaving.

- Go personally to your International Officer for the final procedures. Erasmus students will obtain the certificate of stay. We suggest that you go to Palazzo Bo on your very last day.
International Relations Office @Palazzo Bo
Via VIII Febbraio 2 – palazzo Bo

- ERASMUS+ INCOMING
  Mattia Gusella
  +39 049 8273597
  mattia.gusella@unipd.it
  erasmus@unipd.it

- ERASMUS MUNDUS ACTION 2
  Elisa Zambon
  +39 049 8273741
  elisa.zambon@unipd.it
Segreteria Studenti (Students Office)

- Lungoargine Piovego 2/3, palazzo Casa Grimani
Useful Tips

1. How to get in contact with a Professor

- [http://www.didattica.unipd.it/](http://www.didattica.unipd.it/)
- Write the Professor’s surname in the website search engine
- Click on the Professor’s name which appears next to the course title
- Visit the Professor’s page where you will find all the contact information and their office hours.
2. How to write/talk to a Professor

- The relation between teachers and students is **pretty formal** in Italy.

- Please remember to use the courtesy form (LEI) if you are speaking or writing in Italian.

  e.g. “**Buongiorno professoressa** Bianchi, sono uno studente Erasmus di Coimbra, posso **chiederle** un’informazione?”
3. Services you may have access to

- With your badge you can eat in all the canteens: http://www.unipd.it/servizi/opportunità-tempo-libero/ristorazione/ristorazione-studenti?target=Studenti
  Prices for exchange students: 4,60 half / 5,70 full

- Sports and hobbies:
  http://www.unipd.it/target/studenti/salute-e-tempo-libero
EU Citizens residing in Italy are eligible for public health care, producing the EHIC (or TEAM) card issued by their respective country of origin.

The EHIC makes the holder eligible for urgent and necessary health care, with direct access to the health care structures.

Should you need medical assistance, please consult a General Practitioner or family doctor first, chosen from the lists posted in all health care districts.

Specialist services at the University of Padova

- Gynecology Service
- Andrology Service
- Psychological Assistance Service (S.A.P.)
- Psychiatric Consultancy Service (S.C.P.)

http://www.unipd.it/en/services/health-sports-and-recreation
Groups and associations

International Students
http://www.esnpadova.it

University
http://www.unipd.it/servizi/opportunita-tempo-libero/associazioni

City
http://visualizza.provincia.padova.it/portale.php?MODULO=48&azione=visDati
Leisure

- http://www.ilvivipadova.it/live
- http://www.esnppadova.it/
- http://www.padovaeventi.org/
- http://www.padovaoggi.it/eventi

Discover Padova

- http://www.unipd.it/universita/patrimonio-artistico-culturale
- http://www.discoverpadova.com/
- http://madtrip.co/explore/padova
- http://padovacultura.padovanet.it/it/musei
Practicing your Religion

CATHOLIC CHURCHES
HTTP://WWW.DIOCESIPADOVA.IT/

JEJISH COMMUNITY
26, Via Piazze – Padova

EVANGELIC CHURCH
6, Corso Milano – Padova

GREEK ORTHODOX CHURCH
C/o Chiesa di San Clemente, Piazza dei Signori - Padova

ROMENIAN ORTHODOX CHURCH
Via Vigonovese 71 - 35127 Padova

EVANGELIC CHRISTIAN CHURCH
Via Pietro Martire Vermigli – Padova

ISLAMIC ASSOCIATION - LA MOSCHEA DI PADOVA
156, v. Ponte Vigodarzere - Padova
Respect the Environment

Bike culture

- http://www.goodbikepadova.it/
- http://www.lamentecomune.it/

Selective waste

- http://www.padovanet.it/dettaglio.jsp?id=2409#.VeA0pPntIBf
International Relations
School Erasmus Office

Contact Person: Sara Pellegrini
Psicologia 2 building, 1° floor
erasmus.psicologia@unipd.it
tel. 0498276163

Office Hours
from Monday to Thursday,
10 am to 1 pm
Tuesday and Thursday also
3 pm to 4.30 pm

Sara Pellegrini (chat available during office hours only)

Erasmus Psicologia Università Padova
www.facebook.com/groups/87806826669

by appointment only
(telephone or e-mail)

www.psicologia.unipd.it/en/erasmus-and-international-students