The University of Padua provides a number of partial or total exemptions for the tuition fees listed below.

1. Partial or total exemption for students ELIGIBLE FOR A REGIONAL SCHOLARSHIP

The application for exemption for students ELIGIBLE for a regional scholarship is submitted with the application for participation in the Competition for Regional Scholarships for a.y. 2017/18, in accordance with the terms of the relevant notice.

- Students enrolled on the first year of first cycle, second cycle, single cycle degree courses achieving 20 credits by 10/08/2018 are totally exempt. This involves exemption with relevant automatic refund of the first installment of the tuition fee for:
  a) regional tax for the university right to study;
  b) 100% of the all inclusive yearly fee, of which 50% after 10/08/2017 should the requisites for merit be met.
  No other installments are due.

- Students enrolled on the first year of first cycle, second cycle, single cycle degree courses not achieving 20 credits by 10/08/2018 are partially exempt. This involves exemption with relevant automatic refund of the first installment of the tuition fee for:
  a) regional tax for the university right to study;
  b) 50% of the all inclusive yearly fee.
  No other installments are due.

- Students enrolled on regular years after the first one of first cycle, second cycle, single cycle degree courses and Ph.D. courses are totally exempt, with relevant refund of the first installment if already paid upon enrollment, with the exception of the stamp duty; any refund will be automatic. No other installments are due.

- Students enrolled on the first year beyond the predefined regular duration of the degree course (so called last semester) of first cycle, second cycle, single cycle degree courses, are partially exempt, with relevant refund of the first installment of tuition fee for:
  • regional tax for the university right to study;
  • 50% of the all inclusive yearly fee.
  No other installments are due.

NB: For students enrolled on regular years following the first one and, on the first year beyond the normal duration of the course, who are eligible for regional scholarships for a.y. 2016/17, the first installment, which is necessary for enrollment for a.y. 2017/18, consists in the payment of the stamp duty only (€ 16.00 euro). Those who did not apply for a scholarship for a.y. 2016/17 or have not been eligible in the relevant rankings published by 30 November 2017, from that day onwards, , they will find the adjusted amount of the first installment on Uniweb, which must be paid by 18 December 2017.
2. Exemption pursuant to Law no. 232/2016

Students who belong to a family whose ISEE is lower than or equal to € 13.000 euros are entitled to total exemption from the all inclusive yearly fee:

- Students enrolled on first cycle, second cycle, single cycle degree courses are entitled to the automatic refund of the first installment of the all inclusive fee, equal to € 420.00 euro, as exemption; the stamp duty and the regional tax for the university right to study are still due.
  No other installments are due.

- Students enrolled to regular years following the first one of degree courses, second cycle degree course and single-cycle degree courses, who jointly meet the following requirements:
  a) enrollment: they have been enrolled at their home University for a number of academic years lower than or equal to the regular duration of the course of study plus one;
  b) merit: in case of enrollment for the second academic year, they must have achieved, by 10 August of the first year, at least 10 university credits; in case of enrollment for academic years following the second one, and the achievement of at least 25 ETCS, in the twelve months preceding 10 August prior to enrollment, students are entitled to the automatic refund of the first installment of the all inclusive fee, equal to € 420.00 euro; the stamp duty and the regional tax for the university right to study are still due.
  In case students only meet the second requirement (point b) and are not regularly enrolled (point a), the all-inclusive fee will have a value of € 200.00 euro. In this case, such students will be entitled to an automatic refund of € 220.00 euro as exemption (difference between the amount paid in the first installment and the fee due). The stamp duty and the regional tax for the university right to study remain due. No other installments are due.

The application for exemption is deemed submitted through the "Richiesta di Agevolazioni" available on Uniweb, prior to the issuance of the “ISEE per le Prestazioni agevolate per il Diritto allo Studio Universitario”. A guide on how to use the online procedure can be found on www.unipd.it/isee.

3. Exemption for income (No Tax Area)

Students whose ISEE is equal to or less than € 6.500 euros and do not meet the requirement of merit as per point b) of the aforementioned exemption, are granted partial exemption, which provides for no payment of the all inclusive fee for the second and third installments. Such exemption is applied with the payment of the first installment only (€ 561.00 euro).

The application for exemption is deemed submitted through the “Richiesta di Agevolazioni " available on Uniweb, prior to the issuance of the “ISEE per le Prestazioni agevolate per il Diritto allo Studio Universitario”. A guide on how to use the online procedure can be found on www.unipd.it/isee.

