Welcome

1° semester 2015/2016
Aula B3, Ca’ Borin
Friday 2° October
To the Department of Political Sciences, Law and International Studies (SPGI):

- It belongs to the School of Economics and Political Sciences
- It offers 4 bachelor degrees: DEC - Diritto dell’economia (Sede di Rovigo) / SRD - Scienze politiche, relazioni internazionali, diritti umani / SSG - Scienze politiche, studi internazionali, governo delle amministrazioni / SES - Servizio sociale
- 5 master degrees: HRG - Human rights and multilevel governance / PID - Politica internazionale e diplomazia / SGP - Scienze del governo e politiche pubbliche / SEU - Studi europei / SSS - Scienze del servizio sociale
By Tram (Riviera Tito Livio)
By bus: 2,3,5,11,12,13,14,16,22
By Bike: always a good solution.
LIBRARIES and STUDY ROOMS

All students can have access to all the University libraries and study rooms.

Our library will soon organise an event to explain you how to find books and create a good bibliography.

University Library System: http://bibliotecadigitale.cab.unipd.it/en http://catalogo.unipd.it/F?func=find-b-0

Study Rooms: http://www.unipd.it/en/services/study-and-multimedia-facilities
INTERNATIONAL RELATIONS

ERASMUS+

SEMP

ERASMUS MUNDUS

BILATERAL AGREEMENTS

DOUBLE DEGREES
Erasmus Office
Veronica Costa
Dipartimento di Spgi
Via del Santo 28- tel. 049 827.4085
Erasmus.spigi@unipd.it

OFFICE HOURS:
Tuesday 10.00 – 13.00, 15.00 -17.00
Wednesday 10.00 – 13.00
ERASMUS INCOMING
Mattia Gusella
+39 049 8273597
mattia.gusella@unipd.it
erasmus@unipd.it

CIÊNCIA SEM FRONTEIRAS
Giorgia Fontana
+39 049 8273597
csf.internazionali@unipd.it

ERASMUS MUNDUS ACTION 2
Elisa Zambon
+39 049 8273741
elisa.zambon@unipd.it
International Relations Office @ via ROMA
Via Roma 38

- Boston / Russia
  Valentina Masotto
  +39 049 8273090
  valentina.masotto@unipd.it

- CHINA
  Fiorella De Gobbi
  +39 0498273598
  fiorella.degobbi@unipd.it

- ERASMUS MUNDUS ACTION 1
  Chiara Penon
  +39 049 8273100
  chiara.penon@unipd.it

Maurizio Minicuci
+39 049 8273940
maurizio.minicuci@unipd.it
UNIPD ACCOUNT
- You will receive your login and password during enrollment
- Save the information for recovering your password
- You can ask for help to Buddies and Tutors junior

Same credentials for:

- UNIWEB: exams registration and acceptance of grades
- Moodle: sharing courses materials and information
- Webmail: institutional email account
EDUCATION:
COURSES, SCHEDULES, EXAMS
You can attend courses also in any other department

- In English: http://www.unipd.it/en/courses-held-english
- In Italian: http://it.didattica.unipd.it/
# Course Schedule

http://www.spgi.unipd.it/didattica/orari-delle-lezioni

http://didattica.unipd.it/

<table>
<thead>
<tr>
<th></th>
<th>Lunedì</th>
<th>Martedì</th>
<th>Mercoledì</th>
<th>Giovedì</th>
<th>Venerdì</th>
<th>Sabato</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEMOGRAFIA</td>
<td>12.30-14.30</td>
<td>12.30-14.30</td>
<td>12.30-14.30</td>
<td>WOLLEMBORG: AULA M</td>
<td></td>
<td></td>
</tr>
<tr>
<td>INTERNAZIONALE (CASTIGLIONI)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DIRITTI UMANI</td>
<td>14.30-16.30</td>
<td>14.30-16.30</td>
<td>14.30-16.30</td>
<td>BO: AULA L</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(PARIOTTI)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diritto</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COSTITUZIONALE</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ITALIANO E</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMPARATO</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(GORSO)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Diritto</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>INTERNAZIONALE (PIETROSO)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>9.30-10.30</td>
<td>8.30-10.30</td>
<td>8.30-10.30</td>
<td>WOLLEMBORG: AULA M</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Academic Calendar

