

**UNIVERSITY OF PADUA  
BUILDING MANAGEMENT**

**RESTORATION AND DEVELOPMENT OF THE  
UNIVERSITY OF PADUA'S BOTANICAL GARDEN**

**“HORTUS BOTANICUS PATAVINUS”  
INTERNATIONAL DESIGN COMPETITION**



**COMPETITION ANNOUNCEMENT AND RULES**

**Doc. A)**

# **COMPETITION ANNOUNCEMENT AND RULES**

## **Foreword**

In view of the important cultural activities that it has undertaken without interruption for nearly half a millenium and considering its exceptional universal value, the Botanical Garden in Padua was added to the UNESCO World Heritage List in 1997, with the following motivation:

*"The Botanical Garden of Padua is the original of all botanical gardens throughout the world and represents the birth of science, of scientific exchanges, and of understanding of the relationship between nature and culture. It has made a profound contribution to the development of many modern scientific disciplines, notably botany, medicine, chemistry, ecology and pharmacy".*

## **1. Object and purpose of the Competition**

The University of Padua **announces an international design competition**, adopting a limited procedure in a single step after a preliminary qualification of competitors, for the preliminary design of works for the restoration of the University of Padua's Botanical Garden and its development in a newly-acquired adjacent area (the "Tre Pini" area).

The new area covers approximately 14,810 m<sup>2</sup> and extends to the south of the original Botanical Garden, within the city. It also includes buildings with a global volume of approximately 18,000 m<sup>3</sup>, and it is set in an urban context of enormous historical, artistic and environmental value.

As concerns the restoration work in the Botanical Garden, with a view to safeguarding, improving and making the best of the existing Garden, at least the following measures will be required:

- the restoration of the 19<sup>th</sup>-century buildings, e.g. the glasshouses and adjacent buildings;
- the restoration and maintenance of the architectural elements of particular historical and artistic value, e.g. the stone and metal work inside the historical part of the Garden;
- the installation of specific plant, e.g. a drainage system, outdoor lighting for the historical Garden;
- the dismantling of any buildings considered unnecessary or no longer suitable for the site, and the limited construction of new buildings.

As for the development of the Botanical Garden in the new area, this competition aims to gain ideas and technical, economic and educational proposals for the improvement and the urbanistic and functional rearrangement of an area acquired to meet the needs of planned educational and scientific developments. In particular, a number of building and landscaping measures will need to be undertaken.

The project objectives and guidelines are illustrated in the Document Preliminary to the Design Stage and in the Guidelines attached thereto.

As for the financing provided by Law 370/1999, the maximum figure available for the completion of the works forming the object of the competition amounts to Euro 8,350,000.00, roughly Euro 2,070,000.00 of which is destined for use in measures on the original Garden and approximately Euro 6,280,000.00 for the new installations.

The design level required for the competition is that of the preliminary design project.

## **2. Competition procedures**

### **2.1. Advertisement**

This Competition Announcement is published in the Official Journal of the European Communities (OJEC) and in the Official Gazette of the Italian Republic (GURI), and an excerpt is published in

two national daily newspapers and two regional daily newspapers. The Competition Announcement is also available on the University of Padua's web site ([http://www.unipd.it/concorso\\_ortobotanico/](http://www.unipd.it/concorso_ortobotanico/)).

## 2.2 Competition secretariat

University of Padua

Building Management – Administration Service and Secretariat

Palazzo Storione, Riviera T. Livio, 6 – 35122 Padova

Tel. 0039.049.8273274

Fax 0039.049.8273269

E-mail [concorso.ortobotanico@unipd.it](mailto:concorso.ortobotanico@unipd.it)

Opening hours: 9.30 – 13.30 Monday to Friday

For further information and announcements concerning the Competition, see the web site:

[http://www.unipd.it/concorso\\_ortobotanico/](http://www.unipd.it/concorso_ortobotanico/)

## 2.3 Type of competition

**2.3a)** The competition is open to architects and engineers as specified in article 17 paragraph 1, subparas. d), e), f), g) and g-bis) of Law 109/94 and subsequent revisions thereof, subject to the provisos as per articles 51, 53 and 54 of the Presidential Decree (DPR) No. 554/99, article 11 of the Legislative Decree (DL) No. 157/95 and article 17, paragraph 1, subparagraph g-bis), of Law 109/1994. In the case of temporary groupings of firms (virtual enterprises), the documents required shall be presented by the group leader, even if it is prepared in separate parts by each party to the group.