4. Exemption for international students

Students who hold a foreign degree and enroll on the degree courses and second cycle degree courses of the University of Padua are entitled to total exemption from the all inclusive fee; the stamp duty and the regional tax for the university right to study are still due. Exemptions are intended for all students who, regardless of their nationality, have achieved a valid academic qualification for accessing the degree course or second cycle degree course chosen in an institution outside the Italian system. Exemption is provided for the first academic year. The admission requirements for the selection procedure and the ways to participate can be found in the notices on: www.unipd.it/esoneri-studenti.

5. Exemption for students with disability

- Students with disability enrolled on degree courses, second cycle degree course, single-cycle degree courses, Ph.D. courses and specialization schools, with invalidity recognized by the NHS commissions between 66% and 100% or recognition of disability as defined by Article 3, paragraph 1, Law 5 February 1992, n. 104, are granted total exemption from the all inclusive fee; the stamp duty and regional tax for the university right to study are still due, which vary depending on the ISEE.
  The application for exemption is deemed submitted by informing of one’s own disability on the students’ personal area on Uniweb and with the subsequent delivery of the student’s disability certification to the Servizio Disabilità e
Dislessia (Via Portello 23/25 or via fax 049/827.5040) at least 5 working days before the deadline for payment of the enrollment fee.

The application forms can be found on www.unipd.it/servizi/supporto-studio/disabilita-dislessia/segnalazione-disabilita-dislessia.

For students already enrolled, whose disability have already been reported, the application for exemption for subsequent years is automatic, according to the documentation obtained.

- Students with disability enrolled on degree courses, second cycle degree course, single-cycle degree courses, Ph.D. courses and specialization schools, with invalidity recognized by the NHS commissions between 50% and 65% and ISEE equal to or lower than € 28,000.00 euro are granted partial exemption, which provides for exemption from payment of the fee for the second and third installments. The stamp duty and regional tax for the university right to study are still due, which vary depending on the ISEE.

  The application for exemption is deemed submitted by informing of one’s own disability on the students’ personal area on Uniweb and with the subsequent delivery of the student’s disability certification to the Servizio Disabilità e Dislessia (Via Portello 23/25 or via fax 049/827.5040) at least 5 working days before the deadline for payment of the enrollment fee.

  The application forms can be found on www.unipd.it/servizi/supporto-studio/disabilita-dislessia/segnalazione-disabilita-dislessia.

  For students already enrolled, whose disability have already been reported, the application for exemption for subsequent years is automatic, according to the documentation obtained.

The regional tax for the university right to study is calculated proportionally according to ISEE, and it is structured as follows:

<table>
<thead>
<tr>
<th>ISEE (Euro)</th>
<th>Amount of the regional tax for the university right to study</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 - 15,890.52</td>
<td>€ 125.00 - € 144.99</td>
</tr>
<tr>
<td>15,890.53 - 31,781.04</td>
<td>€ 145.00 - € 165.99</td>
</tr>
<tr>
<td>&gt; 31,781.05</td>
<td>€ 166.00</td>
</tr>
</tbody>
</table>

Students may apply for a reduction of the variable quota of the regional tax for the university right to study by completing by 30 November 2017, the “Richiesta di Agevolazioni”, available in their personal area on Uniweb, at “Diritto allo studio - Certificazioni di disabilità/dislessia, Corsi estivi”; a guide on how to use the web procedure can be found on www.unipd.it/isee.

6. Exemption for detained students

Students detained in the Penitentiary Institutions in the Triveneto area (imprisoned or serving the sentence alternatively to provisional detention or on probation) identified according to the criteria defined by the Implementation and Management Committee provided for by the existing Convention between the Ministry of Justice and the University of Padua. Total exemption from the all inclusive fee involves the payment of the stamp duty and the regional tax for the university right to study, for an amount of € 182.00 euro.

Students may apply for a refund, which varies depending on the ISEE, of the quota of the regional tax for the university right to study by completing by 30 November 2017, the “Richiesta di Agevolazioni” available in their personal area on Uniweb, at “Diritto allo studio - Certificazioni di disabilità/dislessia, Corsi estivi”; a guide on how to use the web procedure can be found on www.unipd.it/isee.

7. Exemption for working students

Students who are simultaneously engaged in work activities on the basis of an indefinite or temporary employment or self-employed contract are granted such exemption; the annual income for 2016 or 2017 must be at least € 3,500,00 euro and, if required, must be demonstrated.

