Dear Students,
Welcome to our Department!

October 1st
AULA E Via Bassi 2
Main location
Classrooms

DEPARTMENT OF ECONOMICS AND MANAGEMENT
Libraries, study rooms and computer labs

http://www.economia.unipd.it/content/dipartimento/storia/dove-siamo

All students can have access to all the University libraries and study rooms
University Library System: http://bibliotecadigitale.cab.unipd.it/en/
Study Rooms: http://www.unipd.it/en/services/study-and-multimedia-facilities
INTERNATIONAL RELATIONS OFFICE at Departmental level
OUR STAFF:
Prof. Antonio Parbonetti
International Coordinator

Giovanna De Angelis
Elisabetta Zanaga
International Office Staff
International.economia@unipd.it

OFFICE HOURS:
From Monday to Friday
From 10 to 12
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STUDENTI.UNIPD ACCOUNT
• You will receive your login and password after the enrollment
• International tutors can help you access your account

Same credentials for:

- UNIWEB: profile, exam, career management
- Moodle: sharing courses materials and information
- Webmail: institutional email account
EDUCATION:
COURSES, SCHEDULES, EXAMS
You can attend courses also in any other department (taking care of lessons’s overlapping and location!)

In English: http://www.unipd.it/en/courses-held-english

In Italian http://it.didattica.unipd.it/
Course schedule

http://www.economia.unipd.it/orario-delle-lezioni-1
Academic Calendar

- **Exam periods:**
  09/12 – 09/01
  25/01 – 29/02
  14/03 – 09/04
  14/06 – 23/07
  22/08 – 24/09

- **Holidays**
  - **Christmas** 21/12 – 07/01/2016
  - **Easter** 24/03 – 29/03
  - **Italian Holidays**
    25° April : Liberazione
    1° May : Labour Day
    2° June : Republic Day
    15° August: Feast of the Assumption
    1° November : All Sains
    8° December: Immaculate Conception
  - **St. Anthony’s Day** : 13° June
Exams

• You cannot take any exam without using your Uniweb profile
• You don’t have to sign up for classes, but for exams.
• **Do not forget to subscribe in Uniweb** (iscrizione esami - ricerca appelli)
• Two ‘appelli’ (dates) per course per exam session
• In case of doubts, please contact your buddy
Grades

- A grade between 18 (min) and 30 (max) means you have passed the exam.
- Remember to accept your grade **online within 10 days**.
- Check that all your exams have been registered on your **booklet** (libretto online) before the end of your mobility.

*** Your ToR will be based on what will be written on your booklet.***
MANAGING YOUR MOBILITY
Arrival procedures

- SASSA
- University insurance
- Enrollment
- SAOS

- All the information are available at this link:
  http://www.unipd.it/en/node/1310
Changing the Learning Agreement

- **Download** the form from the website of your programme
- **Bring** the document to the 5th floor and you will get it signed in a few days
- **The DEADLINE TO CHANGE THE LA is fixed to October 15th**
Extension of the mobility period

- Go to the International Office (Palazzo Bo) to get the application for the extension.

- **Sign** it and have it signed from your Departmental Coordinator in Padova.

- Hand it in to the International Office (Palazzo del Bo), they will send it to your university by email.

- After **your university** counter-signs the application for approval, you will be sent an e-mail.

- Inform **Sassa Service** that you will require an extension for the accommodation.
At the End of your Stay

- Hand in your **request form** to Segreteria Studenti in order to have the transcript of records sent to your university (it takes a while). If you’re doing thesis research, practical training or laboratory, ask your supervisor for a certificate.

- Fill in the **questionnaire** or **final report** to evaluate your mobility, print the **receipt** and take it to Palazzo Bo just few days before leaving. You will obtain the certificate of stay.
Student Office (Segreteria Studenti)

- Lungoargine Piovego 2/3, palazzo Casa Grimani
You have at your disposal a free Italian course offered by CLA
http://cla.unipd.it

The course will start on Monday 12th October. Please remember to confirm your class.

Students from other mobility programmes should have already received all the information.

CLA offers also movies for rent, a tandem programme, theatre courses and much more.
USEFUL TIPS
How to have access to internet and the computers of the Department

Please, confirm your account studenti.unipd.it to our International Tutors in order to provide you the access
Services you may have access to

- With your badge you can eat in all the canteens:
  Prices for exchange students: 4,60 half / 5,70 full

- You can practise sports or hobbies:
  [http://www.unipd.it/target/studenti/salute-e-tempo-libero](http://www.unipd.it/target/studenti/salute-e-tempo-libero)
EU Citizens residing in Italy are eligible for public health care, producing the EHIC (or TEAM) card issued by their respective country of origin.

The EHIC makes the holder eligible for urgent and necessary health care, with direct access to the health care structures.

Should you need medical assistance, please consult a General Practitioner or family doctor first, chosen from the lists posted in all health care districts.

Specialist Services at the University of Padua

- Gynecology Service
- Andrology Service
- Psychological Assistance Service (S.A.P.)
- Psychiatric Consultancy Service (S.C.P.)

http://www.unipd.it/en/services/health-sports-and-recreation
GROUPS AND ASSOCIATIONS
International Students

http://www.esn-padova.it/

University

http://www.unipd.it/servizi/opportunità-tempo-libero/associazioni

City

http://visualizza.provincia.padova.it/portale.php?MODULO=48&azione=visDati
LEISURE
- http://www.unipd.it/ilbo/eventi
- http://www.ilvivipadova.it/live
- http://www.esnpadova.it/
- http://www.padovaeventi.org/
- http://www.padovaoggi.it/eventi
PRACTICING YOUR RELIGION
CATHOLIC CHURCHES
HTTP://WWW.DIOCESIPADOVA.IT/

JEWISH COMMUNITY
26, Via Piazze – Padova

EVANGELIC CHURCH
6, Corso Milano – Padova

GREEK ORTHODOX CHURCH
c/o Chiesa di San Clemente, Piazza dei Signori - Padova

ROMENIAN ORTHODOX CHURCH
Via Vigonovese 71 - 35127 Padova

EVANGELIC CHRISTIAN CHURCH
Via Pietro Martire Vermigli – Padova

ISLAMIC ASSOCIATION - LA MOSCHEA DI PADOVA
156, v. Ponte Vigodarzere - Padova
- http://www.unipd.it/universita/patrimonio-artistico-culturale
- http://www.discoverpadova.com/
- http://madtrip.co/explore/padova
- http://padovacultura.padovanet.it/it/musei
RESPECT THE ENVIRONMENT
Bike culture

- http://www.goodbikepadova.it/
- http://www.lamentecomune.it/
- https://lastazionedellebiciclettepadova.wordpress.com/

Selective waste

- http://www.padovanet.it/dettaglio.jsp?id=2409#.VeA0pPntlBf
THANK YOU