<table>
<thead>
<tr>
<th>Holidays</th>
<th>Date Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>All Saints</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; November 2015</td>
</tr>
<tr>
<td>Immaculate Conception</td>
<td>8&lt;sup&gt;th&lt;/sup&gt; December 2015</td>
</tr>
<tr>
<td>Christmas</td>
<td>21&lt;sup&gt;st&lt;/sup&gt; December 2015 – 7&lt;sup&gt;th&lt;/sup&gt; January 2016</td>
</tr>
<tr>
<td>Easter</td>
<td>24&lt;sup&gt;th&lt;/sup&gt; March – 29&lt;sup&gt;th&lt;/sup&gt; March 2016</td>
</tr>
<tr>
<td>Liberation Day</td>
<td>25&lt;sup&gt;th&lt;/sup&gt; April</td>
</tr>
<tr>
<td>Labor Day</td>
<td>1&lt;sup&gt;st&lt;/sup&gt; May</td>
</tr>
<tr>
<td>Republic Day</td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; June</td>
</tr>
<tr>
<td>St. Anthony’s Day</td>
<td>13&lt;sup&gt;th&lt;/sup&gt; June</td>
</tr>
<tr>
<td>Feast of the Assumption</td>
<td>15&lt;sup&gt;th&lt;/sup&gt; August</td>
</tr>
</tbody>
</table>
# Academic Calendar

<table>
<thead>
<tr>
<th></th>
<th>Lectures</th>
<th>Examination/ Registration</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>First semester</strong></td>
<td>1&lt;sup&gt;st&lt;/sup&gt; October 2015 – January 24&lt;sup&gt;th&lt;/sup&gt; 2016</td>
<td>26&lt;sup&gt;th&lt;/sup&gt; January 2016 – 28&lt;sup&gt;th&lt;/sup&gt; February 2016</td>
</tr>
<tr>
<td><strong>Second semester</strong></td>
<td>2&lt;sup&gt;nd&lt;/sup&gt; March 2016 – 12&lt;sup&gt;th&lt;/sup&gt; June 2016</td>
<td>15&lt;sup&gt;th&lt;/sup&gt; June 2016 – 25&lt;sup&gt;th&lt;/sup&gt; July 2016</td>
</tr>
<tr>
<td>(Extra examination period)</td>
<td>(24&lt;sup&gt;th&lt;/sup&gt; August 2016 – 23&lt;sup&gt;th&lt;/sup&gt; September 2016)</td>
<td></td>
</tr>
</tbody>
</table>
Exams

• *It's mandatory to sign up for exams using your Uniweb account*

• You don’t have to sign up for classes, but for exams. **Do not forget to subscribe in Uniweb** (iscrizione esami - ricerca appelli)

• Check the inscription period, **it closes few days before the exam**

• Two ‘appelli’ (dates) per course per exam session

• In case of doubts, please contact your Buddy or the Erasmus Office of your School
Grades

- A grade between 18 (min) and 30 (max) means you have passed the exam.
- Remember to accept your grade online within 10 days.
- Check that all your exams have been registered on your booklet (libretto online) before the end of your mobility.

!!! Your ToR will be based on what will be written on your booklet.
MANAGING YOUR MOBILITY

(Exchange Students only)
Arrival procedures

- SASSA
- University insurance
- Enrollment
- SAOS (only for Non-EU students)

- Erasmus students can find all the information here: http://www.unipd.it/en/node/1310
- For any doubt please ask your buddy
- Students from other mobility programmes should refer to their buddies and/or the International Relation officer in charge
Changing the Learning Agreement

- **Download** the form from the website of your programme
- Ask your **Departmental Coordinator** in Padova to help you choose the courses
- Get it signed:
  1. The Professor responsible for your mobility → often called Academic or Departmental Coordinator
  2. Your mobility officer (If required) → often called Institutional Coordinator
- Go to the **International Office** to have the form stamped and sent to your university by e-mail
Extension of the mobility period

- Go to the **International Office** (Palazzo Bo) to get the application for the extension
- **Sign** it and have it signed from your **Departmental Coordinator** in Padova
- Hand it in to the International Office (Palazzo del Bo), they will send it to your university by email
- After **your university** counter-signs the application for approval, you will be sent an e-mail
- **Inform Sassa Service** that you will require an extension for the accommodation

ERASMUS ONLY
At the End of your Stay

- Hand in your request form to the Segreteria Studenti in order to have the transcript of records sent to your university (it takes a while). If you’re doing thesis research, practical training or laboratory, ask your supervisor for a certificate.