The exemption results in a reduction of 10% of the all inclusive fee and it is granted for a number of years equal to the normal duration of the degree course + 3, starting from the first year of enrollment; it is applied automatically on the second and third installments.

The application for partial exemption is deemed submitted by ticking the appropriate status box of student worker on the “Richiesta di Agevolazioni”, available in their personal area on Uniweb, at “Diritto allo studio - Certificazioni di
disabilità/dislessia, Corsi estivi” (a guide on how to use the web procedure can be found on www.unipd.it/isee). The application must be filled in and submitted by 30/11/2017. The Servizio Diritto allo Studio e Tutorato may request students to provide the documentation certifying the student’s working condition while carrying out the checks provided for by law.

8. Partial exemption for students belonging to the same household

Students belonging to the same household with ISEE up to € 30.000,00 euro are granted partial exemption. The exemption results in a reduction of € 100.00 euro for each component simultaneously enrolled in degree courses, Ph.D. courses or specialization courses of the University of Padua for academic year 2017/18 and applied automatically when calculating the second and third installments of university fees. The application for partial exemption is deemed submitted by ticking the appropriate status box of member of household with other members enrolled to the University of Padua for the same academic year on the “Richiesta di Agevolazioni”, available in their personal area on Uniweb, at “Diritto allo studio - Certificazioni di disabilità/dislessia, Corsi estivi” (a guide on how to use the web procedure can be found on www.unipd.it/isee). The application must be filled in and submitted by 30/11/2017. The Servizio Diritto allo Studio e Tutorato may request students to provide the documentation certifying the student’s working condition while carrying out the checks provided for by law.

9. Partial parental exemption

Female and male students enrolled on degree courses, second cycle degree courses, single cycles degree courses are granted such exemption for the academic year of birth of their children. Such exemption shall be granted to female and male students upon submission of the birth certificate attesting to the maternity and paternity, or family status, and involves exemption from the all inclusive fee for the second and third installments, and therefore, payment of the first installment and the regional tax for the university right to study, which varies depending on the ISEE. If both the mother and the father are at the same time enrolled at the University of Padua, the exemption may be applied for by only one of the parents.

10. Partial exemption for reasons of merit for enrolled students

Such exemption is granted to students enrolled for the first year of:
- first and second cycle degree courses: if the high school diploma final mark is equal to 60/60 or 100/100;
- second cycle degree courses: if the final mark of the degree course is equal to 110/110 or 110/110 cum laude.

Such exemption involves a reduction in the all inclusive fee of € 200.00 euro and is applied automatically when calculating the second and third installments.

11. Partial exemption for employees of the University

It is reserved to administrative technical personnel with a permanent contract enrolling on a degree course relevant to the work carried out or, in the case of first degree only, which is part of the first cycle degree courses of general interest for the activities carried out at the university; such exemption involves:
- exemption from the all inclusive fee for the second and third installments, which involves the payment of the first installment and the regional tax for the university right to study, which varies depending on the ISEE;
- the refund of any amount paid (university fee for the first installment) if during the reference year the student has passed exams for at least 30 credits.

The application of such exemption may take place for a maximum period of twice the regular duration of the course. If the budget made available for the academic year of reference does not cover the total number of applications, the exemption will be allocated to the employees following a priority order, whose criteria and modalities are annually communicated by the Servizio Carriere PTA e Relazioni sindacali (as per resolution of the BoD of 21/07/2008). Students/employees may apply for the reduction of the quota, which varies on the basis of the ISEE, of the regional tax for the university right to study by completing the “Richiesta di Agevolazioni” available in their personal area on Uniweb by 30/11/2017.
12. Partial Exemption for officers of the Penitentiary Police on duty at Due Palazzi prison

The Due Palazzi prison staff are exempt from paying the second and third installments of the all inclusive fee and, therefore, the first installment and the regional tax for the university right to study, which varies depending on the ISEE.

Students/employees may apply for a reduction of the variable quota, depending on the ISEE, of the regional tax for the university right to study by completing the "Richiesta di Agevolazioni" available in their personal area on Uniweb by 30/11/2017.

13. Benefits for part time students

Students who opt for part-time enrollment are required to pay the first installment. The amount of the second and third installments will be equal to 50% of the annual all inclusive fee due, according to the ISEE acquired, with a 10% surcharge applied to the entire all inclusive fee that the student would have had to pay if they had been enrolled in fulltime regime.

The application for part-time enrollment must be sent no later than 30/09/2017, exclusively to the email address: service.studenti@unipd.it by submitting the specific application and relevant documents, available on www.unipd.it/studiare-tempo-parziale.

