WELCOME
1° semester 2015/2016
Palazzo Maldura
Thursday, 1st October
SCHOOL OF HUMAN AND SOCIAL SCIENCES AND CULTURAL HERITAGE
The School of Human and Social Sciences and Cultural Heritage includes four departments:

- the Department of Cultural Heritage: Archaeology and History of Art, Cinema and Music
- the Department of Philosophy, Sociology, Education and Applied Psychology
- Department of Historical and Geographic Sciences and the Ancient World
- the Department of Linguistic and Literary Studies
When it comes to the Historical tradition, the Faculty of Letters and Philosophy is one of the oldest and most illustrious, as it has a history that dates back to the establishment of the University of Padua.

The Faculty vaunts the succession of influential figures such as Pietro d’Abano professor of medicine, philosopher and astrologer, Jacopo Zabarella, known for his writings on Aristotelian logic and natural philosophy, Elena Lucrezia Cornaro Piscopia, the first Woman to Graduate in the World and Roberto Ardigò, the most important Italian positivist philosopher in the 19th and early 20th centuries.
The Faculty of Letters and Philosophy is located in the heart of the ancient city, as a sign of a deep and historically well-established connection.

The Palazzo Liviano in Piazza Capitaniato was designed by the Milanese architect Gio Ponti.

Palazzo Liviano takes its name from Livy (Titus Livius). Placed in the entrance hall of Palazzo Liviano is a statue of Livy (Titus Livius) by Arturo Martini (1942).
Location

- Palazzo Liviano – Piazza Capitaniato, 7
- Palazzo Maldura – Piazzetta Gianfranco Folena, 1
- Palazzo del Capitanio – Piazza del Capitaniato, 3
- Palazzi Luzzato Dina e Jonoch Gulinelli – Via del Vescovado, 30

Related locations: [http://www.scienzeumane.unipd.it/strutture/aule](http://www.scienzeumane.unipd.it/strutture/aule)
Libraries, study halls and computer labs

Libraries
• Biblioteca Maldura
• Biblioteca di Storia delle Arti Visive e della Musica
• Biblioteca Interdipartimentale "Tito Livio"
• Biblioteca di Filosofia
• Biblioteche di Scienze dell'Educazione
• Biblioteca di Storia
• Centro per la Storia della Università – Biblioteca

All students can have access to all the University libraries and study rooms

University Library System: http://bibliotecadigitale.cab.unipd.it/en/
Study Rooms: http://www.unipd.it/en/services/study-and-multimedia-facilities

Computer Labs
AIS4 e AIS5, AIS3
http://www.scienzeumane.unipd.it/strutture/auleinformatiche#laif
In order to know who is your departmental coordinator, have a look on the Provisionally accepted incoming students list:


Tutor Juniors
http://www.unipd.it/servizi/supporto-studio/tutorato/contatti-ricevimenti-tutor

To find out his contact informations visit the Rubrica

http://www.unipd.it/rubrica
International Relations Office @ Palazzo BO
Via VIII Febbraio 2, Palazzo BO

- **ERASMUS INCOMING**
  Mattia Gusella
  +39 049 8273597
  mattia.gusella@unipd.it
  erasmus@unipd.it

- **CIÊNCIA SEM FRONTEIRAS**
  Giorgia Fontana
  +39 049 8273597
  csf.internazionali@unipd.it

- **ERASMUS MUNDUS ACTION 2**
  Elisa Zambon
  +39 049 8273741
  elisa.zambon@unipd.it
International Relations Office @ via ROMA
Via Roma 38

- **Boston / Russia**
  Valentina Masotto
  +39 049 8273090
  valentina.masotto@unipd.it

- **CHINA**
  Fiorella De Gobbi
  +39 0498273598
  fiorella.degobbi@unipd.it

- **ERASMUS MUNDUS ACTION 1**
  Chiara Penon
  +39 049 8273100
  chiara.penon@unipd.it

Maurizio Minicuci
+39 049 8273940
maurizio.minicuci@unipd.it
UNIPD ACCOUNT
• You will receive your login and password during the enrollment
• Save the information for recovering your password
• You can ask for help to Buddies and Tutors junior

Same credentials for:

- UNIWEB: exams registration and acceptance of grades
- Moodle: sharing courses materials and information
- Webmail: institutional email account
EDUCATION:
COURSES, SCHEDULES, EXAMS
Educational Offer

- In Italian:  http://www.didattica.unipd.it/offerta/2015/SU
- In English:  http://www.didattica.unipd.it/offerta/2015/SU/corsi_in_lingua
- Refer to your Departmental Coordinator to know any requirements or internal rules and regulations of the Department