- Fill in the questionnaire or final report for evaluating your mobility.

Erasmus students must print the receipt and take it to Palazzo Bo before leaving.

- Go personally to your International Officer for the final procedures.

Erasmus students will obtain the certificate of stay. We suggest that you go to Palazzo Bo on your very last day.
Student Office (Segreteria Studenti)

- Lungoargine Piovego 2/3, palazzo Casa Grimani
Learning Italian

- You have at your disposal a free Italian course offered by CLA
  [http://cla.unipd.it](http://cla.unipd.it)

- For Erasmus students the course will start on Monday 12th October. Please remember to confirm your class.

- Students from other mobility programmes should have already received all the information.

- CLA offers also movies for rent, a tandem programme, theatre courses and much more.
USEFUL TIPS
1. How to get in contact with a Professor

- [http://www.didattica.unipd.it/](http://www.didattica.unipd.it/)
- Write the Professor’s surname in the website search engine
- Click on the Professor’s name which appears next to the course title
- Visit the Professor’s page where you will find all the contact information and their office hours.
2. How to write/talk to a Professor

- The relation between teachers and students is pretty formal in Italy
- Please remember to use the courtesy form (LEI) if you are speaking or writing in Italian

  e.g. “Buongiorno professoressa Bianchi, sono uno studente Erasmus di Coimbra, posso **chiedere**le un’informazione?”
3. Services you may have access to

- With your badge you can eat in all the canteens: [http://www.unipd.it/servizi/opportunita-tempo-libero/ristorazione/ristorazione-studenti?target=Studenti](http://www.unipd.it/servizi/opportunita-tempo-libero/ristorazione/ristorazione-studenti?target=Studenti)
  
  Prices for exchange students: 4,60 half / 5,70 full

- Sports and hobbies: [http://www.unipd.it/target/studenti/salute-e-tempo-libero](http://www.unipd.it/target/studenti/salute-e-tempo-libero)
HEALTH
The EHIC/TEAM, the European Health Insurance Card

- EU Citizens residing in Italy are eligible for public health care, producing the EHIC (or TEAM) card issued by their respective country of origin.

- The EHIC makes the holder eligible for urgent and necessary health care, with direct access to the health care structures.

- Should you need medical assistance, please consult a General Practitioner or family doctor first, chosen from the lists posted in all health care districts.

Specialist Services at the University of Padua

- Gynecology Service
- Andrology Service
- Psychological Assistance Service (S.A.P.)
- Psychiatric Consultancy Service (S.C.P.)

http://www.unipd.it/en/services/health-sports-and-recreation
GROUPS
AND
ASSOCIATIONS
International Students

http://www.esnpadova.it/

University

http://www.unipd.it/servizi/opportunita-tempo-libero/associazioni

City

http://visualizza.provincia.padova.it/portale.php?MODULO=48&azione=visDati
- http://www.unipd.it/ilbo/eventi
- http://www.ilvivipadova.it/live
- http://www.esnpadova.it/
- http://www.padovaeventi.org/
- http://www.padovaoggi.it/eventi
PRACTICING YOUR RELIGION
CATHOLIC CHURCHES
HTTP://WWW.DIOCESIPADOVA.IT/

JEWISH COMMUNITY
26, Via Piazze – Padova

EVANGELIC CHURCH
6, Corso Milano – Padova

GREEK ORTHODOX CHURCH
c/o Chiesa di San Clemente, Piazza dei Signori - Padova

ROMENIAN ORTHODOX CHURCH
Via Vigonovese 71 - 35127 Padova

EVANGELIC CHRISTIAN CHURCH
Via Pietro Martire Vermigli – Padova

ISLAMIC ASSOCIATION - LA MOSCHEA DI PADOVA
156, v. Ponte Vigodarzere - Padova
- http://www.unipd.it/universita/patrimonio-artistico-culturale
- http://www.discoverpadova.com/
- http://madtrip.co/explore/padova
- http://padovacultura.padovanet.it/it/musei
RESPECT THE ENVIRONMENT
Bike culture

- http://www.goodbikepadova.it/
- http://www.lamentecomune.it/
- https://lastazionedellebiciclettepadova.wordpress.com/

Selective waste

- http://www.padovanet.it/dettaglio.jsp?id=2409#.VeA0pPntlBf
THANK YOU

Servizio Relazioni Internazionali