Competitors shall be members of their respective professional associations or otherwise authorized to practise their profession according to the legislation in the countries to which they belong at the time of presenting their application to take part in the competition.

Applications will be accepted if they are presented by individual or associated professionals, partnerships, design consortiums or groups, providing they specify the professional person acting as design group manager and, in the case of temporary groupings, the group leader.

The temporary groupings, **under penalty of exclusion**, shall assure the presence of a professional who has been qualified to practise the profession for less than five years, pursuant to article 51, paragraph 5 of Presidential Decree No. 554/99, and shall also specify what said person's appointment entails. The internal relations within the temporary grouping are entirely irrelevant as far as the Body organizing the competition is concerned, so the latter accepts no liability for any controversies that may arise within the temporary grouping in question.

It is strictly forbidden for competitors to take part in this competition in more than one temporary grouping or consortium, i.e. to take part singly and also as a member of a temporary grouping or consortium. The same applies to freelance professionals/consultants in the event of a professional partnership or engineering partnership - of which said professional/consultant is an administrator, partner, employee or regular collaborator, or to which the professional/consultant is connected in any way - also entering for this competition under any guise. Failure to comply with the above requirement specified in this item will lead to the exclusion from the competition of both the professional and the partnership or temporary grouping or consortium.

Consortiums as per article 17 para. 1 subpara. g-bis) are required to specify on behalf of which consortium members the consortium is competing, which are forbidden to take part in the competition any other way.

Participants in the competition may avail themselves of consultants providing they attach the relevant personal profiles. Consultants shall, however, be considered as third parties with respect to the competitor. Said consultants may not provide their professional services to more than one competitor. Competitors indicating that they will avail themselves of the same consultants will be excluded.

**2.3b)** The competition is based on a limited procedure, as detailed in article 26 of the Legislative Decree No. 157/1995, and will be organized in a single step, preceded by a preliminary qualification.

- **Preliminary qualification:** in public form. It will be open to all subjects in possession of the requirements specified in items 2.3a) and 2.4 of the present announcement, providing there is no reason for their exclusion.
- **Single competition step:** in anonymous form. This will be reserved for 15 competitors selected by means of the preliminary qualification procedure, without establishing a classification, according to the criteria outlined below. Should the number of 15 participants with the requirements specified in items 2.4 and 2.5 not be reached, the Jury may opt to select a smaller number of competitors, but this may not be less than 10.

#### **2.4 Requirements for participation**

Competitors shall demonstrate that they meet the following technical-organizational and economic-financial requirements:

- 1) they shall have achieved, within the last five years prior to the date of publication of the announcement, a global turnover – for services relating to architecture and (even integrated) engineering – for a value of no less than Euro 3,500,000.00;
- 2) they shall have provided services, within the last 10 years prior to the date of publication of the announcement, relating to architecture and (even integrated) engineering for works belonging to each of the sectors specified below, for a global value of no less than the figures indicated alongside each item:
  - building works (class 1 category D + class 1 category F) for a minimum value of no less than Euro 11,000,000.00;
  - electrical and similar systems (class 3 category C) for a minimum value of no less than Euro 7,000,000.00;
  - thermo-mechanical and hydraulic systems (class 3 category B + class 3 category A) for a minimum value of no less than Euro 7,000,000.00

For competitors resident in Italy, it should be noted that the classes and categories of works are those defined by Law No. 143 of 2.3.1949.

