



**REQUEST FOR AUTHORISATION
TO PHOTOGRAPH AND/OR FILM CULTURAL ARTEFACTS BELONGING TO
THE UNIVERSITY OF PADUA**

The Rector
The University of Padua
Via 8 Febbraio, 2 35122 Padova

The undersigned _____
In quality of _____
profession _____
address _____
phone number _____ e-mail _____
VAT and/or tax code _____

Requests authorization to photograph and/or film: _____

(indicate clearly the subject to be reproduced and/or filmed)

for: _____

(indicate the scientific, cultural, didactic or commercial purposes of the request)

in: _____

(indicate the publication, the means and form of distribution, and the countries in which the material is to be distributed...)

Filming shall take place on _____ (date), from _____ to _____ (time)

The film crew will comprise _____ people, and the following equipment will be used:

The applicant agrees to respect the following conditions as laid down in the University of Padua Regulations:
see the link <http://www.unipd.it/riprese-foto-video>

- the images must only be used for the above-mentioned purposes and any further use must be expressly authorized by this administration;
- all precautions must be taken during filming to ensure that no damage is caused to the artefacts;
- inappropriate objects and equipment must not be used on site;
- filming will take place in the presence of the University's administrative staff;
- the electrical power available is 3.0 Kilowatts, 220 Volt AC.

It is expressly required that:

- the University of Padua be cited in the opening and/or closing credits of the film/documentary;
- each image must be accompanied by the original opera's specifications, ie: name of the author, title, technical and physical characteristics, origin and date. Again, each exemplar must contain the caption "**Reproduced by concession of the University of Padua**", as well as the explicit warning of the prohibition of further reproduction or duplication by any means;
- 2 copies of the publication/documentary must be sent to the Servizio Cerimoniale dell'Università di Padova, where they will be conserved and may be used for institutional purposes.

Acknowledge that under Article 12 of the University's Regulation, Padua University is exempt from any liability for damage to people or property, consequential or in any case arisen in connection with any authority's activity. This exemption also includes the reproduction activity and possible diffusion to the public of reproduced copies.

Information regarding fees for commercial uses of photographic images may be found in the University of Padua Regulations: <http://www.unipd.it/riprese-foto-video>

Date, _____

Applicant's signature

By the express approval of the provisions of Article 12 of the said University's Regulation under which:
"Padua University University is exempt from any liability for damage to people or property, consequential or in any case arisen in connection with any authority's activity. This exemption also includes the reproduction activity and possible diffusion to the public of reproduced copies."

Date, _____

Applicant's signature

Authorisation