- You can attend courses also in any other department
  - In English:  http://www.unipd.it/en/courses-held-english
  - In Italian:  http://it.didattica.unipd.it/
Course schedule

Bachelor:
https://elearning.unipd.it/scienzeumane/mod/page/view.php?id=43838

Master:
https://elearning.unipd.it/scienzeumane/mod/page/view.php?id=43839

http://didattica.unipd.it/offerta/2015/SU
# Academic Calendar

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<th>Lectures</th>
<th>Examination/ Registration</th>
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<td><strong>First semester</strong></td>
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<tr>
<td>1&lt;sup&gt;st&lt;/sup&gt; October 2015 – January 24&lt;sup&gt;th&lt;/sup&gt; 2016</td>
<td>26&lt;sup&gt;th&lt;/sup&gt; January 2016 – 28&lt;sup&gt;th&lt;/sup&gt; February 2016</td>
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<tr>
<td><strong>Second semester</strong></td>
<td></td>
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<tr>
<td>2&lt;sup&gt;nd&lt;/sup&gt; March 2016 – 12&lt;sup&gt;th&lt;/sup&gt; June 2016</td>
<td>15&lt;sup&gt;th&lt;/sup&gt; June 2016 – 25&lt;sup&gt;th&lt;/sup&gt; July 2016</td>
</tr>
<tr>
<td><strong>(Extra examination period)</strong></td>
<td>(24&lt;sup&gt;th&lt;/sup&gt; August 2016 – 23&lt;sup&gt;th&lt;/sup&gt; September 2016)</td>
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### Academic Calendar

<table>
<thead>
<tr>
<th>Holidays</th>
<th>Date</th>
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<tr>
<td>All Saints</td>
<td>1(^{st}) November 2015</td>
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<tr>
<td>Immaculate Conception</td>
<td>8(^{th}) December 2015</td>
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<tr>
<td>Christmas</td>
<td>21(^{st}) December 2015 – 7(^{th}) January 2016</td>
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<tr>
<td>Easter</td>
<td>24(^{th}) March – 29(^{th}) March 2016</td>
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<tr>
<td>Liberation Day</td>
<td>25(^{th}) April</td>
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<tr>
<td>Labor Day</td>
<td>1(^{st}) May</td>
</tr>
<tr>
<td>Republic Day</td>
<td>2(^{nd}) June</td>
</tr>
<tr>
<td>St. Anthony’s Day</td>
<td>13(^{th}) June</td>
</tr>
<tr>
<td>Feast of the Assumption</td>
<td>15(^{th}) August</td>
</tr>
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Exams

- *It's mandatory to sign up for exams using your Uniweb account*
- You don’t have to sign up for classes, but for exams. **Do not forget to subscribe in Uniweb** (iscrizione esami - ricerca appelli)
- If you don’t find the exam in «ricerca appelli» write to appelli.uniweb@unipd.it
- Check the inscription period, **it closes few days before the exam**
- **Exam periods:** 25/01 – 29/02; 14/06 – 23/07
  22/08 – 24/09
- Two ‘appelli’ (dates) per course per exam session
- In case of doubts, please contact your Buddy or the Erasmus Office of your School
Grades

- A grade between 18 (min) and 30 (max) means you have passed the exam
- Remember to accept your grade **online within 10 days**
- Check that all your exams have been registered on your **booklet** (libretto online) before the end of your mobility

!!! Your ToR will be based on what will be written on your booklet
MANAGING YOUR MOBILITY

(Exchange Students only)
Arrival procedures

- SASSA
- University insurance
- Enrollment
- SAOS

- Erasmus students can find all the information here: [http://www.unipd.it/en/node/1310](http://www.unipd.it/en/node/1310)
- For any doubt please ask your buddy
- Students from other mobility programmes should refer to their buddies and/or the International Relation officer in charge
Changing the Learning Agreement

- Download the form from the website of your programme
- Ask your Departmental Coordinator in Padova to help you choose the courses
- Get it signed:
  1. The Professor responsible for your mobility often called Academic or Departmental Coordinator
  2. Your mobility officer (If required) often called Institutional Coordinator
- Go to the International Office to have the form stamped and sent to your university by e-mail
Extension of the mobility period

- Go to the International Office (Palazzo Bo) to get the application for the extension
- **Sign** it and have it signed from your Departmental Coordinator in Padova
- Hand it in to the International Office (Palazzo del Bo), they will send it to your university by email
- After **your university** counter-signs the application for approval, you will be sent an e-mail
- Inform Sassa Service that you will require an extension for the accommodation
At the End of your Stay

- Hand in your request form to the Segreteria Studenti in order to have the transcript of records sent to your university (it takes a while). If you’re doing thesis research, practical training or laboratory, ask your supervisor for a certificate.