- 3) they shall have provided two services, within the last 10 years prior to the date of publication of the announcement, relating to architecture and (even integrated) engineering for works belonging to each of the sectors specified below, for a global value of no less than the figures indicated alongside each item:
  - building works (class 1 category D + class 1 category F) for a minimum value of no less than Euro 2,500,000.00;
  - electrical and similar systems (class 3 category C) for a minimum value of no less than Euro 1,150,000.00;
  - thermo-mechanical and hydraulic systems (class 3 category B + class 3 category A) for a minimum value of no less than Euro 1,100,000.00;

For competitors resident in Italy, it should be noted that the classes and categories of works are those defined by Law No. 143 of 2.3.1949.

- 4) They shall have used, within the last three years prior to the date of publication of the announcement, an average annual number of technical personnel (including active partners, employees, regular collaborators under contract) corresponding to at least 14 persons, i.e. twice the number judged to be necessary to cope with the appointment, if any, for the design and works management stages, including the work relating to the safety coordination both in the design stage and in the execution of the works or, for foreigners, an equivalent appointment.

## 2.5 Exclusion criteria

The following subjects may not take part in the competition:

- a) regular or stand-in Jury members, their spouses, relatives or equivalent (up to and including the third degree);
- b) Jury members' employees and staff;
- c) employees and regular collaborators of the Body announcing the competition;
- d) subjects to whom the conditions specified in article 12 of the Legislative Decree No.157/1995 apply.

## 2.6 Competition documents

The competition documents include:

### **doc. A) Competition Announcement and Rules;**

- doc.A1a) Application to take part for individuals, freelance professionals, partnerships/consortiums;
- doc.A1b) Application to take part for competitors in the form of associated professionals or temporary groupings;
- doc.A1c) Cumulative declaration form;
- doc.A1d) Declaration form for temporary groupings;
- doc.A1e) Requirements declaration form.

### **doc. B) Document preliminary to the design stage;**

- doc. B1) General and historical considerations, excerpts from the layout plans, historical layout plans and pictures;
- doc. B2) Measures for the restoration and preservation of the stone elements of historical and artistic interest. Preservation status charts on the elements involved
- doc. B3) Report on the state of preservation of the metal elements of historical and artistic interest;
- doc. B4) Conversion processes affecting the urban sector of the area in question.

### **doc. C) Guidelines for the improvement and development of the Botanical Garden;**

- doc. C1) Functional layout of the original area.

### **Photographic documentation:**

- doc. D1) Original Botanical Garden area;
- doc. D2) 19<sup>th</sup>-century glasshouses and adjacent buildings;
- doc. D3) new "Tre Pini" area.

### **Graphic output needed to prepare the project**

- doc. E1) Territorial outline;
- doc. E2) Excerpts from the General Urban Development Plan;
- doc. E3) Aerial photo from the year 2001;
- doc. E4) Layout of the 19<sup>th</sup>-century glasshouses and adjacent buildings;

### **Topographic and relief maps of the area relating to the competition, comprising:**

- doc. E5a) General layout;
- doc. E5b) Map with elevations;
- doc. E5c) Level contours.

This material can be requested via fax or e-mail from the Competition Secretariat and is also available on the web site indicated in item 2.2.

The Competition Secretariat will issue a CD-ROM containing the material to all those requesting it by **30.09.2004**.

Delivery will be exclusively at the risk of the applicant and at the expense of the Administration. The Body announcing the competition accepts no liability for any delays or wrong or missing deliveries.

## **2.7 Jury**

The Jury is composed of regular members and stand-in members and is the same for the preliminary qualification procedure and for the competition stage proper. Should a regular member be absent, he/she will be definitively substituted by a stand-in member appointed by the Chairman of the Jury. For this purpose, stand-in members always take part in the works of the Jury, albeit without the right to vote.

The Jury's decision will not be binding for the Administration.

A non-voting person appointed by the Competition Secretariat will take part in the works of the Jury in order to record the minutes.

Meetings will be considered valid providing at least 5 members are attending. Decisions are taken by simple majority vote.

The works of the Jury are secret. The minutes are recorded by the secretary and filed by the Body announcing the competition.