This option is only reserved to students enrolled on degree courses, second cycle and single cycle degree courses activated under the terms of MD 270/04, indicated by their relevant Departments.

The list is available on www.unipd.it/studiare-tempo-parziale.

In order to access the aforementioned benefits, students must also meet one of the following requirements:

- Students simultaneously engaged in a work activity from the calendar year prior to enrollment: the annual income received must be at least € 6.500,00 euro. The application must be sent along with a copy of the latest “Certificazione Unica” (Tax return form) available for income from employment or copy of the latest “Modello Unico” (Unified Tax Return) available and referring to the income from self-employment or business acquired;

- Students involved not occasionally in the support and care of family members reliant on care for age (children under 3 years) or health reasons (parents, in-laws, living-in children, siblings, spouse); the application must be sent along with a copy of the certificate of dependency or the family health status.

- Students suffering from diseases that, without affecting their ability to learning, physically prevent or limit a full-time commitment; the application must be sent along with the medical certification, with date prior to that on which the application for part-time regime has been submitted, which will be evaluated by a special committee.

- Students simultaneously enrolled at the “Istituti Superiori di Studi Musicali e Coreutici”; the application must be sent along with a copy of the enrollment at these institutes.

Please note that the option for part-time study:

- binds the student for two academic years, after which, during the annual renewal of enrollment, they can opt again for a two-year part time study regime, by submitting once again the relevant application and documentation;

- the maximum number of credits that can be achieved within those two years of part-time regime, is equal to 60; a tolerance of no more than 10% is allowed. Exceeding the expected limit involves the revocation of the benefits obtained.

- is valid only for the purpose of university fees (it does not affect the obligation to attend the courses prescribed by the teaching regulations of the individual courses).

14. REFUND

All students are required to pay the first installment of university fees in full, and possibly the second and third installments reduced for total or partial exemption. If students have already paid the installments in full before applying for exemption, they will be refunded by the University.
Refunds will be credited:
- for students enrolled for a.y. 2017/18, on the Unipd Flash Card received at the end of the enrollment procedure (please note that the card is activated according to the instructions attached thereto);
- for students enrolled for years following the first, on the current account or on the rechargeable Superflash card, if the relevant bank account (IBAN) has been entered in their personal area on Uniweb - Didattica, Dati personali, Dati rimbors.

Only for sums totaling less than € 1,000,00 euro, students may apply for a cash refund, which involves the withdrawal of the same at one of the branches of the Cassa di Risparmio del Veneto, by showing the student’s tax code and a valid identity card. Students will receive a notice of availability of refunds to their University email address.

If the cash refund is not withdrawn by the end of the calendar year, a check will be sent to the address indicated by the student in their personal area on Uniweb area.

Riferimenti normativi:

Statuto DR. 27 giugno 2012
DPR 25 luglio 1997 n. 306 “Regolamento recante disciplina in materia di contributi universitari”
DL 29 marzo 2012 n.68 “Revisione della normativa di principio in materia di diritto allo studio e valorizzazione dei collegi universitari legalmente riconosciuti”
LR 28 giugno 2013 n.15 “Modifiche della legge regionale 18 giugno 1996, n. 15 “Istituzione della tassa regionale per il diritto allo studio universitario, adeguamento degli importi delle borse di studio regionali e determinazione dei limiti di reddito”
DPCM 5 dicembre 2013 n. 159 “Regolamento concernente la revisione delle modalità di determinazione e i campi di applicazione dell'Indicatore della situazione economica equivalente (ISEE).”
Decreto del Ministero del Lavoro e delle Politiche Sociali, 7 novembre 2014 “Approvazione del modello tipo della Dichiarazione Sostitutiva Unica a fini ISEE, dell'attestazione, nonché delle relative istruzioni per la compilazione ai sensi dell'articolo 10, comma 3, del DPCM 5 dicembre 2013, n. 159.”
Delibera del Consiglio di Amministrazione del 21 marzo 2017

For further information, please contact:

Servizio Diritto allo Studio e Tutorato
Via Portello 31 - 35129 Padova
Tel. 049.8273131 - Fax 049.8275030
e-mail: service.studenti@unipd.it

Padova, 19 maggio 2017

Il Rettore
Prof. Rosario Rizzuto

Il Dirigente
Dr. Andrea Grappeggia

Il Responsabile del procedimento amministrativo
- ai sensi dell’art 5 della L.241/1990 e succ. mod.
  Dr. Davide Fiorotto