- Fill in the questionnaire or final report for evaluating your mobility.

Erasmus students must print the receipt and take it to Palazzo Bo before leaving.

- Go personally to your International Officer for the final procedures. Erasmus students will obtain the certificate of stay. We suggest that you go to Palazzo Bo on your very last day.
Student Office (Segreteria Studenti)

- Lungoargine Piovego 2/3, palazzo Casa Grimani
You have at your disposal a free Italian course offered by CLA
http://cla.unipd.it

For Erasmus students the course will start on Monday 12th October. Please remember to confirm your class.

Students from other mobility programmes should have already received all the information.

CLA offers also movies for rent, a tandem programme, theatre courses and much more.
USEFUL TIPS
1. How to get in contact with a Professor

- [http://www.didattica.unipd.it/](http://www.didattica.unipd.it/)
- Write the Professor’s surname in the website search engine
- Click on the Professor’s name which appears next to the course title
- Visit the Professor’s page where you will find all the contact information and their office hours.
2. How to write/talk to a Professor

- The relation between teachers and students is pretty formal in Italy.
- Please remember to use the courtesy form (LEI) if you are speaking or writing in Italian.

  e.g. “Buongiorno professoressa Bianchi, sono uno studente Erasmus di Coimbra, posso chiederele un’informazione?”
3. How to have access to internet and the computers of the Department

- Select Accesso a: SCIENZEUMANE
- Nome: institutional email address
- Password: institutional account password

http://www.scienzeumane.unipd.it/strutture/auleinformatiche
4. Services you may have access to

- With your badge you can eat in all the canteens: http://www.unipd.it/servizi/opportunita-tempo-libero/ristorazione/ristorazione-studenti?target=Studenti
  *Prices for exchange students: 4,60 half / 5,70 full*

- **Sports and hobbies:** [http://www.unipd.it/target/studenti/salute-e-tempo-libero](http://www.unipd.it/target/studenti/salute-e-tempo-libero)
HEALTH
EU Citizens residing in Italy are eligible for public health care, producing the EHIC (or TEAM) card issued by their respective country of origin.

The EHIC makes the holder eligible for urgent and necessary health care, with direct access to the health care structures.

Should you need medical assistance, please consult a General Practitioner or family doctor first, chosen from the lists posted in all health care districts.

Specialist Services at the University of Padua

- Gynecology Service
- Andrology Service
- Psychological Assistance Service (S.A.P.)
- Psychiatric Consultancy Service (S.C.P.)

http://www.unipd.it/en/services/health-sports-and-recreation
GROUPS AND ASSOCIATIONS
International Students

http://www.esnpadova.it/

University

http://www.unipd.it/servizi/opportunita-tempo-libero/associazioni

City

http://visualizza.provincia-padova.it/portale.php?MODULO=48&azione=visDati
LEISURE
- http://www.unipd.it/ilbo/eventi
- http://www.ilvivipadova.it/live
- http://www.esnepadova.it/
- http://www.padovaeventi.org/
- http://www.padovaoggi.it/eventi
PRACTICING YOUR RELIGION
CATHOLIC CHURCHES
HTTP://WWW.DIOCESIPADOVA.IT/

JEWISH COMMUNITY
26, Via Piaze – Padova

EVANGELIC CHURCH
6, Corso Milano – Padova

GREEK ORTHODOX CHURCH
c/o Chiesa di San Clemente, Piazza dei Signori - Padova

ROMENIAN ORTHODOX CHURCH
Via Vigonovese 71 - 35127 Padova

EVANGELIC CHRISTIAN CHURCH
Via Pietro Martire Vermigli – Padova

ISLAMIC ASSOCIATION - LA MOSCHEA DI PADOVA
156, v. Ponte Vigodarzere - Padova
DISCOVER PADOVA
- http://www.unipd.it/universita/patrimonio-artistico-culturale
- http://www.discoverpadova.com/
- http://madtrip.co/explore/padova
- http://padovacultura.padovanet.it/it/musei
RESPECT THE ENVIRONMENT
Bike culture

- http://www.goodbikepadova.it/
- http://www.lamentecomune.it/
- https://lastazionedellebiciclettepadova.wordpress.com/

Selective waste

- http://www.padovanet.it/dettaglio.jsp?id=2409#.VeA0pPntlBf