The Jury comprises:

<b>Prof. Lorenzo Fellin</b>	Vice-Chancellor's deputy for building works and for the purveying and property sector - Chairman
<b>Arch. Hans Georg Brunnert</b>	Representative of the European Federation of Architects -- Stuttgart (D)
<b>Prof.ssa Elsa Mariella Cappelletti</b>	Prefect of the Botanical Garden in Padua
<b>Prof. Sir Peter Crane FRS</b>	Representative of the Royal Botanic Gardens – Kew (GB)
<b>Prof. Vittore D'Ambra</b>	Vice-Chancellor's delegate for environmental estates and on the Provincial Council for the environment
<b>Prof. Werner Greuter</b>	Representative of the Botanischer Garten und Botanisches Museum - Berlin (D)
<b>Ing. Enrico Pietrogrande</b>	Representative of the Professional Association of Engineers in Padua
<b>Prof.ssa Giuliana Ricci</b>	Full professor of History of Contemporary Architecture at the Milan Polytechnic
<b>Arch. Paolo Roncali</b>	Representative of the Professional Association of Architects in Padua
<b>Rag. Simonetta Cipriani</b>	Building management – Administration and Secretarial Service - Secretary (non-voting)
<b>Ing. Giorgio Simioni</b>	Stand-in (non-voting) member - Representative of the Professional Association of Engineers in Padua
<b>Arch. Pierino Zanon</b>	Stand-in (non-voting) member – Representative of the Professional Association of Architects in Padua

The Jury may also rely on specific consultants.

### **3. Preliminary qualification**

#### **3.1 How to take part**

Participation in the preliminary qualification for the competition is in public form.

Competitors shall present a duly-undersigned application to take part in the competition. In the case of professional or engineering partnerships or consortiums, the application shall be signed by the legal representative. In the case of associations of professionals and temporary groupings, the application shall be signed by all associates or members.

The application shall contain a list of the members of the design group, with an indication of the professional who will act as design group manager (who will also be the only party with whom the Body announcing the competition communicates for the purposes of the competition), and of the designers and any consultants and other collaborators.

Together with the application, the following signed declarations shall be presented, accompanied by a plain photostat copy of a currently valid ID document of the signing party:

a) for each competitor (doc. A1c): declaration in accordance with Presidential Decree No. 445 of 28 December 2000, specifying:

- personal details, educational and professional qualifications and details of membership of a professional association or, for foreigners not resident in Italy, a comparable association in the state of residence (such membership is compulsory for the design team manager and for the designers);
- mode of participation in the competition (as a freelance professional individual, professional associate, group leader or member of a temporary grouping, legal representative of a partnership or consortium, design group manager, designer, collaborator or consultant);
- the inapplicability of the exclusion criteria specified in the previous item 2.5.

The declaration shall be provided by freelance professional individuals, professional associates, the group leader and each member a temporary groupings, legal representatives of professional or engineering partnerships or consortiums, all designers, consultants and collaborators.

b) for the temporary groupings (doc. A1d): a commitment to comply with the rules established by article 11 of the Legislative Decree No. 157 of 11 March 1995, in the case of the grouping winning the competition; the designation of the group leader and of the party responsible for the design work; an indication of the address to which the Competition Secretariat must send all communications; the commitment not to make any substitutions or additions to the grouping; the name of a professional who has been qualified to practise the profession, in accordance with the requirements of the state of residence, for less than five years pursuant to article 51, paragraph 5, of the Presidential Decree No. 554/99 and what said person's appointment entails. The aforesaid declarations shall be signed by all parties.

c) for partnerships and consortiums (doc. A1c): a declaration, in accordance with the Presidential Decree No. 445 of 28 December 2000, testifying to the role of legal representative of the party signing the declaration and (for partnerships required to do so) a declaration of registration with the Chambers of Commerce, Industry, Crafts and Agriculture (or, for foreigners, the corresponding business registers), showing the competitor operates in a sphere of activity similar to the one forming the object of the competition;

d) for each competitor (doc.A1e): a declaration, in accordance with the Presidential Decree No. 445 of 28 December 2000, that the competitor is in possession of the requirements specified in the previous item 2.4.

This declaration shall be made by individual competitors, associate competitors, group leader of temporary groupings and legal representatives of professional or engineering partnerships;

e) in the event of the competitor being an employee of a public body: said body's authorization for the person to take part in the competition.

The application and all the above-mentioned declarations can be completed using the forms provided by the Body announcing the competition and published on the web site specified in item 2.2.

In the event of said documents being prepared directly by the competitor, they shall nonetheless, under penalty of exclusion, contain all the declarations specified in the forms attached to the present announcement.

A receipt as proof of the payment of the sum of Euro 150.00 to cover the expenses for taking part in the competition shall be attached to the application.

Said payment can be made by bank transfer to:

Banca Antoniana Popolare Veneta, IBAN code : IT95W050401213400000010021M

The payment should be made out to:

Università degli Studi di Padova

specifying the motive: "CONCORSO INTERNAZIONALE DI PROGETTAZIONE - Hortus Botanicus Patavinus"

### 3.2 Required material output

The following documents shall be presented for participation in the preliminary qualification stage of the competition:

- a personal profile no more than 5 pages long, including the cover (for a total of 10 sides, front and back) in A/4 format illustrating projects already realized, the results obtained in design competitions (projects awarded prizes or special mentions), any cultural qualifications relating to the competition topic and the specific expertise of the members of the design group; the personal profile must clearly indicate that the competitors possess:
  - a) architectural design capabilities and experience particularly in the sectors: urbanistic-building, gardens, historical gardens, exhibition and museum areas, teaching and research areas, architectural rehabilitation;
  - b) capabilities and specific experience of restoration and maintenance of cultural property inasmuch as concerns the preservation and protection of the cultural value of such property;
  - c) capabilities and experience of systems (thermo-mechanical, hydraulic, air-conditioning for civil environments and glasshouses, electrical, acoustic and computer systems);
  - d) demonstration of their reliance on specific consultants in the sectors:
    - botany;
    - agronomy
    - hydrogeology;
    - archaeology;
    - history of architecture
    - artificial microclimates for growing vegetables
- no more than 5 pages, including the cover (for a total of 10 sides, front and back) in A/4 format, of pictures and/or text illustrating their (realized and unrealized) works;
- a report no more than 4 pages long, including the cover (for a total of 8 sides, front and back) in A/4 format, illustrating the approach to the topic of restoration and preservation of the existing cultural heritage in the Botanical Garden;
- a report no more than 8 pages long, including the cover (for a total of 16 sides, front and back) in A/4 format, illustrating the approach to the topic of the architectural and plant design works.

This material may be composed freely by the competitors, providing the specified dimensional and quantitative limits are satisfied, even in the case of participation in partnership form, whatever the number of partners. Failure to comply with the specified dimensional and quantitative restrictions will lead to exclusion from the competition.

All the material shall be bound in a single document in A/4 format.

### **3.3 Presentation methods and terms**

The application, the documents specified in item 3.1, and the material specified in item 3.2 shall be placed inside a single envelope bearing the name and address of the sender and the words: "**Concorso Progettazione Orto Botanico - Prequalificazione**".

Said envelope shall be submitted by registered letter through the Italian Postal Service, or by express courier or other authorized delivery agency; delivery by hand is also allowable to the sorting office of the University of Padova, situated in Galleria Storione n. 9 in Padua, open Monday to Friday from 10.00 to 13.00 hours.

Final deadline for receipt of the envelope: no later than 13.00 on **29.10.2004**. Reference will be made exclusively to the receipt stamp of the University's sorting office. The timely receipt of the envelope remains entirely the responsibility of the senders.

Address: Università di Padova – Direzione Edilizia - Servizio Amministrazione e Segreteria c/o Ufficio Posta - Galleria Storione n. 9 - 35123 Padova

### **3.4 Further explanations**

Competitors may request further explanations concerning the announcement, the attachments and the competition in general, exclusively by fax or e-mail sent to the addresses indicated in item 2.2.

A summary of the questions received and of the corresponding answers will be published on the web site indicated in item 2.2.

### **3.5 Work of the Jury**

Within 60 days of the deadline for presenting the applications, the Jury will select the candidates for participation in the competition proper.

For this purpose the Jury will:

1. verify the eligibility of the competitors in accordance with the requirements of the present announcement;
2. assess the material output and select the candidates for the competition stage.

In the selection of candidates, the Jury will pay particular attention to the following:

- quality, number and scope of the works and projects presented, focusing particularly on similar projects;
- quality of the approach to the design aspects;
- consistency, quality and complementary nature of the disciplinary capabilities, vis-à-vis the design topic, in the composition of the design groups;
- the possession of a certified quality system relating to the competitor's engineering and architectural services.

The report on the works of the Jury will illustrate the method adopted and the assessment procedure.

### **3.6 Outcome of the preliminary qualification**

The selected competitors will be informed, within 15 days of the report from the Jury relating to the preliminary qualification procedure being deposited with the Competition Secretariat, by means of a registered letter, telegram or telefax. The list of selected competitors will also be published on the website mentioned in item 2.2.

## **4. Competition stage**

### **4.1 Participation in the competition stage**

Participation in the single step of the competition proper is in anonymous form.

No substitutions or additions to the design group or consultants are allowable.

#### **4.2 Site survey and further details**

Competitors invited to take part in the competition stage may undertake guided tours to survey the area relevant to the competition, providing they submit a request by fax or e-mail within 30 days of the date on the letter of invitation.

Competitors may formulate further questions about the announcement and the attachments by fax or e-mail within 30 days of the date on the letter of invitation.

Within 15 days thereafter, all competitors will receive, exclusively by fax or e-mail, a summary of the questions submitted and of the corresponding answers.

#### **4.3 Required material output**

The material shall always include:

- a) a detailed technical report (A/4 format, no more than 10 pages including the cover for a total of 20 sides, front and back, font size 12), illustrating the architectural, functional and structural aspects and the choices adopted for any rearrangement of the volumes at the original site. This report shall also indicate the motives for the design choices adopted for the improvement and development of the Botanical Garden in the new area, the planned educational trails and the guiding cultural thread, as well as a sufficiently-detailed description of the new volumes and of the organization of the spaces and areas in the newly-acquired ground;
- b) a detailed technical report (A/4 format, no more than 10 pages including the cover for a total of 20 sides, front and back, font size 12) with a point-by-point reference to the restoration measures with a view to safeguarding, improving and making the best of the existing Garden and particularly the methods identified for the rehabilitation of the 19<sup>th</sup>-century buildings, such as the glasshouses and adjacent buildings, the restoration and preservation of the particularly important architectural elements (stonework, metal, etc.), and the technologies and techniques the designers plan to use;
- c) an economic report (A/4 format, no more than 5 pages including the cover for a total of 10 sides, front and back, font size 12) with a detailed list of the planned measures including a rough estimate of their cost (excluding VAT);
- d) a CD-ROM with a graphic 3-D representation of the project, paying particular attention to the inclusion of the project in its environmental context, with at least 10 images in “jpg” format with a resolution of at least 1024x768.

In addition, the following shall be provided for the new buildings alone:

- e) sheet 1, format A0: General layout on a scale of 1:2000 and 3-D layout of the area (original plus newly-acquired) with an indication of the volumes to build and of the functional organization of the area as a whole, on a scale of 1:1000, plus a layout with morphological indications and general arrangement on a scale of 1:400;
- f) sheet 2, format A0: plans, elevations and cross sections on a scale of 1:200;
- g) sheet 3, format A0: content at the designer’s discretion (plans, elevations, cross sections, perspective views, structural details, renderings, etc.) with figurative elements suitable for characterizing the essential lines of the project and any other representations suitable for illustrating the design choices on an adequately representative scale;

No additional material or dimensional nonconformities with respect to the above specification will be allowed.

The graphic sheets shall be rolled, not folded, in a single copy, in color or black and white.

All the material shall also be reproduced on the CD-ROM in “pdf” format.

In the event of any discrepancy between the paper copy of the material and the content of the CD-ROM, the Jury will only consider the paper copy.

**All the material, including the CD-ROM, shall be anonymous; it is consequently forbidden to apply any symbols, signs or any other means of identification anywhere on the material. Anyone violating this requirement will be excluded from the competition.**

#### **4.4 Presentation methods and terms**

The envelope containing the competition material shall be sent through the Italian Postal Service, or by express courier or other authorized delivery agency; delivery by hand is also allowable to the sorting office of the University of Padova, situated in Galleria Storione n. 9 in Padua, open Monday to Friday from 10.00 to 13.00 hours.

Said envelope shall be suitably sealed and on the outside, in addition to the sender, it shall indicate **only** the words “**Concorso Internazionale di Progettazione Hortus Botanicus Patavinus**”.

The timely receipt of the envelope remains entirely the responsibility of the senders.

Final deadline for receipt of the envelope: no later than 13.00 on the day specified in the letter of invitation. Reference will be made exclusively to the receipt stamp of the University’s sorting office.

Address: Università di Padova – Direzione Edilizia Servizio Amministrazione e Segreteria c/o Ufficio Posta - Galleria Storione n. 9 - 35123 Padova

The envelope shall contain another anonymous sealed envelope with no distinguishing signs, containing the following material:

A) a first non-transparent, sealed, anonymous envelope with no distinguishing signs, bearing **only** the words “ **Concorso Internazionale di Progettazione Hortus Botanicus Patavinus – Busta A**”: This envelope shall contain only the list of all the members of the design group and any consultants, complete with the personal details and any information concerning their membership of professional associations.

B) a second non-transparent, sealed, anonymous envelope with no distinguishing signs, bearing **only** the words “**Concorso Internazionale di Progettazione Hortus Botanicus Patavinus – Busta B**”:

This envelope shall contain only the material specified in the previous item 4.3, all of which shall be anonymous and bear no distinguishing signs.

**N.B.:** Competitors may not, under any circumstances, violate the anonymous nature of the procedure. It is consequently forbidden to add any symbols, signs or other mark of identification to the outside envelope, to either of the inside envelopes or to any of the documentation submitted.

**Anyone violating this requirement will be excluded from the competition.**

#### **4.5 Assessment procedure**

At the first public session, the date of which will be specified in the letter of invitation, having ascertained that the outer envelopes are intact and comply with the requirements, the University’s Notary will open said envelopes, without involving the Competition Jury, and take out the anonymous envelopes contained therein. Setting aside the outer envelopes, he will randomly attribute its contents a specific code drawn by lot, which will be marked on each of the envelopes. He will then open the envelopes, marking their contents with the same code as the envelopes. All the “A” envelopes will then be placed in a single envelope, which will be sealed and signed over the sealed edges, and this will be held by the Notary, while the “B” envelopes will be sent to the Jury for the assessment of the material.

Behind closed doors, the Jury will assess the design material, indicating the code recorded on the “B” envelope on each item of material.

The Jury will award each project a score based on the following assessment elements (maximum attributable score = 100 marks):

- 1) the general approach of the project in relation to the surrounding urban context and to the planned relationships for combining and integrating the new measures with the existing Botanical Garden: up to 30 marks
- 2) the architectural quality and consistency with the required functions: up to 25 marks
- 3) the quality of the preservation measures planned on the existing property: up to 25 marks
- 4) the structural and plant innovations: up to 20 marks.

Each member of the Jury will individually award a score to each project for each of the assessment elements. The score obtained for each assessment element by the various projects will emerge from the average of the single scores.

The sum of said average scores will give rise to the global score obtained by the competitor.

The minutes on the works of the Jury will illustrate the method adopted and the steps in the assessment procedure.

At the end of the assessment procedure, the Jury will draw up a classification of the design documents on the basis of the global scores awarded.

The Jury has the right to proclaim no winner.

Subsequently, at a public session, the date of which will be notified by fax or e-mail to all the selected competitors, the Jury will report the classification of the code numbers and the corresponding scores and, with the aid of the Notary, it will correlate the code numbers with the names of the competitors identified in the "A" envelopes.

Minutes will be kept of all the Jury's proceedings, signed by the Jury members and by the secretary recording them.

The minutes, the classification and all the other documents relating to the competition will be deposited with the Competition Secretariat by the Jury Chairman at the end of the procedure.

#### **4.6 Outcome of the competition**

The works of the Jury will be completed within 60 days of the deadline for the delivery of the design output material.

Within 15 days of the second public session, the University of Padua will notify the outcome of the competition to the winner and to the other selected competitors.

The results will be published, not only in the legally-required forms, but also on the University web site.

#### **4.7 Prize and compensation for expenses**

The winner of the competition will be awarded a prize amounting to the sum corresponding to Euro 42,000.00, inclusive of VAT and any other taxes. Any private negotiations and agreements stipulated for the subsequent design stages shall be exclusively with the winner's legal representative or group leader.

The maximum global amount of Euro 48,800.00 (inclusive of VAT and any other taxes) will be shared, by way of compensation for expenses, among all the other competitors considered meritorious, according to the unquestionable decision of the Competition Jury.

In the case of temporary groupings, these sums of money will be awarded to the group leader.

#### **4.8 Ownership of the output material**

With the payment of the prize, the University of Padua will acquire the ownership of the winning project. The ownership and rights relating to the other projects will remain with the authors. The University reserves the right, however, to make the projects public, to publish them or to permit their publication for cultural promotion purposes, without incurring in any charges and without the owners being entitled to demand any compensation.

Moreover, the University reserves the right to make changes to the winning project.

#### **4.9 Subsequent design levels**

The University of Padua reserves the right to demand modifications and additions to the project, and it may, at its own discretion, entrust the completion of the preliminary project for the restoration and new building works to the winner of the competition on the basis of a private negotiation in accordance with the provisions of current legislation as at the date of publication of the announcement, particularly as concerns article 16 paragraph 3 of Law 109/1994, arts. 18-24 and 214 of the Presidential Decree No. 554/99, and also the global final and executive design work, the works management, including the activities relating to safety coordination both in the design stage and in the executive stage of the works. The corresponding compensation will be calculated on the basis of the rates for the professional services of architects and engineers currently applicable in Italy, less 20% in accordance with Law 155/1989. The time established for the preparation of the global final project, including the completion of the preliminary design stage, will be 180 days. The time established for the preparation of the global executive project will be 120 days.

#### **5. Language of the competition**

The official language used for every stage of the competition is Italian. The use of the English language is nonetheless allowable.

#### **6. Approximate calendar**

<b>Stage</b>	<b>Terms</b>
Preliminary qualification: deadline for presenting the applications	29.10.2004
Works of the Jury - Selection of competitors	within 60 days of the deadline for presenting the applications
Notification of the outcome and letter of invitation	within 15 days of the conclusion of the works of the Jury
Delivery of the material for the competition stage	120 days as of the date on the letter of invitation
Proclamation of the winner	within 60 days of the deadline for delivering the material
Notification of the outcome	within 15 days of the conclusion of the works of the Jury

#### **7. Expenses**

The expenses incurred for the delivery of the design output and of all the competition material (including any insurance) are the exclusive responsibility of the competitors. The Body announcing the competition will not receive reverse-charge deliveries.

#### **8. Procedure manager**

The procedure manager is the architect Enrico D'Este.

#### **9. Acceptance of the clauses of the announcement**

In taking part in the competition, the competitor implicitly accepts all the rules of the present announcement.

Date of delivery of the competition announcement to the OJEC:

Date of receipt of the competition announcement by the Office for Official Publications of the European Communities:

Padua,

The Administrative Manager